



THE ASSAM

ROYAL GLOBAL UNIVERSITY

### Dean's List

Dean's List is a List of Honour, which will comprise of only final year students who have shown academic excellence and discipline, during their course of study in the University, till pre-final year. The Dean's List award is not a scholarship as it does not come with any financial aid. This Award is a recognition which will elevate students to higher echelons of success. The awardee (student) will receive a personalized letter of appreciation from the University officers viz. Dean Academics/Vice-Chancellor to honour and recognize their excellent performance along with a Badge of Dean's list with Name, Year and Course of Student,

The Assam Royal Global University (RGU) proposes to institute this Award school wise, irrespective of the course of study, for pre-final year students, except for the programmes where the internship /training is for more than 3 months. In such cases the previous year to the pre final year will be considered for award of Dean's list. Separate Dean's List shall be made for UG & PG levels. The selection of students for this list will be done after the end of every academic year, for pre-final year students, based on results of all the previous semesters, attendance etc.

A maximum of 05 students will be nominated per school, 2/3 from Undergraduate and 2/3 from Postgraduate, where the total strength of school in final year is 100 students or more. Accordingly, the number of students will be proportionately reduced on the basis of total strength of each schools.

Minimum eligibility criteria to qualify for the Dean's list are as follows:-

1. Cumulative ninety percent (90%) attendance in both theory and practical classes for last two semesters, along with minimum attendance of eighty-five (85%) percent in all the previous semesters, considered for award.
2. High Grades in academic performance.
  - (a) Minimum 9 CGPA in semester-end university examinations in last two semesters, along with an overall 8.5 CGPA throughout all the previous semesters.
  - (b) Minimum 80% marks in the internal assessment throughout all the previous semesters
  - (c) Other considerations for selections are -
    - a. Consistently good and exemplary behavior
    - b. an Important criterion to be considered for the selection to the Dean's List will be proficiency in extra-curricular activities. A student's contribution in enhancing the visibility of the University by competing in extracurricular activities within University/ Inter University/State level/National level will be *considered*
    - c. Good conduct of students in all activities of the University will be considered in the selection to the Dean's List, but any involvement in indiscipline will result in disqualification/withdrawal of the honour.

Process of nomination - the students (promoted to final year) shall be identified and nominated by HoD/HoI/coordinator based on the eligibility criteria, as mentioned above. The nominations, along with the details as stated above viz. attendance, grades, extracurricular activities etc., must reach Registrar office/academic section/any other office as assigned by Dean Academic/Vice-Chancellor, latest by 30<sup>th</sup> September, every year.

*Signature*  
28/11/18

*Basu*  
16/11/18

*Signature*  
16/11/18

*Signature*  
16/11/18



Process of selection - the final Dean's List shall be published and declared by Registrar office/academic section/any other office as assigned by Dean Academic/Vice-Chancellor, after a personal interview of all the nominated students by a panel constituted for this purpose, to be presided by Dean Academics/Vice-Chancellor. The list shall be declared every year, latest by 15<sup>th</sup> October.

Responsibility - the overall responsibility of this implementation of this policy shall lie with Dean Academics & Deans/Heads of various schools/faculty. However, Registrar Office/Academics shall send an email by 1<sup>st</sup> September every year to all the schools for submission of nominations. The final list, after approval, shall be published through various platforms by Registrar Office /academic section/any other office as assigned by Dean Academic/Vice-Chancellor. A copy shall be sent to Ms. Ritu Batra/EVP Office/incharge of website maintenance for publishing at RGU website as well.

**This policy will be effective from AY 2019-20 and students who are in final year of study, during 2019-20 will be considered for this honour.**

Policy drafted by - Ms. Dipika T. Agarwal, Assistant Registrar, RGU

Policy approved by - *Hon'ble Vice Chancellor & Registrar*

Date: 17/11/18

Approved in - BOM ON 17/11/18

*M. P. Sengupta*  
12/11/23

*Dipika T. Agarwal*  
16/11/18

*B. B. B. B.*  
16/11/18

*M. C. M. C.*  
16/11/18



(Annexure 2019/sep/A)



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Dean's List

<b>Version</b> 1.2	<b>Status</b> Current
<b>Approved by:</b>	
<b>Date issued</b>	
<b>Effective date</b>	

Existing Policy dated 17<sup>th</sup> November 2018

**Process of selection** - the final Dean's List shall be published and declared by Registrar office/academic section/any other office as assigned by Dean Academic/Vice-Chancellor, after a personal interview of all the nominated students by a panel constituted for this purpose, to be presided by Dean Academics/Vice-Chancellor.

**Modified Policy dated 20<sup>th</sup> September 2019**, based on requests/inputs/suggestions and after due discussions held with higher authorities, in addition to the existing policy:

- The Interview Panel should constitute minimum three(3) members and maximum of Five (5) members excluding respective HoS/HoD/Co-ordinators.
- The Student selected to be in the Dean's Lister shall have to secure a minimum of 90% and above after the final compilation of the assessment of scores from the Panel of interviewers.

*Base*

*Amended  
28/11/23*

*all*

*[Signature]*  
20/9/19





**ADDITION OF ASSESSMENT RULES IN THE EXISTING DEAN'S LIST FROM 2021-22 ONWARDS.**

The nominated student for Dean's List will be assessed in the ratio mentioned below:

SI. No.	Assessment Criteria	Score
1	Cumulative Attendance	20
2	Continuous Evaluation	20
3	CGPA	30
4	Extracurricular activities/ Achievements*	20
5	Personal Interview	10
<b>Total</b>		<b>100</b>

\*includes participation/ winner in intra-university/ inter-university/zonal/national/international level in the fields of literary/ cultural/ sports/ others.

With respect to extracurricular activities/ achievement, the score awarded will depends on participation / winning a Type / Category of event/s during the period of study at The Assam Royal Global University. Guwahati. The breakup of the score under various type /category of event/s out of 20 is as follows:

SI. No.	Type/ Category of Event includes literary/ cultural/sports/others (irrespective of Solo/ Doubles/ Group)	Participation	Winner
		Score (out of 20)	Score (out of 20)
A	Intra-university	04	1st- 12 2nd -10 3rd -08
B	Inter-university	06	1st- 14 2nd -12 3rd -10
C	Zonal	08	1st- 16 2nd -14 3rd -12
D	National	10	1st- 18 2nd 16 3rd -14
E	International	14	1st- 20 2nd -18 3rd -16

*Moon Moon*  
04/03/2024

*Musker*  
28/11/23

*Abhisek*  
13/21

*SP*  
04/13



Please note:

1. Extracurricular activities/ Achievements must be supported with valid document/s or else extracurricular activities/ achievements will not be considered and score awarded will be zero.
2. From SI. No. A to E, score will be awarded only from the highest category of event, the student has participated in.
3. The other terms and conditions of the Dean's List will remain the same.

Moon Moon  
04/03/2021

Ullasree  
4/3/21

fb  
04/3

Amulya  
18/11/21

