



CIRRICULAM VITAE RIKH ROY

M.COM, (ACCOUNTING & FINANCE), UGC NET, Ph.D Pursuing

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Career Objective:

Aspire to excel in profession enabling an organization to achieve its missions utilizing intellect, hard work, commitment and continuous improvement by expanding knowledge horizons. Ph.D Pursuing

Profile Summary:

- ❖ An astute, result-oriented individual, presently serving as an **Asst. Professor in Accountancy in ROYAL GLOBAL UNIVERSITY**, Guwahati since 19th July 2013
- ❖ Worked as an **Asst. Professor in Accountancy in K.C. Das Commerce College**.
- ❖ Worked as an **Accounts Officer in MC LEOD RUSSEL INDIA LTD (WM Group)**, in the rank of welfare officer, Bordubi Tea Estate, Tinsukia, for the supervision 6 Tea Estates in Doomdooma Circle
- ❖ Well equipped with the functions of latest computer technology with an experience of working in ERP Navision, Tally, MS Office.
- ❖ Holding a good academic record throughout the educational career with **all through First Class**.
- ❖ Achieved "**Sarat Chandra Das Award**" for being the Best Higher Secondary Scholar from K.C Das Commerce College in 2006 achieving the **highest aggregate percentage of marks** in Higher Secondary Final Examination.

Academic Qualification:

<u>Qualification</u>	<u>Year of passing</u>	<u>Board/University</u>	<u>Div / Class</u>	<u>Percentage</u>
H.S.L.C	2004	SEBA	1 st Div	67.16% (Letter Marks in English and Mathematics)
Higher Secondary	2006	AHSEC	1 st Div	69.20% (Letter Marks in Accountancy)
B.Com(Accountancy Specialization)	2009	Gauhati University	1 st Class	65.57%
M.Com (Accounting & Finance Specialization)	2011	Gauhati University (Regular)	1 st Class	75.3% 8.03 points (under CGPA system)
UGC NET QUALIFIED	2018	NTA (National Testing Agency)	-----	49.33% (90.4437 Percentile)
Ph.D Pursuing	-----	The Assam Royal Global University	-----	-----

Professional Experience:

Total Experience: 11.5 years (Summary-10.5 years Teaching experience and 1 year Industry experience.)

I. Present working status:

Presently working as an **Assistant Professor in Accountancy** in Royal School of Commerce, **Royal Global University**, Betkuchi, Guwahati since July 2013.

- **Institution Profile:** **Royal Global University**, a leading University in North East, situated in Betkuchi, Guwahati comprising of Royal School of Commerce, Royal School of Engineering and Technology, Royal School of Management and Royal School of Architecture, and many other schools.
- **Job Profile:** Teaching Accountancy related subjects in B.Com, M.Com, B.Tech Classes.

II. Previous working status:

(a) Served as an **Asst. Professor in Accountancy** in the **Department of M.Com and B.Com** of **K. C Das Commerce College**, Guwahati from Nov 2012 to July 2013 and July 2011 to Nov 2011.

- **Institution Profile:** **K. C. Das Commerce College** a leading commerce college in Guwahati, Assam.
- **Job Profile:** Teaching Accountancy related subjects in M.Com and B.Com Classes.

(b) Served as an **Accounts Officer** in **Mc Leod Russel India Ltd (Williamson Magor Group)**, posted at Bordubi Tea Estate, Tinsukia. (W.E.F Dec-2011 to Oct 2012)

- **Company Profile:** **McLeod Russel India Limited**, the world's largest **producer of Tea** with many number of Tea estates in India (especially in Assam and Dooars) along with some new Estates in Uganda and Rawanda.
- **Job Profile:**
 - (i) Playing the role as an Advisory Officer relating to Finance and Accounts of the respective Tea Estates.
 - (ii) Supervision of Accounts of 6 Tea Estates in Doomdooma Circle -Tinsukia District which are Bordubi T.E., Beesakopie T.E., Koomsong T.E., Daimukhiya T.E., Raidang T.E, Phillobari T.E.
 - (iii) Supervision of Computerized Information System under ERP.
 - (iv) Scrutinizing of Estimates of the respective Tea Estates under the guidance and supervision of General Manager (Finance and Commerce).

Achievements:

- Achieved "**Sarat Chandra Das Award**", for being the **Best Higher Secondary Scholar** of **K.C. Das Commerce College**, Guwahati, for **securing the highest percentage marks within the College**, in the year 2006.

Research Publications :

- "**Attitude and awareness towards retirement planning- A review of literature**"- published in National Conference on Contemporary Issues in Commerce and Management, NEICMA, 2019,
- "**Introduction and Applications of Artificial Intelligence in Small and Medium Scale Businesses with special reference to Kamrup Metropolitan (Guwahati City), Assam, India.**" published in International Organization of Scientific Research journal, 2021, Peer reviewed journal.

Seminar and Workshops participated:

- 1) State Level Workshop on "**Restructuring Undergraduate Curriculum and Discussion on UGC Guidelines and Government Rules and Regulations**", organized by Assam College Teachers'

Association, Kamrup-A Zone in Collaboration with K.C.Das Commerce College, Guwahati, held on 1st Dec 2012.

- 2) One day workshop on “*Revised Schedule VI of the Companies Act 1956*”, organized by Royal School of Commerce (Royal Group of Institutions), Guwahati, held on 17th Aug 2013.
- 3) Faculty Development Programme on “*Entrepreneurship: A Journey to the concept*” organized at Royal Group of Institution sponsored by Entrepreneurship Development Institute held from 16th Feb 2015 to 27th Feb 2015.
- 4) One day workshop on “*GST Prospects & Challenges*” organized by Royal School of Commerce, in association with Eastern India Chartered Accountants Students Association (EICASA), Guwahati, held on 24th Sep 2016
- 5) One day workshop on “*GST- Mechanism and Challenges Ahead*” organized by Royal School of Business and Royal School of Commerce, in association with Eastern India Chartered Accountants Students Association, Guwahati Branch held on 27th April, 2018

Extra Curricular Activities :

- **Proficiency in Music** with an experience of **Singing** and Performing in TV reality shows, T.V interviews in channel **NEWS LIVE** and **NE TV**, Inter-state Music Competition, Inter College Music Competition and Stage Shows.
- Responsibilities undertaken as a **Debate and Symposium Secretary** in the **Students Union Body** of K.C. Das Commerce College.

Computer Skills:

Well versed in MS-Office (MS – Word, MS – Excel), ERP (Navision), Tally 9, Basic Networking, Windows Operating System (Windows 7, XP), Adobe acrobat, Photoshop, with Good Typing Skills.

Personal Traits:

- Have excellent Communications, Interpersonal & Presentation Skills, Pleasant and Humble behavior.
- Excellent organization skills focused & team player.
- Optimistic and carry a positive frame of mind in any situation.

Personal Details:

Name : **RIKH ROY**
Date of Birth : 5th of March 1988
Gender : Male
Father's Name : Mr. Rupendra Roy
Mother's Name : Mrs. Anima Roy
Nationality : Indian
Marital status : Married
Religion : Hinduism
Email id : rikhroy@gmail.com ; rikhroy@yahoo.in
Mobile : 8638515292, 9508788654,
Languages Known : English, Hindi, Bengali, Assamese (Read, Write, Speak)

Place : Guwahati

(RIKH ROY)