



THE ASSAM

ROYAL GLOBAL UNIVERSITY

The Assam Royal Global University
Second Meeting of the IQAC
26th Nov 2018

Minutes of the Meeting

Time: 2:30 p.m.

Venue: Board of Governors' Room, Block A, Royal Global University.

Members Present:

1. Prof. (Dr.) S P Singh	Chairperson
2. Prof. (Dr) O.K.Medhi	Director
3. Mr. Ankur Pansari	Member
4. Ms. Angira Mimani	Member
5. Prof. Anuradha Devi	Member
6. Ar. Anita P.Y.	Member
7. Ms. Dipika T. Agarwal	Member
8. Dr Monalisa B. Deka	Member

Chairperson of IQAC, Prof. S.P. Singh, Vice-Chancellor, RGU presided over the meeting

2.1: Agenda: To set the objectives of IQAC of RGU

Deliberation: Prof O.K. Medhi, Director of IQAC started the meeting with a brief presentation on the NAAC requirements to members.

Resolution: The Board after in-depth deliberations resolved the objectives as:

- To discuss the responsibilities of the IQAC members.
- To proceed towards the right direction as per NAAC guidelines and find out the weak areas where rigorous academic efforts must be put in.
- To stimulate the academic environment for promotion of quality of teaching-learning and research in higher institutions.
- To encourage self-evaluation, accountability, autonomy and innovations in higher education.
- To undertake quality-related research studies, consultancy and training programmes.

2.2 Agenda: Any other matter

Deliberation: The Board, after in-depth deliberations resolved that:

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Handwritten signature of Prof. O.K. Medhi

Resolution:

- a) The Departmental format as per IQAC guidelines may be forwarded to all departments to collect the informations. IQAC Will Examine the Forms and records.
- b) Student's assessment format for faculty will be formulated.
- c) Student's feedback should be taken on periodic basis which can be made available online too.
- d) Students feedback on course syllabus should also be taken into consideration.
- e) The slow learners should be identified in the Orientation Programme by conducting a test at the time of Orientation. IQAC should direct the faculty to take remedial measures to help these slow learners from the very beginning.
- f) A Consultancy cell as proposed in BOM should start functioning by taking some inhouse projects.
- g) Botanical names of all trees and Plants available in the campus may be given the Scientific nomenclature.
- h) Student Progression should be maintained by all Departments. All HoDs must keep a record of the progression of each student as well as the Alumni of the Department.
- i) Communication Skills classes, Behavioral Science Classes and NET classes may be started.
- j) It was proposed that University may design a policy where a tie up may be done with an IAS academy for one year. The policy may be made with the clause that 50% of the fees would be paid by the student and 50% by the Institution.
- k) PBAS forms/API scores of faculties will be examined by IQAC.
- l) Internal Academic Audits should start as soon as possible.
- m) Preparation of Annual Quality Assurance Report (AQAR).
- n) The need to set up a IQAC office with computer Printer and an office staff was suggested.

2.3 Agenda: Vote of Thanks: The meeting concluded with a vote of thanks by Prof. S P Singh, Vice Chancellor, RGU.

