

6.3.2 Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

6.3.2.1: Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year-wise during the last five years

Year: 2020-21					
S. No.	Dates (from-to) (DD-MM-YYYY)	Title of the conference/ workshops/ name of the professional body	Name of the teacher	Amount provided by the HEI	Purpose (Membership fee/travel and other expenses/Registration fee)
1	09-02-2021 -- 12-02-2021	Training Programme on Planning & Designing of Rainwater Harvesting Systems by The School Of Water & Waste	Ar Shweta Das	Rs 3000	Registration fee, Travel and other expenses
2	09-02-2021 -- 12-02-2021	Training Programme on Planning & Designing of Rainwater Harvesting Systems by The School Of Water & Waste	Ar Kakoli Talukdar	Rs 3000	Registration fee, Travel and other expenses
3	09-02-2021 -- 12-02-2021	Training Programme on Planning & Designing of Rainwater Harvesting Systems by The School Of Water & Waste	Ar Pooja Singh	Rs 3000	Registration fee, Travel and other expenses

25/03/2021

A. The application of **Ar. Shweta Das**, Assistant Professor, RSA may kindly be referred to (Annexure March/2021/A)

Ar. Das had participated in a Training programme on "Planning & Designing of Rainwater Harvesting Systems", organized by The School of Water & Waste (SW&W) CSE at Anil Agarwal Environment Training Institute held in Rajasthan from 9th to 12th February, 2021.

The following enclosed documents/applications may kindly be referred to:

- i) Brochure (Annexure /March 2021/A)
- ii) invitation email (Annexure /March 2021/A)
- iii) Class adjustment details (Annexure /March 2021/A)
- iv) Certificate of participation (Annexure /March 2021/A)
- v) Report (Annexure /March 2021/A)
- vi) Travel expenses (Annexure /March 2021/A)

The total expense of *Ar. Das* is:

1. Travel Expenses	Rs. 9461.00
Grand Total	Rs. 9461.00

As per the Policy, *Ar. Das* is entitled to attend 2 seminar/workshop/conference etc and 6 days (six) of academic leave to attend seminar/workshop/conference etc within the country per academic year and receive a reimbursement of maximum limit of Rs. 3000/- for paper general participation.

Since *Ar. Das* has submitted all the documents as required by the policy, and as per the total allowed expenses incurred, **she may be reimbursed an amount of Rs. 3000/- (Rupees three thousand only).**

B. The application of **Ar. Kakoli Talukdar**, Assistant Professor, RSA may kindly be referred to (Annexure March/2021/B)

Ar. Talukdar had participated in a Training programme on "Planning & Designing of Rainwater Harvesting Systems", organized by The School of Water & Waste (SW&W) CSE at Anil Agarwal Environment Training Institute held in Rajasthan from 9th to 12th February, 2021.



Anil Agarwal
25/3/21

Chhinneni
25/3/21

[Signature]
25/3/21

The following enclosed documents/applications may kindly be referred to:

- i) Brochure (Annexure /March 2021/A)
- ii) invitation email (Annexure /March 2021/A)
- iii) Class adjustment details (Annexure /March 2021/A)
- iv) Certificate of participation (Annexure /March 2021/A)
- v) Report (Annexure /March 2021/A)
- vi) Travel expenses (Annexure /March 2021/A)

The total expense of *Ar. Talukdar* is:

1. Travel Expenses	Rs. 9461.00
Grand Total	Rs. 9461.00

As per the Policy, *Ar. Talukdar* is entitled to attend 2 seminar/workshop/conference etc and 6 days (six) of academic leave to attend seminar/workshop/conference etc within the country per academic year and receive a reimbursement of maximum limit of Rs. 3000/- for paper general participation.

Since *Ar. Talukdar* has submitted all the documents as required by the policy, and as per the total allowed expenses incurred, **she may be reimbursed an amount of Rs. 3000/- (Rupees three thousand only).**

C. The application of *Ar. Pooja Singh*, Assistant Professor, RSA may kindly be referred to (Annexure March/2021/A)

Ar. Pooja had participated in a Training programme on "Planning & Designing of Rainwater Harvesting Systems", organized by The School of Water & Waste (SW&W) CSE at Anil Agarwal Environment Training Institute held in Rajasthan from 9th to 12th February, 2021.

The following enclosed documents/applications may kindly be referred to:

- i) Brochure (Annexure /March 2021/C)
- ii) invitation email (Annexure /March 2021/C)
- iii) Class adjustment details (Annexure /March 2021/C)
- iv) Certificate of participation (Annexure /March 2021/C)
- v) Report (Annexure /March 2021/C)
- vi) Travel expenses (Annexure /March 2021/C)

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Agarwal
25/3/21

Agarwal
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25/3/21

25/02/2021

25/03/2021

The total expense of *Ar.Pooja* is:

1.Travel Expenses	Rs. 8797.00
Grand Total	Rs. 8797.00

As per the Policy, *Ar.Pooja* is entitled to attend 2 seminar/workshop/conference etc and 6 days(six) of academic leave to attend seminar/workshop/conference etc within the country per academic year and receive a reimbursement of maximum limit of Rs. 3000/- for paper general participation.

Since *Ar.Pooja* has submitted all the documents as required by the policy, and as per the total allowed expenses incurred, **she may be reimbursed an amount of Rs. 3000/- (Rupees three thousand only).**

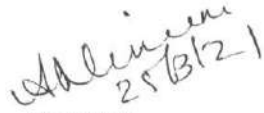
The summary of the amount to be reimbursed is as under:

Sl no	Name	Designation	Amount to be re-imbursed
1	<i>Ar. Shweta Das</i>	Asstt.Prof, RSA	Rs. 3000/- (Rupees three thousand only).
2	<i>Ar. Kakoli Talukdar</i>	Asstt.Prof, RSA	Rs. 3000/- (Rupees three thousand only).
3	<i>Ar. Pooja Singh</i>	Asstt.Prof, RSA	Rs. 3000/- (Rupees three thousand only).
Total amount			Rs.9000-(Rupees nine thousand only)

Put up for your kind approval.


Assistant,HR


Assistant Registrar


Registrar


Vice-Chancellor

Seen & adjusted with Salary,
for the month of Mar 2021,
