

The Assam Royal Global University

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Fourth Meeting of the Academic Council

31st May 2019

Minutes of the Meeting

Start time: 11:30 a.m.

Venue: D' Royal Conferencia, 5th Floor, A Block, Royal Global University.

Members Present (without any order):

1. Prof. (Dr.) S P Singh (Member-Chairperson)
Vice Chancellor, The Assam Royal Global University
2. Ms. Angira Mimani, (Member-Secretary)
Registrar, The Assam Royal Global University
3. Prof. B.Banerjee, Principal, RSET (Member)
4. Prof. Anuradha Devi, Dean, RSAPS (Member)
5. Prof. Manoj Jain, Deputy Dean, RSB (Member)
6. Dr. Sudip Chakraborty, i/c Principal, RSC (Member)
7. Prof. Swabera Islam, Professor, RSHSS (Member)
8. Dr. Hiren Nath, HoD, RSLA (Member)
9. Dr. Devika Phukan, Dy. Dean, RSAPS & HoD, Deptt. of Physics, RSAPS (Member)
10. Ms. Florence H. Rabha, Head, Deptt. of Electronic Media & Anchoring, RSCOM (Member)
11. Dr. Rahul Nandi, i/c Deputy Controller of Examination (Member)
12. Dr. Pubalee Sarmah, HoD, Deptt. of Chemistry, RSAPS (Member)
13. Dr. Rajeev M. Bhatnagar, HoD, Deptt. of Mechanical Engineering, RSET (Member)
14. Dr. Aniruddha Deka, HoD, Deptt. of Computer Science & Engineering, RSET (Member)
15. Prof. O.K.Medhi, Professor Emeritus, RGU (Member)
16. Prof. H.C.Gautam, Department of Commerce, Gauhati University (Member)
17. Mr. Ankur Pansari, Member, GB, RGU (Member)
18. Sri R.S. Joshi, Former Chairman, FINER & Member, BoM, RGU (Member)
19. Prof. U.R.Dhar, Hy. Advisor, RSB (Member)
20. Prof. Krishna Barua, Former HoD, IIT Guwahati and Professor, RSL (Member)
21. Prof. P.H.Talukdar, Professor, Deptt. of Computer Science & Engineering, RSET (Member)
22. Prof. P.J. Mahanta, Professor, RSL (Member)

Special Invitee Present:

23. Prof. M.K.Chaudhuri, Hy. Principal Advisor, Royal Global University
24. Prof. Alak Kumar Buragohain, Chairperson – Academic, Royal Global University
25. Prof. Hemanta Kumar Baruah, Professor Emeritus, RSAPS
26. Prof.K.K. Baruah, Dean, RSLSC, RSBSC, RSEES, Royal Global University
27. Dr. Gitumoni Konwar, Principal/Dean, RSN
28. Dr. Ranjan Dutta Kalita, Coordinator, Biotechnology, RSBSC
29. Ms. Vanita Agrawal, Advisor, Deptt. of Electrical Engineering, RSET
30. Dr. Susmita Dey, Assistant Professor, Zoology & Coordinator, RSLSC
31. Ms. Durba Dutta, Coordinator, RSHSS
32. Dr. Soumitra Sen, Professor & Coordinator, RSHMCT
33. Ar. Siddhartha Deb, Professor, RSA
34. Ar. Gautam Sarma, Professor, RSA
35. Prof. Amarendra Rajput, Professor, RSAPS
36. Dr. Baishalee Rajkhowa, Coordinator, RSL
37. Dr. Dip Jyoti Bhuyan, Coordinator, Dept. of Political Science, RSHSS
38. Dr. J. Boro, Coordinator, RSBAS
39. Dr. Mousumi Deka, Coordinator, RSFA
40. Dr. Navalakhi H Dutta, HOD, Dept. of Mathematics, RSAPS



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41. Dr. Prateeti Barman, Coordinator, Dept. of Social Work, RSHSS
42. Dr. Ritusmita Goswami, Asst. Professor, Dept. of EVS, RSEES
43. Dr. Rupa Rani Sonowal, Coordinator, RSCOM
44. Dr. Samuel L.Chuaungo, Coordinator, Dept. of Sociology, RSHSS
45. Mr. Manoj Kumar Sarma , Asst. Professor, Dept. of CSE, RSET
46. Mr. Randhir Gogoi, Coordinator, Dept. of History, RSHSS
47. Mr. Srawan Goenka, Coordinator, RSC
48. Ms. Sanghamitra Kalita, Coordinator, RSFT

Leave of Absence of members:

1. Sri Ramesh Pasari, MD, Assam Asbestos (Assam Roofing Ltd)
2. Sri K.K.Jain, K.K.Builders Pvt. Ltd
3. Ms. Sikha M. Pansari, Member, GB, RGU
4. Ar. Anita PY, Dean, RSA, RSFT & RSFA
5. Prof. Arnab Sarmah, HoD, Deptt. of Civil Engineering, RSET
6. Dr. Israfil Hussain, HoD, Deptt. of Electrical Engineering, RSET
7. Mr. Mamoon Elahi Barbhuyan , HoD, Deptt. of Electronics & Communication Engineering, RSET.

PROCEEDINGS OF THE MEETING

Prof. S.P. Singh, Vice-Chancellor, RGU presided over the meeting and called the House to order.

4.1: Agenda: Welcoming the members & special invitees of the Academic Council

The meeting commenced with the formal welcome of all the members by Prof. S.P. Singh, Vice-Chancellor, RGU. He further informed the Board about receiving Leave of Absence from members Sri Ramesh Pasari, Sri K.K.Jain, Ms. Sikha M. Pansari, Ar. Anita PY, Prof. Arnab Sarmah and Dr. Israfil Hussain.

Prof. S P Singh further shared that the agenda (Annexure A) was mailed to all the members prior to the meeting and since there were no comments/suggestions received it was considered as confirmed and accepted by the Board as forwarded.

4.2: Agenda: Ratifying the minutes of the previous Academic Council Meeting and Action Taken Report

Deliberations: Minutes of the last Academic Council meeting were circulated earlier to all the members and was also placed before the Council for perusal and comments, if any. Resolutions passed during last meeting along with the Action Taken Report was read out by the Registrar.

Points further discussed -

- Members suggested that a nominal amount may be charged from students for providing any training/ coaching (NET, GATE etc.), to bring seriousness amongst the students. To this, Hon'ble Vice-Chancellor replied that a monetary penalty has been proposed to ensure the seriousness amongst the students, as in this institution, we have never charged any additional fee (except for the course fee) since the very beginning.
- Dean (R&D) may be appointed from senior academicians of RGU and may not be necessarily recruited from external sources.



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- A team of faculty members may be identified to visit NAAC accredited private institutions like BITS, Pilani or Manipal Academy for gathering first-hand knowledge on the process of NAAC accreditation.

Resolutions: The Council ratified the minutes of the last meeting without any modifications along with the Action Taken Report (Annexure B & C respectively) and resolved that -

- i) A monetary penalty be charged from the security deposit of students to ensure seriousness amongst students while providing any training/ coaching (NET, GATE etc.) to them instead of charging any additional fee.
- ii) Dean (R&D) be appointed from the senior academicians of the University.
- iii) A team of faculty be identified to visit NAAC accredited private institutions like BITS, Pilani or Manipal Academy for gathering first-hand knowledge on the process of NAAC accreditation.

4.3: Agenda: To apprise about:

i) Major developments since last Academic Council meeting

Ms. Indrakshi B presented the development report (Annexure D). Members suggested that the development report from the next meeting may highlight events of academic nature only.

ii) Major policies/process ratified by other Authorities since last Academic Council Meeting

Deliberations: The Registrar gave a presentation on the various policies/process ratified by Governing Body and Board of Management since last Academic Council meeting (Annexure E) followed by a presentation (Annexure F) on the various policies/process ratified by Examination Committee and University Research Council by Dr. Rahul Nandi, i/c Dy. CoE.

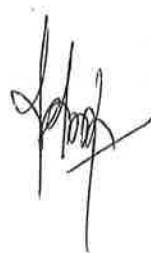
Points further discussed-

- Members discussed about the importance of inclusion of co-guide(s). Prof. S.P. Singh shared that the inclusion of co-guide(s) is mandatory, although in exceptional cases relaxation may be given by URC. Prof. Singh further emphasized that the importance of the co-guide cannot be denied as the main motive of keeping co-guide(s) is to help the young Ph.D. guides of RGU. Further, the co-guides, who may be younger/juniors from RGU guides may be helpful and can assist the senior guides with respect to the updated research tools and techniques required for Ph.D. work. This will facilitate transparency and enhance quality of research work in RGU.

Resolutions: The Council resolved that the policy of co-guides as decided by URC be implemented.

4.4: Agenda: To discuss and approve:

- i) modified course structure (if any) and detailed syllabi of 3rd year UG courses launched in 2017-18, proposed by Board of Studies (BoS) of respective schools
- ii) modified course structure (if any) and detailed syllabi of 2nd year UG & PG courses launched in 2018-19, proposed by Board of Studies (BoS) of respective schools



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iii) course structure and detailed syllabi (of first year only) of all the new courses, proposed to be launched from AY 2019-20

Deliberations: Prof. A K Buragohain informed the Council members that for the new programs to be launched from the AY 2019-20, the UGC model format was followed for the UG courses while for the PG courses, some already established other universities' syllabus were referred to and also inputs from experts in the respective fields were taken into account.

Points further discussed-

- members opined that it will be difficult for the council to approve the syllabi without presenting a final printed copy of the same to the Council. To this, Hon'ble Vice-Chancellor suggested that -
 - for the existing programmes, the syllabi may be accepted and passed along with the suggestions/modifications made by the respective Board of Studies.
 - for the new programmes, an additional 15 days may be given to complete the syllabi review process and then the same to be sent to a committee of experts comprising of Chairman Academics, Prof. Alak K. Buragohain; Professor Emeritus, Prof. O.K Medhi and Hon'ble Vice-Chancellor, Prof. S.P. Singh for their approval.
 - from the next Academic Council meeting, the minutes of the BoS meetings of each School should be physically presented along with required documents for approval of the Council.
 - to maintain transparency, hard copies of all the syllabi (existing & new courses/programmes) should be kept for perusal by members.

Resolutions: The Council after in-depth deliberation resolved to approve the syllabi for the existing programmes, along with suggestions given by the members present. It also resolved that for new programmes, additional 15 days be given to complete the syllabi review process, post which the same shall be approved by a committee comprising of Chairman Academics, Prof. Alak K. Buragohain; Professor Emeritus, Prof. O.K Medhi and Hon'ble Vice-Chancellor, Prof. S.P. Singh.

4.4 iv) Agenda: academic calendar of the University for the odd semester i.e. July'19-December'19/January'20

Deliberation: The Registrar placed the Academic calendar (Annexure G) of the University for the odd semester i.e. July'19-December'19/January'20 before the Council for perusal and comments, if any.

Resolution: The academic calendar of the University for the odd semester i.e. July'19-December'19/January'20 was approved by the council without any modification.

4.4 v) Agenda: any rules & regulations, of general academic interest, framed after last Academic Council Meeting

Deliberation: Ms. Vanita Agrawal presented the rules & regulations, of general academic interest, framed after last Academic Council Meeting (Annexure H). Members suggested that the rules should not be mentioned as 'general' but 'Student specific' in the agenda point, since the rules and regulations shared with the members were specifically for the students only.



Resolution: The rules & regulations, of general academic interest for students, framed after last Academic Council Meeting was approved by the council without any modification.

4.5 Agenda: To discuss and ex-post facto approval of the modification in course structure and detailed syllabus of Paper I & Paper II for Ph.D. coursework

Deliberation: Dr. Rahul Nandi presented the modification in course structure and detailed syllabus of Paper I & Paper II for Ph.D. coursework (Annexure I). He added that the first 2 Units in Research Methodology & Computer Application papers have been kept common for all the discipline/departments of RGU while the rest of the Units have been kept discipline/department specific.

Resolution: The Council accorded its ex-post facto approval for the modification in the course structure and detailed syllabus of Ph.D. coursework.

4.6: Agenda: Any other matter with the permission of the chair

Dr. Rahul Nandi shared the details of absolute grading for practical papers and requested the council for its ex-post facto approval of the same. The absolute grading system was implemented as per decisions taken in the 8th Examination Committee meeting held on 4th April 2019 and would be irrespective of the number of students in a class.

He also shared that in reference to the clause 9.3 of UGC Notification for Introduction of One Year LLM Programme 2012 which states that "the end semester examination will not be assigned not more than one half of the total marks for that subject", it is proposed to conduct Semester End Examination of one year LLM programme, with a 50:50 ratio (50% for semester end examination and 50% through continuous evaluation). This change needs to be incorporated retrospectively by scaling up/down the First Semester Results (already published) of 2018-19 batch and applying the same from the upcoming Semester End Examinations. This change in examination pattern of LLM (one year programme) shall be modified in the Examination Ordinance of the University as well, which at present states 70% weightage for semester end examination and 30% for continuous evaluation.

Prof. U R Dhar suggested that a career counselling centre should be initiated in the University so as to benefit the students by providing necessary information related to career. The point was well taken by the Council members.

Resolutions: The Council after in-depth deliberation resolved to accord ex-post facto approval to the following proposals put forth by Dr. Rahul Nandi, Dy. Controller of Examinations -

- a. implementation of absolute grading for practical papers
- b. change in evaluation scheme of LLM programmes as suggested by clause 9.3 of UGC Notification for Introduction of One Year LLM Programme 2012

4.7: Agenda: Vote of Thanks:

The meeting concluded with a vote of thanks by Prof. S P Singh.

Minutes recorded by: Dr. Monalisa Bora Deka, Ms. Pahi Bhagawati, Ms. Tamsin I Ahmed & Ms. Mary Das





THE ASSAM

ROYAL GLOBAL UNIVERSITY

4th ACADEMIC COUNCIL MEETING

31st May 2019; 11:30 AM

Agenda Points

- 4.1 Welcoming the members & special invitees of the Academic Council.
(by Hon'ble Vice-Chancellor, with Leave of Absence requested by Sri Ramesh Pasari, Ar. Anita PY, Prof. (Dr.) Arnab Sarma, Sri. K K Jain, Dr. Israfil Hussain)
- 4.2 Ratifying the minutes of the previous Academic Council meeting and Action Taken Report.
(by Registrar - a copy of the minutes of last Academic Council meeting has been circulated along with agenda and also kept in your respective kits. The major resolutions, along with the action taken report shall be read out. If there are no modifications/suggestions, I request the members to confirm and ratify the minutes of the last meeting along with its action taken report.)
- 4.3 To apprise about -
- Major developments since last Academic Council Meeting - (PPT by Ms. Indrakshi)
 - Major policies/process ratified by other Authorities since last Academic Council Meeting - (PPT by Registrar for 1 GB meetings & 3 BoM meetings; PPT by Dr. Rahul Nandi for Examination Committee & URC)
- 4.4 To discuss and approve -
- modified course structure (if any) and detailed syllabi of 3rd year UG courses launched in 2017-18, proposed by Board of Studies (BoS) of respective schools (by Chairperson-Academic)
 - modified course structure (if any) and detailed syllabi of 2nd year UG & PG courses launched in 2018-19, proposed by Board of Studies (BoS) of respective schools (by Chairperson-Academic)
 - course structure and detailed syllabi (of first year only) of all the new courses proposed to be launched from AY 2019-20 (by Chairperson-Academic)
 - academic calendar of the University for the odd semester i.e. July'19-December'19/January'20 (by Registrar)
 - any rules & regulations, of general academic interest, framed after last Academic Council Meeting (Ms. Vanita Agrawal)
- 4.5 To discuss and ex-post facto approval of the modification in course structure and detailed syllabus of Paper I & Paper II for Ph.D. coursework. (by Dr. Rahul Nandi)
- 4.6 Any other matter with the permission of the Chair. (PPT by Dr. Rahul Nandi)
- 4.7 Vote of Thanks.

**NEW COURSES INTRODUCED
FOR THE ACADEMIC YEAR
2019-20**

▪ **Royal School of Humanities & Social Sciences (RSHSS)**

- BA(H)/B.Sc. (H) Anthropology (3 yrs) Anthropology
- MA/M.Sc. Anthropology (2 yrs)

▪ **Royal School of Liberal Arts**

- BA (H) Philosophy (3 yrs) Philosophy
- MA Philosophy (2 yrs)

▪ **Royal School of Bio-Sciences (RSBSC)**

- B.Sc. Microbiology (3 yrs)Microbiology
- M.Sc. Microbiology (2 yrs)Microbiology\RGU-MSC-MICROBIOLOGY-SYLLABUS-2019-MAY.docx
- B.Sc. Bio-Science/Bio-Engineering (3 yrs)Microbiology\Biosciences and Bioengineering.docx
- M.Sc. Bio-Science/Bio-Engineering (2 yrs)

• **Royal School of Medical & Allied Sciences (RSMAS)**

- B.Pharmacy (4yrs)PCI-B PHARM SYLLABUS.pdf
- Bachelor of Physiotherapy(BPT)
4.6yrsPHYSIOTHERASPY SYLLABUS RGU.docx

▪ **Royal School of Travel & Tourism Management (RSTTM)**

- Master of Travel & Tourism Management (MTTM)(2 years) MTTM Syllabus New
- Bachelor of Travel & Tourism Management+Master of Travel & Tourism Management (BTTM+MTTM) (Integrated Program)

▪ **Royal School of Library Sciences Lib Sc**

- B.Lib.I.Sc. - 1 yr
- M.Lib.I.Sc. - 1 yr

- **Royal School of Commerce**

- **B.Com (H) Banking & Finance (3 yrs) COURSE STRUCTURE B. COM ICA FINAL.docx**

- **Royal School of Design (RSD)**

- **Bachelor of Design (Communication Design) (B.Des. CD) (4 yrs) course structure B.Des.xlsx**

- **Royal School of Applied & Pure Sciences (RSAPS)**

- **B.Sc. (H) - Mathematics & Computing (3 yrs) Copy of Course structure B.SC (H) IN MATHEMATICS AND COMPUTING.xlsx**
- **M.Sc. (H) - Mathematics & Computing (2 yrs)**