

# The Assam Royal Global University

## Third Meeting of the Academic Council

20<sup>th</sup> December 2018

### Minutes of the Meeting

**Start time:** 11:00 a.m.

**Venue:** D' Royal Conferencia, 5<sup>th</sup> Floor, A Block, Royal Global University.

#### Members Present:

1. Prof. (Dr.) S P Singh (Member-Chairperson)  
Vice Chancellor, The Assam Royal Global University
2. Ms. Angira Mimani, (Member-Secretary)  
Registrar, The Assam Royal Global University
3. Prof. B. Banerjee, Principal, RSET (Member)
4. Prof. Anuradha Devi, Dean, RSAPS (Member)
5. Ar. Anita PY, Dean, RSA, RSFT & RSFA (Member)
6. Prof. Manoj Jain, Deputy Dean, RSB (Member)
7. Dr. Sudip Chakraborty, i/c Principal, RSC (Member)
8. Prof. Swabera Islam, Professor, RSHSS (Member)
9. Prof. Arnab Sarmah, HoD, Deptt. of Civil Engineering, RSET (Member)
10. Dr. Hiren Nath, HoD, RSLA (Member)
11. Ms. Florence H. Rabha, Head, RSCOM (Member)
12. Dr. Rahul Nandi, i/c Deputy Controller of Examination (Member)
13. Dr. Pubalee Sarmah, HoD, Deptt. of Chemistry, RSAPS (Member)
14. Dr. Rajeev M. Bhatnagar, HoD, Deptt. of Mechanical Engineering, RSET (Member)
15. Mr. Aniruddha Deka, HoD, Deptt. of Computer Science & Engineering, RSET (Member)
16. Mr. Ananya R. Pathak, HoD, Deptt. of Electronics & Communication Engineering, RSET (Member)
17. Dr. Israfil Hussain, HoD, Deptt. of Electrical Engineering, RSET (Member)
18. Prof. O.K. Medhi, Professor Emeritus, RGU (Member)
19. Mr. Ankur Pansari, Member, GB, RGU (Member)
20. Prof. U.R. Dhar, Hy. Advisor, RSB (Member)
21. Prof. Krishna Barua, Former HoD, IIT Guwahati and Professor, RSI. (Member)
22. Prof. P.H. Talukdar, Professor, Deptt. of Computer Science & Engineering, RSET (Member)

#### Special Invitee Present:

23. Prof. M.K. Chaudhuri, Former Vice-Chancellor, Tezpur University & Hy. Principal Advisor, Royal Global University
24. Prof. Alak Kumar Buragohain, Former Vice-Chancellor, Dibrugarh University, Chairperson - Academic (Designated), Royal Global University
25. Prof. K.K. Baruah, Dean, RSLSC, RSBSC, RSEES, Royal Global University



26. Dr. Gitumoni Konwar, Principal/Dean, RSN
27. Dr. Ranjan Dutta Kalita, Coordinator, Biotechnology, RSBSC
28. Ms. Vanita Agrawal, Advisor, Deptt. of Electrical Engineering, RSET
29. Mr. Zunaid Ahmed, Asst. Professor, Deptt. of Mechanical Engineering, RSET
30. Dr. Susmita Dey, Assistant Professor, Zoology & Coordinator, RSLSC
31. Ms. Durba Dutta, Coordinator, RSHSS
32. Dr. Soumitra Sen, Professor & Coordinator, RSHMCT
33. Ar. Siddhartha Deb, Professor, RSA

**Leave of Absence of members:**

1. Sri Ramesh Pasari, MD, Assam Asbestos(Assam Roofing Ltd)
2. Sri K.K.Jain, K.K.Builders Pvt. Ltd
3. Sri R.S. Joshi, Former Chairman, FINER & Member, BoM, RGU
4. Prof. P.J. Mahanta, Professor, RSL
5. Prof. H.C.Gautam, Department of Commerce, Gauhati University,
6. Dr. Devika Phukan, Dy. Dean, RSAPS & HoD, Deptt. of Physics, RSAPS
7. Ms. Sikha M. Pansari, member, GB, RGU



## PROCEEDINGS OF THE MEETING

Prof. S.P. Singh, Vice-Chancellor, RGU presided over the meeting and called the House to order.

### 3.1: Agenda: Welcome and introduction of the members & special invitees of the Academic Council

The meeting commenced with the formal welcome of all the members by Prof. S.P. Singh, Vice-Chancellor, RGU. He further informed the Board about receiving Leave of absence from members Sri Ramesh Pasari, Sri K.K.Jain, Sri R.S. Joshi, Prof. P.J. Mahanta, Prof.H.C.Gautam, Dr. Devika Phukan & Ms. Sikha M. Pansari. This was followed by introduction of few senior members by Prof. S P Singh and then self-introduction by the other members.

### 3.2: Agenda: Confirmation of the agenda points

**Deliberation:** The Registrar informed the members present that the agenda was mailed to all the members prior to the meeting and since, members have not raised any suggestions/modifications, the agenda was considered to be confirmed/accepted.

**Resolution:** The agenda was confirmed and accepted by the Council (Annexure A).

### 3.3: Agenda: Ratifying the minutes of the previous Academic Council meeting and Action Taken Report

**Deliberations:** Minutes of the last Academic Council meeting was placed before the Council for perusal and comments, if any. Resolutions passed during last meeting along with the Action Taken Report was read out by the Registrar.

Points further discussed -

- The members reinforced formation of "Animal Ethical Committee" at the earliest.
- NET coaching to be initiated immediately and a nominal amount should be charged from the students. Any faculty who will conduct NET classes beyond working hours may be given an honorarium.
- GATE exam may be made compulsory for B.Tech students.

**Resolutions:** The Council ratified the minutes of the last meeting without any modifications along with the Action Taken Report (Annexure B & C respectively). It further resolved -

- i) to form an "Animal Ethical Committee" at the earliest.
- ii) to initiate NET coaching for RGU students and a nominal amount maybe charged from them.
- iii) that GATE exam may be made compulsory for B.Tech. students.



### 3.4: Agenda: To apprise about:

#### a) Major developments since last Academic Council meeting

**Deliberations:** Ms. Indrakshi B presented the development report (Annexure D) and informed the members that a total of 172 events were conducted in RGU from 1<sup>st</sup> June – 19<sup>th</sup> Dec 2018.

**Resolutions:** The Council appreciated the report presented.

#### b) Major policies/process ratified by other Authorities since last Academic Council meeting

**Deliberations:** The Registrar gave a presentation on the various policies/process ratified by Governing Body and Board of Management since last Academic Council meeting (Annexure E).

It was also discussed that a Dean (Research & Development) be appointed.

**Resolutions:** The Council resolved that Dean (Research & Development) may be appointed.

#### c) Activities undertaken by IQAC and its future plans

**Deliberations:** Prof. Anuradha Devi gave a presentation on the activities undertaken by IQAC and its future plans (Annexure F).

Points further discussed –

- A separate office and office staff (could be part-time) may be dedicated for IQAC, which is a mandatory requirement.
- An expert from a University with NAAC A++ accreditation should be invited to RGU to conduct a one-day workshop/seminar for the faculty and staff of RGU to explain/motivate and influence everyone about NAAC in future.
- A mock NAAC should be conducted in 2020.
- A small team from RGU may visit private renowned NAAC accredited institutions like KIIT, BITS Pilani etc. to have an interaction and request for handholding of RGU to achieve a good grade for NAAC accreditation in future.

**Resolutions:** The council resolved that:

- i) A separate office and office staff (could be part-time) to be dedicated for IQAC.
- ii) An expert from an A++ NAAC accredited University to be invited for conducting a workshop/seminar for creating awareness regarding NAAC in future.
- iii) A mock NAAC to be conducted in 2020.



- iv) A small team from RGU to visit private renowned NAAC accredited institutions like KIIT, BITS Pilani etc. to have an interaction and request for handholding to achieve a good grade for NAAC accreditation in future.

**d. MoUs/tie-ups, FDPs, Consultancies and other activities undertaken by HRDC/University**

**Deliberations:** Dr. Sujata Deb gave a presentation on the MoUs/tie-ups, FDPs, Consultancies and other activities undertaken by HRDC/University (Annexure G).

Points further discussed –

- MoU with IASST is in the finalisation stage and MoU with NIPER is also in the pipeline.
- A senior faculty may be made as in-charge of supervising the progress of the MoUs along with the Vice-Chancellor. It was also suggested by the members present that RGU should have few MoUs which are active instead of too many MoUs.

**Resolutions:** The council appreciated the initiatives taken by RGU/HRDC for tie-ups, FDPs, Consultancies and other activities.

**3.5: Agenda: To discuss and approve:**

**a. Academic Calendar for Even Semester 2018-19**

**Deliberations:** The Registrar placed the Academic Calendar for Even Semester 2018-19 (Annexure H) before the Council for approval. It was suggested that the Academic Calendar should reflect the total number of working days.

**Resolutions:** The Council approved the Academic Calendar for Even Semester 2018-19 and further resolved that henceforth the Academic Calendar will reflect the total number of working days.

**b. Major resolutions ratified during various meetings of  
b.i) Board of Studies**

**Deliberations:** The Registrar placed the major resolutions ratified during various meetings of Board of Studies before the Council for approval.

Points further discussed-

- All syllabi may be reviewed by respective Board of Studies (BoS) prior to beginning of next academic year.
- RGU may focus on signing more MoUs with Indian Institutes/Universities of repute rather than concentrating on foreign institutes only, as it would be more feasible for students & faculty.



**Resolutions:** The Council approved the major resolutions ratified during various meetings of Board of Studies and further resolved that:

1. All syllabi be reviewed by respective Board of Studies (BoS) prior to beginning of next academic year.
2. RGU should focus on signing more MoUs with Indian Institutes/Universities of repute rather than concentrating on foreign institutes only, as it would be more feasible for students & faculty.

**b. ii) Examination Committee**

**Deliberations:** Dr. Rahul Nandi placed the major resolutions ratified during various meetings of Examination committee before the Council for approval.

**Resolutions:** The Council approved the Major resolutions ratified during various meetings of Examination Committee.

**b. iii) University Research Committee**

**Deliberations:** The major resolutions ratified during meetings of University Research Committee were placed before the Council for perusal and approval.

Points further discussed-

- To maintain the quality of research, it has been made mandatory that a qualified co-guide should be allotted from outside RGU with internal Ph.D. guide.

**Resolutions:** The Council approved the major resolutions ratified during meetings of University Research Committee.

**c. Award of diploma to students of academic year 2017-18**

**Deliberations:** Dr. Rahul Nandi proposed awarding of certificates to students admitted in 1-year diploma courses in academic year 2017-18. Members enquired about holding the 1<sup>st</sup> Convocation for the students of RGU, to which Hon'ble Vice-Chancellor suggested that it may be held next year (2019), when the first PG batch passes out. The members opined that until the convocation is held, provisional diploma certificates may be awarded to the students. However, in exceptional cases where a student seeks to take admission abroad, provisions may be made to provide the original certificates before the convocation is held.

**Resolutions:** The Council approved the proposal regarding the award of diploma to students of academic year 2017-18 prepared by the Examination Committee and further resolved that provisional diploma certificates may be awarded to students until convocation is held. In exceptional cases, where a student seeks to take admission abroad, provisions may be made to provide the original degree/diploma certificates before the convocation is held.

**d) Policy of awarding University Colors to Sportsman Scholar**



**Deliberations:** Hon'ble Vice-Chancellor sir placed the 'Policy for awarding University Colors to Sportsman Scholar' before the Council for approval. He informed the members that the objective of framing this policy was to motivate students towards both sports and academics. He opined that the University Colors will be a unique feature of the University and added that any student with good academic records and also representing University in State or National/International level sports events will be eligible for such awards.

**Resolutions:** The Council appreciated and approved the policy of awarding 'University Colors to Sportsman Scholar'.

**3.6: Agenda: Any other matter with the permission of the chair**

• **Prof. P H Talukdar:**

- i) Suggested developing a strategy to promote FDPs in the University, where knowledge gained through these programs could be gauged. Other members present suggested follow up actions by a designated team who would investigate the outcome and benefits of these programs. Hon'ble Vice-Chancellor endorsed the suggestion and stated that under the guidance of HRDC, the quality of such programmes may be improved so that the faculty members benefit.
- ii) Prof. S P Singh informed that the management of RGU may provide financial incentives to faculty members for bringing in good and beneficial projects.

**Resolutions:** The council after in-depth deliberation resolved that

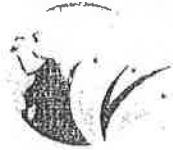
- i) a strategy be developed by HRDC to promote FDPs in the University.
- ii) the management of RGU may provide financial incentives to faculty members for bringing in good and beneficial projects.

**3.7: Agenda: Vote of Thanks:**

The meeting concluded with a vote of thanks to the chair.

**Minutes recorded by:** Dr. Monalisa Bora Deka, Ms. Pahi Bhagawati, Ms. Tamsin I Ahmed & Ms. Sonia N Chaudhuri





III ASSAM

ROYAL GLOBAL UNIVERSITY

### 3<sup>rd</sup> ACADEMIC COUNCIL MEETING: 20.12.2018

#### Agenda Points

- 3.1 Welcome and introduction of the members & special invitees of the Academic Council.
- 3.2 Confirmation of the agenda points
- 3.3 Ratifying the minutes of the previous Academic Council meeting and Action Taken Rep.
- 3.4 To apprise about -
  - a) Major developments since last Academic Council meeting
  - b) Major policies/process ratified by other Authorities since last Academic Council meeting
  - c) Activities undertaken by IQAC and its future plans
  - d) MoUs/tie-ups, FDPs, Consultancies and other activities undertaken HRDC/University
- 3.5 To discuss and approve -
  - a) Academic Calendar for Even Semester 2018-19
  - b) Major resolutions ratified during various meetings of Board of Studies, Examination Committee, University Research Committee (URC)
  - c) Award of diploma to students of academic year 2018-19.
  - d) Policy of awarding University Colors to Sportsman Scholar.
- 3.6 Any other matter with the permission of the Chair.
- 3.7 Vote of Thanks.



# The Assam Royal Global University

## Second Meeting of the Academic Council

31<sup>st</sup> May 2018

### Minutes of the Meeting

Start time: 11:00 a.m.

Venue: D' Royal Conferencia, 5<sup>th</sup> Floor, A Block, Royal Global University.

#### Members Present:

- Vice-Chancellor as Chairperson
  1. Prof. S P Singh,
- Registrar as Member-Secretary
  2. Ms. Angira Mimani,
- Deans/Heads of Schools, nominated by the Chancellor as members
  3. Prof. B. Banerjee, Principal, RSET
  4. Prof. Anuradha Devi, Dean, RSAPS
  5. Ar. Anita PY, Dean, RSA, RSFT & RSFA
  6. Prof. Manoj Jain, Deputy Dean, RSB
  7. Dr. Sudip Chakraborty, i/c Principal, RSC
- Heads of Departments/centres, nominated by the Chancellor as members
  8. Dr. Devika Phukan, Dy. Dean, RSAPS & HoD, Deptt. of Physics, RSAPS
  9. Prof. Arnab Sarmah, HoD, Deptt. of Civil Engineering, RSET
  10. Dr. Hiren Nath, HoD, RSLA
  11. Ms. Florence H. Rabha, Head, RSCOM
  12. Dr. Rahul Nandi, i/c Deputy Controller of Examination & HoD, Deptt. of Marketing RSB
  13. Dr. Pubalee Sarmah, HoD, Deptt. of Chemistry, RSAPS
  14. Mr. Zunaid Ahmed, HoD, Deptt. of Mechanical Engineering, RSET
  15. Mr. Aniruddha Deka, HoD, Deptt. of Computer Science & Engineering, RSET
  16. Mr. Ananya R. Pathak, HoD, Deptt. of Electronics & Communication Engineering RSET
- Educationists nominated by the Chancellor as members
  17. Prof. H.C.Gautam, Professor, Deptt. of Commerce, Gauhati University
  18. Prof. O.K.Medhi, Former Vice-Chancellor, Gauhati University and Professor Emeritus, RGU
- Members nominated by the Chancellor from Governing Body
  19. Mr. Ankur Pansari, Member, GB, RGU
  20. Ms. Sikha M. Pansari, GB, RGU



- Members nominated by the Chancellor from Board of Management

21. Prof. U.R.Dhar, Hy. Advisor, RSB

22. Sri R.S. Joshi, Former Chairman, FINER & Member, BoM, RGU

- Teachers nominated by the Chancellor as members

23. Prof. Krishna Barua, Former HoD, IIT Guwahati and Professor, RSL

24. Prof. P K Goswami, Former Vice-Chancellor, ASTU & Professor Emeritus, RGU

- Teachers nominated by the Vice-Chancellor as members

25. Prof. P.H.Talukdar, Professor, Deptt. of Computer Science & Engineering, RSET

26. Prof. P.J. Mahanta, Professor, RSL

**Special Invitee Present:**

27. Prof. M.K.Chaudhuri

Former Vice-Chancellor, Tezpur University

& Hy. Principal Advisor, Royal Global University

28. Ms. Vanita Agrawal, Advisor, Deptt. of Electrical Engineering, RSET

29. Prof. Rajiv Mohan Bhatnagar, Professor, Deptt. of Mechanical Engineering, RSET

**Leave of Absence of members:**

1. Sri Ramesh Pasari

MD, Assam Asbestos(Assam Roofing Ltd)

2. Sri K.K.Jain

K.K.Builders Pvt. Ltd

3. Prof. Swabera Islam

Professor, Deptt. Of Economics, Royal School of Behavioural & Allied Sciences (RSBAS)



## PROCEEDINGS OF THE MEETING

Prof. S.P.Singh, Hon'ble Vice-Chancellor presided over the meeting and called the House to order.

### 2.1: Agenda: Welcome and introduction of the members of the Academic Council.

The meeting commenced with the welcome by Prof. S.P. Singh, Hon'ble Vice-Chancellor. He introduced the members and read out the leave of absence of Sri Ramesh Pasari, MD, Assam Asbestos(Assam Roofing Ltd), Sri K.K.Jain, K.K.Builders Pvt. Ltd and Prof. Swabera Islam, Professor, Deptt. Of Economics, Royal School of Behavioural & Allied Sciences (RSBAS)

### 2.2: Agenda: Confirmation of the agenda points

**Deliberation:** the Registrar informed the members present that the agenda was mailed prior to the meeting and since, members have not raised any suggestions/modifications, the agenda was considered to be confirmed/accepted.

**Resolution:** The agenda was confirmed and accepted by the Council (Annexure A).

### 2.3: Agenda: Ratifying the minutes of the previous Academic Council meeting and Action Taken Report

**Deliberations:** Minutes of the last Academic Council meeting was placed before the Council for perusal and comments, if any. Resolutions passed along with the Action Taken Report was read out by the Registrar.

Points further discussed -

- Approval accorded by Governing Body for launching of some programmes/ courses where lateral entry from the second year is possible for students having Diplomas in relevant field.
- Formation of Equivalence Committee, for evaluating the equivalence of syllabus/courses, in cases of students seeking transfer to RGU for admission during the 2<sup>nd</sup> year, after completing their first year of course of study in any UGC/AIU recognized University. The committee will be empowered to decide such cases referred from time to time. Transfer/admission, after completion of 2/3 years of any programme to RGU will not be possible. The Equivalence committee should have maximum five (5) members with voting rights and one (1) Member Secretary (Head of the concerned Department/School in which student is seeking admission) without any voting rights . Prof. S.P.Singh proposed that Registrar, 2 Senior Professors, 2 Senior members from the Academic Council, Deans of Schools (from which the request has come) to be the members and suggested the names of Prof. O K Medhi from Science, Prof. P J Mahanta from Humanities and Prof. Bhatnagar from Engineering background.



- Holding a special meeting on CBCS so that all members of RGU are clear about the CBCS system and Credit Transfer System.
- Inviting all Professors to the Academic Council meetings, until it becomes unmanageable.
- Students' participation is a must and in a class of one hour, students should be engaged to direct teaching for a maximum of 45 minutes only and the remaining 15 minutes of the class should be for students' participation & interaction.
- Human Resource Development Centre (HRDC) to organize Teacher's Orientation/ Induction Program for the new faculty every year. Faculty Seminar Series for faculty also to be scheduled on a regular basis.

**Resolutions:** The Council ratified the minutes of the last meeting without any modifications along with the Action Taken Report (Annexure B & C respectively). It further resolved that -

- i) the 'Equivalence Committee' be formed with maximum 5 members
- ii) Human Resource Development Centre (HRDC) of RGU to organize Teacher's Orientation/ Induction Program for the new faculty every year and Faculty Seminar Series for faculty also to be scheduled on a regular basis.

#### **2.4: Agenda: To apprise about:**

##### **a) Major developments since last Academic Council meeting**

**Deliberations:** Ms. Angira Mimani presented the development report since the last Academic Council meeting (Annexure D) and stated that RGU hosted a total of 216 events from October 2017 to May 2018.

- The placement report was briefed to the members present, highlighting the highest package offered to RGU student and the Mega Job Fair held on 7<sup>th</sup> May 2018.
- The results for the semester-end examination of Jan-June 2018 session was suggested to be declared within 30 days. Henceforth, the University should publish results of semester-end examinations within 15-30 days.
- Prof. M.K.Chaudhuri suggested the name of Mr. S'K Barua, retired from Gauhati University, for the post of Controller of Examination and requested the university to contact him. Ms. Angira Mimani informed about Prof. P K Deka, Former Controller of Examination, Gauhati University, was contacted but has not accepted Offer from RGU due to family issues. Prof. Manoj Jain mentioned about Mr. Sushil Sinha, also from Gauhati University for the position of Controller of Examination.
- Members were updated about the existing online process of Student Feedback for faculty in RGU, through a software installed in the Computer Centre, without involvement of any faculty members.
- Exit poll to be conducted for the final year students, on the last day of the final end-semester examination, for an unbiased feedback on faculty members, University process etc.
- Formation of an animal ethics committee after launching of Biosciences & Life Sciences programmes from AY 2018-19.



- Formation of plagiarism committees as per the UGC regulations.

**Resolutions:** It was unanimously resolved that –

- i) the results of semester-end examinations should be published within 30 days of last day of examination.
- ii) Exit polls may be conducted for the final year students on the last day of the final end-semester examination.
- iii) to constitute 'Animal Ethics Committee' from academic session 2018-19
- iv) to constitute Plagiarism Committees as per UGC Regulations.

**b) Various policies/process ratified by Governing Body, Board of Management and Examination Committee since last Academic Council meeting**

**Deliberations:** Ms. Angira Mimani gave a presentation on the various policies/process ratified by Governing Body and Board of Management since last Academic Council meeting.

- The proposal submitted to AIU for hosting the Eastern Region Vice-Chancellor's meet was appreciated as it will help RGU generate good visibility/branding as many Vice Chancellors from other Universities in India would be visiting the campus. Hon'ble Vice Chancellor also stated that RGU has also submitted proposal for hosting few Inter-University sports tournaments.
- The Council was apprised of the modification in the examination ordinance, resolved by the Examination Committee, in its meeting held on 30<sup>th</sup> May 2018. As per the existing Ordinance, a grace of 5 marks was allowed only for 1 paper but it was not benefitting the students. Hence, it was resolved by the Examination Committee that grace marks of 5 will remain the same, but can be distributed in maximum 3 papers, in place of 1 paper, for the maximum benefit of student belonging to the C and F grade category.

**Resolutions:** The Council accepted the modification in the examination ordinance, resolved by the Examination Committee, in its meeting held on 30<sup>th</sup> May 2018 wherein grace marks of 5 will can be distributed in maximum 3 papers, in place of 1 paper, for the maximum benefit of student belonging to the C and F grade category, in semester-end examinations.

**2.5: Agenda: To discuss and approve:**

- a) **Modified course structure and detailed syllabi of UG and PG courses for existing courses, proposed by Board of Studies (BoS) of respective school**

**Deliberations:** Ms. Angira Mimani shared that the course structure for all UG & PG courses were reviewed by the members of the Board of Studies during their meeting scheduled in May 2018. Prof. O K Medhi informed that RGU is offering about 24 credits per semester as per the CBCS model syllabus suggested by UGC.



Other points discussed:

- Board of Studies/ School Boards of all schools of RGU to include experts from Industry, along with academicians, for better industry interface facilitating the syllabus to be more market oriented.
- Few minor modifications to be incorporated in the syllabus like including page nos, proper format for text and reference books along with year, edition etc., in consultation with respective Deans without changing the number of units. Hon'ble Vice-Chancellor requested all HOIs/HODs to supervise the necessary changes in the syllabus/syllabi as well as refer to practices followed by some reputed Indian Universities relating to proper tabulation & numbering in the syllabi.

**Resolutions:** The Council resolved

- i) to approve the modified course structure and detailed syllabi of existing UG and PG courses, as proposed by Board of Studies (BoS) of respective schools, with minor modifications (like page nos. etc.).
- ii) that Board of Studies (BoS)/School Board for all the schools will include one member/expert from the Industry. Each school to suggest names from Industry for respective BoS.

**b) Course structure and detailed syllabi (of first year only) of all the new courses, proposed to be launched from AY 2018-19**

**Deliberations:** Ms. Angira Mimani gave a presentation on the experts' conclave, held on 28<sup>th</sup> May 2018, for syllabus development of new courses (Annexure E). The presentation included details of the new courses to be launched under RGU from AY 2018-19, the details of experts' who had come for syllabus review as well as the internal experts and facilitators. The presentation also cited the objective of the conclave and highlighted the suggestions that were made by the experts'. The modified syllabus as per the recommendation/suggestion of the experts have been put up for approval of the Academic Council.

**Resolutions:** The Course structure and detailed syllabi (of first year only) of all the new courses, proposed to be launched from AY 2018-19 was approved by the Academic Council, with minor modifications to be made in the syllabus with respect to indexing, page no., text and reference book format etc.

**c) Syllabi of Ph. D course work and examination pattern**

**Deliberations:** Prof. S P Singh shared the syllabus for Ph. D course work and examination pattern with the members of Academic Council for perusal and approval (Annexure F). Prof. Singh mentioned that the Research methodology and Computer Application course work is common for all scholars, however the other 2 courses are School/Department/guide specific.



**Resolutions:** The syllabi and examination pattern of Ph.D. course work was approved. Syllabus may be further modified, if required, after review by University Research Committee.

d) Nomination of two external members by Academic Council to University Research Committee (URC)

**Deliberations:** Hon'ble Vice-Chancellor requested the members to nominate names, as external members, for URC.

Few names suggested were as follows:

1. Prof. Arun Chattapadhyay, IIT, Guwahati suggested by Prof. M K Chaudhuri
2. Prof D K Saikia suggested by Prof. M K Chaudhuri
3. Prof. Ashish Mukherjee, Tezpur University suggested by Prof. M K Chaudhuri
4. Prof. Jiten Dutta, Tezpur University suggested by Prof. P K Goswami
5. Prof. Niranjana Karak, Applied Polymer, Tezpur University suggested by Prof. M K Chaudhuri
6. Prof. Khanin Kr. Pathak, IIT Kharagpur suggested by Prof. P K Goswami

**Resolutions:** The Council resolved that -

- (i) Two members shall be nominated for URC from Science/Engineering and Humanities streams respectively.
- (ii) ~~The Registrar be and is authorized to send nomination letter to one expert, for Science/Engineering stream, recommended by the council members, in order of preference.~~
- (iii) The Registrar be and is authorized to send nomination letter to one expert for Humanities stream, to be recommended by Heads/Coordinators, Departments of Economics, English, Sociology etc.

**2.6: Agenda: Any other matter with the permission of the chair**

**Deliberations:**

- 2.6.1 Registrar requested the council to give ex-post facto approval for the Disability Resource Centre (DRC), which was constituted, as per UGC norms, to consider the examination pattern for Persons (students) With Disabilities (PWDs). Approval was also sought for the interim decisions taken by DRC, particularly regarding special evaluation pattern for students with hearing impairment in subjects like Behavioral Science, Communicative English & French.
- 2.6.2 RGU to conduct one week long orientation for fresher's at the beginning of the session which should include various student development programs, interactions with motivational speakers etc. with an aim to engage the students in a lot of activities.



- 2.6.3 Registrar has put up the Academic Calendar of Odd-semester 2018-19 to Academic Council for perusal and approval. Hon'ble Vice-Chancellor apprised the council about the major modification incorporated in the proposed Academic Calendar. The entire calendar for the Odd-Semester 2018-19 has been shifted the academic cycle by about 15 days. This was done since the students, generally, do not turn up on scheduled dates for the even semester classes, which starts from 2<sup>nd</sup> of January every year and most of them join classes after Bihu. Accordingly, the new even-semester will commence after Bihu (Winter Break)
- 2.6.4 Prof. Anuradha Devi requested offering NET coaching for the PG students of RGU. Other members suggested that these classes may be conducted by both external and internal faculty.
- 2.6.5 The recruitment advertisement for new faculty members, published on 1<sup>st</sup> of April 2018, was put up for ex-post facto approval of the Council members.

**Resolutions:**

- 2.6.1. The Council accorded its ex-post facto approval for Disability Resource Centre and the interim decisions taken by this committee w.r.t. examination pattern for students with disabilities.

The Council further resolved –

- 2.6.2. That the orientation program for new batch of students will be carried out for one week.
- 2.6.3. That the proposed changes in academic cycle of the University be incorporated and approved the Academic Calendar for odd semester July-Dec 2018-19.
- 2.6.4. That PG students of RGU may be provided NET coaching.
- 2.6.5. To accord ex-post facto approval for the recruitment advertisement for new faculty members, published on 1<sup>st</sup> of April 2018

**2.7: Agenda: Vote of Thanks:**

The meeting concluded with a vote of thanks by Vice-Chancellor, RGU.

**Minutes recorded by: Ms. Pahi Bhagawati & Ms. Monali SG Dey**







**Agenda: 3.3 (b): Action Taken Report  
on minutes of Second Meeting of the Academic Council held on 31<sup>st</sup> May 2018**

- 2.3. **Resolutions:** The Council ratified the minutes of the last meeting without any modifications along with the Action Taken Report. It further resolved that -
- i) the 'Equivalence Committee' be formed with maximum 5 members
  - ii) Human Resource Development Centre (HRDC) of RGU to organize Teacher's Orientation/ Induction Program for the new faculty every year and Faculty Seminar Series for faculty also to be scheduled on a regular basis.

**2.3 Action taken:**

- (i) The Equivalence Committee has been formed vide notification No. ARGU/Reg-Off/C0009, dated 03/07/2018, with the following members -
    - Pro-Vice-Chancellor/Registrar/Dean-Academics – Chairman
    - Prof. (Dr.) Amarendra Rajput, Deptt. of Physics, RSAPS – Member
    - Prof. (Dr.) R.M.Bhatnagar, HoD, Mechanical Engg., RSET – Member
    - Ar. Anita PY, Dean, RSA – Member
    - Dr. Jasmine A. Choudhury, Assistant Professor, RSL – Member
    - Head of the Concerned Department/School in which student is seeking admission – Member Secretary
  
  - (ii) Induction program for faculty was organized on 1<sup>st</sup> September 2018, to help them to understand the culture of RGU and achieve the vision and mission of the University. Faculty interacted with Hon'ble Chancellor, Hon'ble Pro Chancellor, Hony. Principal Advisor, Vice Chancellor and Executive Vice President. Faculty Seminar Series (Colloquium) has been scheduled by Human Resource Development Centre (HRDC) of RGU, which is going on at present and more series will be scheduled from next session onwards. As suggested in the last Governing Body meeting, the Faculty Seminar Series will henceforth be known as ' Faculty Colloquium'
- 2.4.(a) **Resolutions:** It was unanimously resolved that -
- i) the results of semester-end examinations should be published within 30 days of last day of examination.
  - ii) Exit polls may be conducted for the final year students on the last day of the final end-semester examination.
  - lii) to constitute 'Animal Ethics Committee' from academic session 2018-19
  - liii) to constitute Plagiarism Committees as per UGC Regulations.

**Action taken:**

- 2.4.(a)(i) The Examination Department was notified to publish results of semester-end examinations within 30 days of last day of examination. Accordingly, the results for semester-end examination of Even Semester (Jan-June) 2018 was published within 30 days of last day of examination.
- 2.4.(a)(ii) Exit Polls for final year students will be implemented as and when the final year students pass out from the University. The first batch of RGU shall be passing in June/July 2019.
- 2.4.(a)(iii) Dr. Susmita Dey, Assistant Professor (Zoology) and Coordinator, Royal School of Life Sciences (RSLSC) was directed to form the Animal Ethics Committee, as per the guidelines of regulatory bodies. Dr. Dey informed that RGU will be using only models for dissection, except fish and cockroach. Since, no animals will be sacrificed except fish and cockroach, which does not come under ethical perspective, formation of Animal Ethics Committee will not be required, until further research programs are conducted.
- 2.4.(a)(iv) 'Institutional Academic Integrity Panel (IAIP)' has been formed in accordance with the UGC Notification for 'Promotion of Academic Integrity and Prevention of Plagiarism in Higher Educational Institutions Regulations, 2018' (dated 23<sup>rd</sup> July 2018).

- 2.4.(b) **Resolutions:** The Council accepted the modification in the examination ordinance, resolved by the Examination Committee, in its meeting held on 30<sup>th</sup> May 2018 wherein grace marks of 5 will be distributed in maximum 3 papers, in place of 1 paper, for the maximum benefit of students in the C and F grade category, for semester-end examinations.

**Action taken:**

- 2.4.(b) the resolution was communicated to Examination Department for publication/notification and implementation. The same will be incorporated in ordinance, submitted to the State Government.
- 2.5.(a) **Resolutions:** The Council resolved
- i) to approve the modified course structure and detailed syllabi of UG and PG courses for existing courses, as proposed by Board of Studies (BoS) of respective schools, with minor modifications (like page nos. etc.).
  - ii) that Board of Studies (BoS)/School Board for all the schools will include one member/expert from the Industry. Each school to suggest names from Industry for respective BoS.

**Action taken:**

- 2.5.(a)(i) the approved course structure and detailed syllabi of existing UG & PG courses were communicated to respective Schools/departments for publication/notification and implementation.
- 2.5. (a) (ii) Experts from the Industry were nominated as members of the Board of Studies (BoS), suggested by respective schools and approved by Board of Management in its

meeting held in October 2018. Necessary modifications in the structure of BoS were included in the First Statutes, submitted to State Government for approval.

2.5.(b) **Resolutions:** The Course structure and detailed syllabi (of first year only) of all the new courses, proposed to be launched from AY 2018-19, was approved by the Academic Council, with minor modifications to be made in the syllabus with respect to indexing, page no., text and reference book format etc.

**Action taken:**

2.5.(b) the approved course structure and detailed syllabi (of first year only) of all the new courses, proposed to be launched from AY 2018-19, was communicated to respective Schools/departments for publication/notification and implementation.

2.5.(c) **Resolutions:** The syllabi and examination pattern of Ph.D. course work was approved. Syllabus may be further modified, if required, after review by University Research Committee.

**Action taken:**

2.5.(c) the approved syllabi and examination pattern of Ph.D. course work was communicated to respective departments for publication/notification and implementation.

2.5.(d) **Resolutions:** The Council resolved that -

- (i) Two members shall be nominated for URC from Science/Engineering and Humanities streams respectively.
- (ii) The Registrar be and is authorized to send nomination letter to one expert, for Science/Engineering stream, recommended by the council members, in order of preference.
- (iii) The Registrar be and is authorized to send nomination letter to one expert for Humanities stream, to be recommended by Heads/Coordinators, Departments of Economics, English, Sociology etc.

**Action taken:**

2.5.(d) (i) The URC was informed about the decision of nomination of 2 members from Science/Engineering and Humanities streams respectively.

2.5.(d) (ii) The Registrar, as authorized, sent the nomination letter to Prof. Arun Chattopadhyay, Deptt. of Chemistry & Centre for Nanotechnology, IIT Guwahati, from Science/ Engineering stream. He kindly accepted the nomination.

2.5.(d) (iii) The Registrar, as authorized, sent the nomination letter to Dr. Anamika Baruah, Associate Professor, Deptt. of Economics, IIT Guwahati from Humanities stream. She kindly accepted the nomination.

Resolutions:

2.6.1. The Council accorded its ex-post facto approval for Disability Resource Centre and the interim decisions taken by this committee w.r.t. examination pattern for students with disabilities.

The Council further resolved -

2.6.2. That the orientation program for new batch of students will be carried out for one week.

2.6.3. That the proposed changes in academic cycle of the University be incorporated and approved the Academic Calendar for odd semester July-Dec 2018-19.

2.6.4. That PG students of RGU may be provided NET coaching.

2.6.5. To accord ex-post facto approval for the recruitment advertisement for new faculty members, published on 1<sup>st</sup> of April 2018

Action taken:

2.6.1 No action required

2.6.2 the orientation program for new batch of students was carried out for one week from 8- 14<sup>th</sup> August 2018

2.6.3 the approved Academic Calendar was communicated to respective departments for publication/notification and implementation.

2.6.4 NET coaching is being provided to PG students of Royal School of Applied & Pure Sciences (RSAPS)

2.6.5 No action required

AGENDA 3.4(a)

**3<sup>rd</sup> ACADEMIC COUNCIL**

20.12.2018

**DEVELOPMENT REPORT**

1 JUNE-- 19 DECEMBER 2018

(Brief Report)



ROYAL GLOBAL UNIVERSITY  
GUWAHATI



**SCHOOL PRINCIPALS' CONCLAVE  
&  
RGU JOB FAIR**



29 June 2018—Royal Global University, in association with Govt. of Assam organised a one-day School Principals' Conclave and training programme on Communication, Motivation and Organizational Skills for Academic Leaders. This programme was designed to foster working skills in planning, building relations, organizational and legal aspects, decision making, creativity and more. Chief Guest was Mr. Shamsheer Singh, IAS, Secretary, Secondary Education, Government of Assam.



30 June 2018—Royal Global University, as part of its University Social Responsibility, organized a job fair open for all Graduate/Post Graduate students (fresher's & experienced) for employers to connect, network & select potential candidates for various positions in their esteemed organizations. A number of reputed corporates from all over India including Guwahati participated in the job fair. Around 300 students participated in the Job Fair from all over the North East with more than 30 offer letters given to selected students.

### ORIENTATION (UG PROGRAMMES) GUEST SPEAKERS



8 August- Dr.N.C.Talukdar, Director, The Institute of Advanced Study in Science & Technology, Guwahati



8 August- Mr. Maninder Singh, IAS, Principal Secretary, Higher Education Department, Government of Assam



9 August- Mr. Mayur Jore, Faculty, Indian Institute of Bank Management



9 August- Mr. Rafikul Mannan  
DTO, Kamrup(M)



14 August- Mr. Ashutosh Agnihotri, IAS, Commissioner & Secretary, Transport and Sports & Youth, Welfare Department, Government of Assam



14 August- Prof.(Dr.) Mihir Kanti Chaudhuri, Adviser, Education, Government of Assam & P-incipal Adviser, Royal Global University

### ORIENTATION (PG PROGRAMMES) GUESTS SPEAKERS



28 August- Sri Pijush Hazarika, Hon'ble Minister of State (Independent) for Urban Development, Health and Family Welfare, Assam



29 August- Prof. Nani Gopal Mananta, Dept. of Political Science, Gauhati University



29 August- Prof. Ranjit Choudhury, former Professor of English Dept, Cotton College



30 August- Dr. L.R. Bishnoi, IPS, ADGP(Admin), Assam

### A FEW SEMINARS, WORKSHOPS, FDP, etc



18-23 June-RSET organized a Faculty Development Programme jointly sponsored by AICTE and Indian Society for Technical Education (ISTE)



1 September- Induction program for faculty was organized to interact with Chancellor, Pro Chancellor, Principal Advisor, Vice Chancellor and Executive Vice President to help them to understand and achieve the vision and mission of the University.



20 September- An interactive session on Child Rights was held with UTSAH & UNICEF.



20 September- A sensitization programme on Sexual Harassment Act 2013, by eminent advocate Ms. Rakhee S Choudhury addressed RCU members on the Act, the importance of Internal Complaints Committee and best office practices.

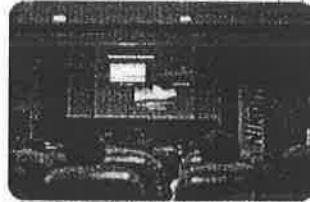
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### A FEW SEMINARS, WORKSHOPS, FDP, etc

*... contd*



8-10 October- Terracota Workshop by Mr. Gukul Paul, Renown Terracotta Sculptor of Assam for Royal School of Fine Arts



11 October- Photography Workshop conducted by NIKON for Royal School of Communications & Media



12 October- Workshop on Massive Open Online Course(MOOC) & National Programme on Technology Enhanced Learning(NPTEL) for RSET faculty



30 October- Brick Masonry Hands On Workshop for 1<sup>st</sup> semester B.Arch & Bachelor of Interior Design students

*... contd*

### A FEW SEMINARS, WORKSHOPS, FDP, etc

... contd



23 November- 'Fact-Checking Workshop' for Royal School of Communications & Media by Mr. Monjib Mochahary Google News Initiative - India Training Network



30 November- A Public Relations Workshop on 'Basics of Public Relations' for Royal School of Communications & Media by Mr. Nurul Laskar, ex- Chief Manager-Public Relations, State Bank of India, Guwahati



10-12 December- A 3 days Faculty Development Programme for RSC & RSB faculty on 'Contemporary Issues in Marketing Management and Business Strategy' where resource persons were Prof. (Dr.) Pungali Venugopal, Marketing, senior faculty from XLRI, Jamshedpur and (Dr.) Indrajit Mukherjee, Asst. Professor, Strategic Management, XLRI, Jamshedpur



### EXTENDING KNOWLEDGE BEYOND RGU

Royal Global University is assisting Tetelia L.P.School, Dimoria, Kamrup(M) in imparting classes in Science, Maths and English from 12 September 2018. A Certificate of Appreciation will be given to the students at the end of the semester.



... contd



## EXTENDING KNOWLEDGE BEYOND RGU

... contd

### CHILDREN'S DAY CELEBRATION

Department of Social Sciences celebrated Children's Day with the students of Tetelia L P School on 14<sup>th</sup> November 2018. The school students were briefed about the day's importance, tributes were paid to Pandit Jawaharlal Nehru, various sports activities were organized along with light refreshments and unc...



## HONOURING DHING EXPRESS ARJUNA AWARDEE HIMA DAS



8 August 2018- India's first track and field gold medalist, Assam's pride Ms. Hima Das, was honoured with a cheque of Rs. One Lakh by Royal Global University (RGU) during its 2<sup>nd</sup> UG Orientation Programme for students held on 8<sup>th</sup> August 2018. Parents of Ms. Hima Das, Mr. Ronjit Das and Mrs. Jonali Das were cordially invited, felicitated and handed over the cheque during the Orientation Programme.



11 October 2018- 'Dhing Express' Arjuna Awardee Ms. Hima Das interacted with students of Royal Global University (RGU) on 11 October 2018. Sri A.K Pansari, Chancellor & Sri A.K Modi, Pro-Chancellor welcomed her with an Phulam Gamusa & Yousai. Ms. Sushil Kr. Pansari, Senior Director, Royal Estate Developers, felicitated her with a bouquet and announced gifting her a 2 BHK flat in 'Royal Aawas', Nagoan, an upcoming project under Pradhan Mantri Awas Yojana to be officially launched on 11 November 2018. An epitome of humility, Hima thanked RGU for conferring her with such honour and blessings. She shared her life journey with students and motivated them to follow their dreams.

## SCIENCE CONCLAVE 2018

Royal School of Applied and Pure Sciences, a constituent school of Royal Global University organized a "Science Conclave 2018", for Higher Secondary science and Graduate level science/technical students on 15<sup>th</sup> and 16<sup>th</sup> November, 2018.

The objectives of the Conclave was

- To create interest in Basic Sciences among the students of North Eastern Region.
- To nurture spirits of scientific enquiry and creativity among the students.
- To cultivate innovative ideas in young minds.
- To promote "Skill India" & "Make in India" missions.



Model Presentation



Quiz Competition



Oral Presentation



Poster Presentation

*contd ...*

## EMINENT SPEAKERS IN SCIENCE CONCLAVE

*... contd*



15 November- Chief Guest Prof. (Dr.) Ved-Prakash, former Chairman, UGC, Government of India



15 November- Guest of Honour Padma Bhusan Prof. T. Ramasami, former Secretary, DST, Government of India



15 November- Guest of Honour Prof. (Dr.) Arup Kr Mishra, Director, ASTEC



16 November- Dr. T. R. Sehadri, Professor, Delhi University



16 November- Dr. S. K. Dube, former Director, IIT-Kharagpur



16 November- Prof. P. K. Iyer, IIT-Guwahati

### OTHER EMINENT SPEAKERS



12 June - Minister of State for HRD  
Sri Upendra Kushwaha



16 August - Ms. Zublee Baruah  
Songstress of Assam



1 September - Dr. Subramanian Swamy  
Renowned Economist, Professor, Author Politician,  
Member of Parliament, Rajya Sabha



14 September - Prof. M. Lakshmi Kantam, Department  
of Chemical Engineering, Institute of Chemical  
Technology, Mumbai

contd ...

### OTHER EMINENT SPEAKERS

... contd



20 September - Mr. Manna Biswas, Child Protection  
Officer, UNICEF Assam



1 October - Sri Kumar Padmapani Bora, IRS, Deputy  
Commissioner of Income Tax (HQ), NER



4 October - Ms. Supriya Devgan, Bronze Medalist,  
BWF World Senior Championship 2017



4 October - Ms. Aparna Popat, Arjuna awardee, Former  
9 Time National Badminton Champion

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## OTHER EMINENT SPEAKERS

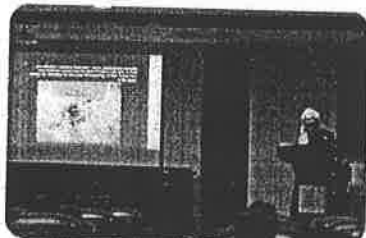
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8 October- Mrs. Binita Jain, winner of Rs.1 crore in 'Kaun Banega Crorepati (KBC) 10'



10 October- Ms. Jahnavi Phookan, Award Winning Entrepreneur & Social Activist



23 October- Prof. Alison East, University of Otago, New Zealand, interacted on 'Culture and Environment'



23 October- Prof. Barbara Snook, Auckland University New Zealand, interacted on 'Culture and Environment'

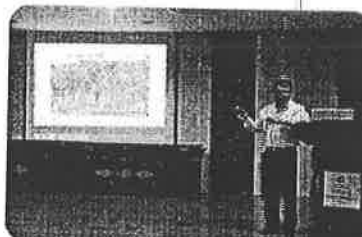
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## OTHER EMINENT SPEAKERS

... contd



26 October- Mr. Sanjay Balakur, Principal Director (Investigation)(HQ), NER, Income Tax Department, Guwahati, interacted on 'The Economics of #METOO'



30 October- Dr. Pradip K. Das, Dep. of CSE, IIT-G, interacted on 'Robotics'



20 November- Prof. T. R. Sheshadri, Dept. of Physics and Astrophysics, University of Delhi interacted with students of Department of Physics



24 November- Ms. Alma Salem, renowned Curator & Cultural Advisor, Syria, interacted on 'Aesthetic & Essential Human Right' interacted with students of Royal School of Languages

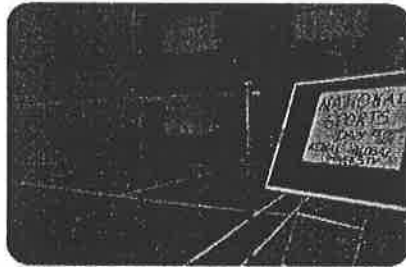
### CELEBRATIONS AT RGU



21 June- RGU faculty & staff celebrated International Day of yoga



13-15 August- RGU celebrated Pre-Independence and Independence Day celebrations with competitions and flag hoisting



29 August- National Sports Day was observed by RCU Sports Club

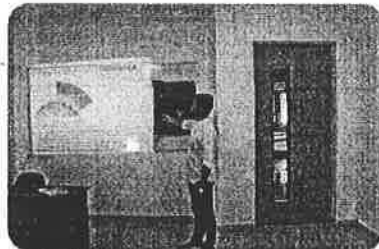


14 September- Royal School of Engineering & Technology celebrated Engineers' Day five

contd ...

### CELEBRATIONS AT RGU

... contd



16 September- Department of Environmental Science celebrated World Ozone Day



27 September- Department of Travel & Tourism celebrated World Tourism Day



29 September- Aditya House & Harsha House students observed Surgical Strike Day



1 October- Department of Environmental Science Celebrated World Habitat Day

contd ...

### CELEBRATIONS AT RGU

...contd



1 October- Department of History observed International Day for the Elderly



2 October- RGU staff & faculty observed the 150<sup>th</sup> Gandhi Jayanti

contd ...



4 October- Department of Zoology observed World Animal Day

### CELEBRATIONS AT RGU

... contd



10 October- Dr. Mythili Hazarika, Clinical Psychologist, Associate Professor GMCH, on occasion of World Mental Health Day



29 October-2 November – Vigilance Awareness Week, pledge taking ceremony and E-pledge



31 October- Run for:Unity for Rastriya Ekta Diwas, Judges Field



31 October- Run for:Unity for Rastriya Ekta Diwas at RGU

... contd

## CELEBRATIONS AT RGU

... contd



9 November- Celebrated National Education Day



26 November- Constitution Day (National Law Day) was observed by Royal School of Law & Administration to commemorate the adoption of the Constitution of India.



7 December- Armed Forces Flag Day was celebrated by Departments of Political Science and History. Donations were also made towards the Army Fund by buying stickers made available at RGU.



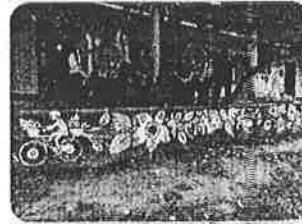
10 December- International Human Rights Day was observed by the Department of Political Science. Dr. Shubhrajeev Konwar, Associate Professor, Department of Political Science, Gauhati University spoke on 'Negotiating Multiculturalism and Minority Rights'.

## SWACHHATA HI SEWA

15 September-2 October- 'Swachhata Hi Seva' by conducting various awareness programmes like using a toilet, hand washing, health and hygiene awareness, wall paintings, nukkad natak(street play), door to door meetings to drive behaviour change with respect to sanitation behaviours.



15-28 September- Social Work Department teaching Tetelia L.P. School students about sanitation & door to door awareness on sanitation



24 September- Fine Arts Department painted the School & front wall of the Tetelia L.P. School



25 September- Mass.Com Department creating awareness on 'Swachhata Hi Seva' and life of Mahatma Gandhi in Tetelia Schools



28 September- Social Work Department took out a rally on Swachhata Hi Seva

## A FEW EDUCATIONAL TRIPS & FIELD TRIPS



10-17 November- MA-English 3<sup>rd</sup> semester students visited Delhi & Shimla (In pic- Institute of Advance Studies, Shimla)



10-16 November- Psychology & Sociology Department 3<sup>rd</sup> semester students visited Silkin (In pic- Students exploring 'Lifestyle in Gangtok')



20 November- Zoology Department 1<sup>st</sup> semester students visited Assam Zoo to study the bio-diversity of animals

## A FEW EDUCATIONAL TRIPS & FIELD TRIPS

... contd



23 November- Economics Department UG 1<sup>st</sup> & 3<sup>rd</sup> semester, PG 1<sup>st</sup> semester to Damayanti Silk Factory, a one day field trip to Sualkuchi



1-10 December- Departments of Travel & Tourism, Political Science and History participated in the Hornbill Festival held in the Naga Heritage Village in Kisama, located around 12 kilometers from the capital of Kohima, Nagaland



## ALUMNI MEET

- The Royal Alumni Association meeting was held on 8<sup>th</sup> December 2018 in Royal Global University where the Executive Committee of the Alumni Association was elected through open nominations. The Executive Committee shall consist of President- Mr. Aditya Kumar More (ECE, 2009-13), Vice-President- Mr. Shashank Shekhar Singh (ME-2010-14), Secretary- Mr. Ishan Aditya Gogoi (RSA-2011-16), Joint Secretary- Ms. Mansi Mehta (MBA-2016-18) and Treasurer- Mr. Parth Gope (RSA-2011-16)
- The Executive Committee in association with RGU, shall register the Association under the Societies' Registration Act. It is hoped that a vibrant Alumni Association, operating in the days to come, will bring a lot of cheers for the University.



## THE FOURTH ESTATE

PRESS COVERAGE FOR A FEW PROMINENT EVENTS

THE ASSAM TRIBUNE  
12 OCTOBER 2018  
PAGE 3

### Hima Das feted at RGU

GUWAHATI: The Assam Tribune reported that Hima Das was feted at RGU. The article mentions her achievements in sports and her presence at the university event.

DAINIK PURVODAY  
5 OCTOBER 2018  
PAGE 7

### आरबीएम में खेल के माध्यम से सार्वभौमिक विकास पर अंतरंग चर्चा



The article discusses the role of sports in universal development and mentions a meeting at RBM. It highlights the importance of physical education in holistic growth.

NIYOMIYA BARTA  
2 SEPTEMBER 2018  
PAGE 3

### मिपादनीय शूल प्राबल हच बच मयिन नियमन कय

The article discusses the regulation of weapons and the impact of gun violence. It mentions the need for strict laws to maintain public safety.

THE SENTINEL  
3 OCTOBER 2018  
PAGE 9

### 'Insurgency was a product of the Britishers'

The article discusses the historical context of insurgency in Assam, attributing it to British colonial rule. It mentions the impact of foreign intervention on the region's stability.

The article discusses the impact of gun violence and the need for strict laws. It mentions the role of the government in maintaining law and order.

## EVENTS AND GUESTS

An eventful session from 1 June – 19 December 2018 with 172 number of events including -

- Guest Speakers -29
- Workshops/Trainings/Seminars/Conclaves- 43
- Industrial visits/Educational Trips - 32
- Celebrations -22
- Placement activities -16
- Others(PTI, Farewell, Sports, Competitions, etc) -30
- Total - 172

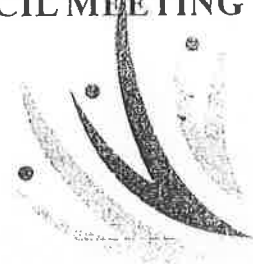
*Thank You!*

Agenda 3.4 (b)  
3<sup>rd</sup> Academic Council Meeting  
 20.12.2018

**MAJOR POLICIES/PROCESS RATIFIED  
 BY  
 GOVERNING BODY /  
 BOARD OF MANAGEMENT  
 SINCE THE LAST ACADEMIC COUNCIL MEETING**



ROYAL GLOBAL UNIVERSITY  
 GUWAHATI



1

**BOARD OF MANAGEMENT – 12.06.2018**

The Board resolved that –

- Every parent will be given a unique ID and password for Royal Net to be able to access their ward's progress including attendance, results etc. in the next 1-2 months' time.
- The eligibility criteria for Executive MBA will be 50%.
- ETIs for students of every Department/School to be held positively from the coming semester without any defaults.
- To be eligible for continuation of scholarship (in any category), class attendance of the student in a semester shall be increased from 75% to 85% from the Academic year 2018-19.
- 'Monthly Scholarship to toppers' should be awarded to RGU students, only for the programs/courses where the total number of students are more than 10.

2

### GOVERNING BODY – 01.08.2018

The Body resolved that -

- The Ph.D. scholars shall be considered registered from the date of their admission in the University.
- People from reputed NGOs/Organizations or practicing experts, related to the course, may also be considered if expert nomination from Industry for Board of Studies is not available.
- Aviation programme, in collaboration with Paris Air Inc., may be launched soon after MoU is cleared by legal expert
- Faculty Seminar Series to be conducted regularly.
- Finishing School concept may be launched from the next academic year if RUSA support is available for State Private Universities
- RGU to get in touch with potential identified corporate sectors/industry for better branding of Executive MBA programme.

*Contd...*

3

### GOVERNING BODY – 01.08.2018

*contd.*

- application for closure of B.Tech. (Electrical Engineering) to be submitted to AICTE while applying for Extension of Approval for AY 2019-20
- application for reduction in intake, from 120 to 60, of B.Tech. (Mechanical Engineering) to be submitted to AICTE while applying for Extension of Approval for AY 2019-20
- application for closure of B.Com. LLB (H), offered under Royal School of Law & Administration (RSLA), to be submitted to Bar Council of India (BCI) while applying for Continuation of Approval from AY 2019-20.
- two students who have been admitted in B.Tech. Electrical Engineering, in this session, are to be shifted to ECE/other branches of engineering.
- Sri Ankur Pansari be introduced as an additional signing authority in the existing bank accounts of The Assam Royal Global University, managed by Punjab National Bank, Bhangagarh branch.
- annual reports of RGU will be submitted to Visitor
- yearly records will be maintained for NAAC accreditation
- Mr. Aoshinok Lemtur, a student of Department of Economics, RSHSS may be granted Academic Probation as a special case.

4

### BOARD OF MANAGEMENT – 05.10.2018

The Board resolved -

- That RGU may aim to convert Tetelia L. P School as a model School in near future. while appreciating the activities undertaken by RGU under 'Extending Knowledge beyond Boundaries'.
- That Faculty to be encouraged to take up Research projects. flow in grants from various government/private organizations and also go for good research publications in peer reviewed journals which will help in enhancing the academic visibility.
- That Project & Consultancy Cell to be formed immediately with detailed rules and regulations.
- To approve the appointments made during AY 2018-19.
- To approve the names of experts as members of Board of Studies (academics & industry), as proposed and further authorized the Registrar, RGU to send nomination letters to the experts. The Board also resolved to authorize Registrar/Vice Chancellor to nominate any other expert, if required.
- To approve the proposed modifications in the existing lien policy.

5

### BOARD OF MANAGEMENT – 17.11.2018

The Board resolved -

- That a separate Project & Consultancy Cell to be formed under Royal Centre for Research, Publications, Patents & Projects (RCRPPP).
- To approve the Fee Structure for AY 2019-20 for the existing and proposed programmes/ courses for the AY 2019-20.
- to approve the Scholarship Policy for AY-2019-20
- To approve the sponsorship policy for students representing University/ State/ Country in Inter-University/Zonal/National/International level academics, co-curricular and sports events.
- To approve the policy for 'fine on late payment of fee' by students.
- To levy a fee of Rs.1500/- per paper for back-paper examinations. The board also resolved to held special exams for back papers for final-semester students only.

6

### GOVERNING BODY – 29.11.2018

The Body resolved -

- that the concept of 'Finishing School', after completion of normal course of study, may be introduced by RGU from its own resources/contribution from participants as funding from Rashtriya Uchhatar Siksha Abhiyaan (RUSA) is only available for Government educational institutions.
- That the 'Student Sponsorship Policy' for students representing University/ State/ Country in Inter-University/Zonal/National/International level academics, co-curricular and sports events be referred back to Board of Management with the observations and suggestions by the Governing Body.
- to approve new schools/faculty, courses to be launched from academic session 2019-20, along with its intake and eligibility criteria for admission of students.
- That the following programmes may also be launched from AY 2019-20 -
  - B.Sc. Aviation (CPL), in collaboration with Paris Air INC., Florida (USA)
  - B.Com. (H) in Banking & Finance, in collaboration with Institute of Computer Accountants (ICA), Kolkata.

### BOARD OF MANAGEMENT – 08.12.2018

The Board resolved -

- That a e-newsletter with all important events may be mailed to all stakeholders.
- The following modifications in the 'Student Sponsorship Policy' –
  - ✓ For any group/team events the sponsorship amount may be multiplied by number of participants.
  - ✓ A corpus of Rs. 5 Lac to be created for the same.
  - ✓ Prof. P K Jain, Professor & Head, Deptt. of Business Administration, Gauhati University and member of Governing Body & Board of Management of RGU, to vet the approved Student Sponsorship Policy prior to implementation.

**THANK YOU**

Agenda: 3.4 c

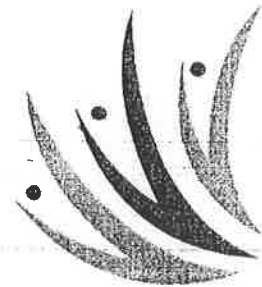
3<sup>rd</sup> ACADEMIC COUNCIL MEETING  
20.12.2018

# INTERNAL QUALITY ASSURANCE CELL (IQAC)



ROYAL GLOBAL UNIVERSITY  
GUWAHATI

By  
Dr. Anuradha Devi,  
Dean, RSAPS and Member, IQAC



1

## Internal Quality Assurance Cell - IQAC

The internal quality assurance mechanism of the Institution may be called "Internal Quality Assurance Cell (IQAC)".

The IQAC is meant for planning, guiding and monitoring Quality Assurance (QA) and Quality Enhancement (QE) activities of the Institutions.

2



## FUNCTIONS OF IQAC

The IQAC shall have the following functions

- Development and application of quality benchmarks/parameters for the various academic and administrative activities of the HEI;
- Facilitating the creation of a learner-centric environment conducive for quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process;
- Arrangement for feedback responses from students, parents and other stakeholders on quality-related institutional processes;
- Dissemination of information on the various quality parameters of higher education;
- Organization of inter and intra institutional workshops, seminars on quality-related themes and promotion of quality circles;

3

## FUNCTIONS OF IQAC contd..

- Documentation of the various programmes/ activities of the Institutions, leading to quality improvement;
- Acting as a nodal agency of the Institution for coordinating quality-related activities, including adoption and dissemination of good practice.
- Development and maintenance of Institutional database through MIS for purpose of maintaining /enhancing the institutional quality.
- Development of Quality Culture in the institution.
- Preparation of Annual Quality Assurance Report(AQAR) as per guidelines and parameters of NAAC to be submitted to NAAC.

4

## IQAC - RGU

### The Internal Quality Assurance Cell (IQAC)

To enhance the overall quality of The Assam Royal Global University, the Internal Quality Assurance Cell (IQAC) has been established by the University, incongruent to the guidelines laid down by The University Grants Commission (UGC), India.

**IQAC-RGU WAS FORMED ON 24.04.2018.**

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#### Structure and Composition of IQAC:

Sl.No.	Designation	Name of the Nominee/ Member
1.	Chairperson – Head of the Institution	Vice-Chancellor, RGU - Prof. (Dr.) S.P.Singh,
2.	A few senior administrative officers	1) Registrar, RGU – Ms. Angira Mimani 2) Ms. Dipika T. Agarwal 3) Dr Monalisa Deka
3.	Three to Eight Teachers	1) Prof. B.Banerjee 2) Prof. Anuradha Devi 3) Ar. Anita PY 4) Prof. Manoj Jain 5) Prof. P.J.Mahanta 6) Prof. R. Bhatnagar 7) Dr. Rahul Nandi 8) Ms. Vanita Agrawal
4.	One member from the management	Mr. Ankur Pansari
5.	One/two nominees from local society, Students and Alumni	Mr. Vishal More
6.	One/two nominees from Employers/Industrialists/stakeholders	Mr. Jogen Barpuzari, MD – Guwahati Refinery, Guwahati
7.	One of the senior teachers as the Coordinator/ Director of the IQAC	Professor Emeritus – Prof. (Dr.) O.K.Medhi

6

## ACTIVITIES BY IQAC , RGU JULY-DEC,2018

FEW INITIATIVES TAKEN BY IQAC, RGU:

1. A seminar on CBCS and course structure was held in May, 2018 for faculty of new schools by Dr. Anuradha Devi, Dean, RSAPS
2. In the first meeting of IQAC, Prof O.K. Medhi presented in detail the requirements NAAC for the members of IQAC.
3. IQAC Has Screened The API Scores of 8 Applications For Promotion From AP1 To AP2 and AP2 To AP3 forwarded to HR for interview.
4. In The Second Meeting of IQAC held on 18.10.18, Prof O.K Medhi Has Reiterated the NAAC requirements To The Members and discussed on the future plans.

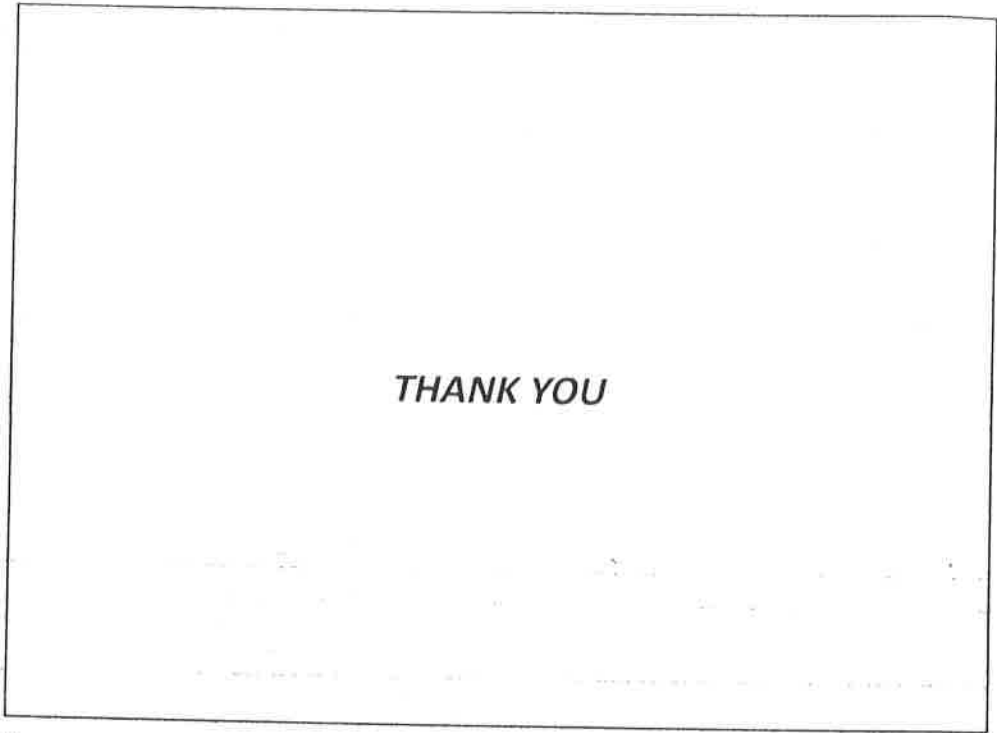
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## FUTURE PLANS- IQAC, RGU

IQAC will have following activities in Next Session:

- To organize a Workshop For All Departments For NAAC Requirements.
- NAAC Formats Will Be Forwarded To All Departments
- IQAC Will Examine The Forms And Records.
- Student's Assessment Format For Faculty Will Be Formulated
- PBAS forms/API scores of faculty will be examined.
- Internal Academic Audits will start in Dec'18/Jan'19.
- Preparation of Annual Quality Assurance Report(AQAR)

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Agenda: 3.4 d

**3<sup>rd</sup> ACADEMIC COUNCIL MEETING  
20.12.2018**

**A  
BRIEF REPORT  
ON  
MoUS/TIE-UPS, FDPS & OTHER  
ACTIVITIES  
ROYAL GLOBAL UNIVERSITY, 2018**

By  
Dr. Sujata Deb  
Asst. Professor, Dept. of Physics, RSAPS

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## **Outlines...**

- FDPs and other activities
  - HRDC Team class-room visit
  - Faculty Seminar Series (FSS)
    - ❖ RGUFSS-II
    - ❖ RGUFSS-III (on-going)
  - A seminar will be organized in the last week of December, 2018.
  - A workshop will be organized in collaboration with the Department of Instrumentation & Applied Physics, Gauhati University.
- MoUs/Tie-ups

2

## **Class- Room visit...**

HRDC Team visits classes of teachers. Interacted with students and concerned teachers seeking clarity on:

- I. Methodology adopted for teaching by the concerned teacher(s).
- II. Students' problem(s) or deficiencies while following the class delivery by the teacher(s).
- II. Problem(s) faced by the concern teacher while imparting education & training to the students (both during Theory & Practical classes).

3

## **RGUFSS...**

- As a part of the program, the HRDC has been entrusted to conduct **Faculty Seminar Series (FSS)**.
- Accordingly, the committee started holding FSS w.e.f 14th May (Monday), 2018.
- Currently, the committee is conducting third consecutive RGUFSS-III w.e.f. 4th Dec.(Tuesday), 2018.

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- **Everyone had performed** in the **RGUFSS-II** very professionally and **successfully**.
- We are confident that **RGUFSS-III** will also be a **successful one** with **additional** provision of holding **seminar and workshop**.
- It is our humble submission that the success of RGUFSS-II & III becoming possible only due to positive and whole-hearted support of all the faculty members, staff and management of RGU. We are highly grateful to them.

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### **Seminar/ workshop...**

- A seminar will be organized in the last week of December, 2018.
  - **Professor Shikhar Kr. Sharma**, Prof. & Head, Gauhati University Institute of Science & Technology will be the *invited speaker* on the theme: "**Environmental Hazards of Electronic Wastes**".
- A workshop will be organized in collaboration with the Department of Instrumentation & Applied Physics, Gauhati University.
  - **Prof. Utpal Kr. Sharma**, Prof. & Head, Instrumentation & Applied Physics, Gauhati University will act as *resource person*. The theme of the workshop will be "**Microcontroller & Embedded system design**".

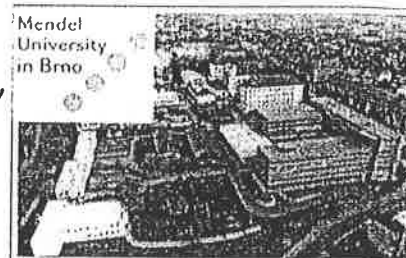
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## MoUs/Tie-ups...

RGU has signed MoUs with:

- Mendel University, Brno,  
Czech Republic

(Dated :11th December 2017)



- Indian Institute of  
Technology, Guwahati

(Dated : 4th July 2018)

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## MoUs in the pipeline are :

- National Law University & Judicial Academy,  
Assam
- ICA Edu Skills Ltd., Kolkata
- Paris Air Inc., Florida
- Institute of Chemical Technology, Mumbai
- Novotel Hotels & Resorts, GS Road, Guwahati
- Jungle Travels India Pvt. Ltd, Chandmari,  
Guwahati
- National Institute of Pharmaceutical  
Education and Research (NIPER), Guwahati

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Thank you !