



THE ASSAM  
ROYAL GLOBAL UNIVERSITY  
—◆— GUWAHATI —◆—

# REGULATION FOR EXAMINATIONS



# INDEX

<b>S.No.</b>	<b>Content</b>	<b>Page No.</b>
<b>1.</b>	<b>Title</b>	<b>1</b>
<b>2.</b>	<b>Defination</b>	<b>1</b>
<b>3.</b>	<b>Admission of Various Categories of Students to the University Examination</b>	<b>5</b>
<b>4.</b>	<b>General Condition</b>	<b>9</b>
<b>5.</b>	<b>Evaluation</b>	<b>10</b>
<b>6.</b>	<b>Attendance</b>	<b>12</b>
<b>7.</b>	<b>Assessment System</b>	<b>14</b>
<b>8.</b>	<b>Examination Procedure</b>	<b>22</b>
<b>9.</b>	<b>Discipline During The Examination</b>	<b>24</b>
<b>10.</b>	<b>Disciplinary Hearings</b>	<b>25</b>
<b>11.</b>	<b>Disciplinary Appeals</b>	<b>26</b>
<b>12.</b>	<b>Miscellaneous Aspects</b>	<b>27</b>
<b>13.</b>	<b>Award of Degrees, Diplomas, Certificates and Other Academic Distinctions</b>	<b>30</b>



# THE ASSAM ROYAL GLOBAL UNIVERSITY (RGU)

## EXAMINATION REGULATION 2024

1. **Title :** The Assam Royal Global University Regulations for the Examinations is under Ordinance Number 5.

### 2. Definitions

2.1 **“Academic Year”** is the period of July – June and is notified in the academic calendar, devoted to completion of requirements specified in the Scheme of Teaching and the related examinations. An academic year consists of two semesters.

2.2 **“Self-attested”** means signed and verified by the concerned person.

2.3 **“Royal Common Entrance Test (RCET)”** shall mean the Common Entrance Test conducted by The Assam Royal Global University, Guwahati (RGU) for admission to academic programmes of the University.

2.4 **“Answer Script”** means the document containing the answer or answers as given by a candidate during examination to the question or questions contained in the question paper meant for the said examination.

2.5 **“Audit Programme”** shall mean a Programme Unit opted by a student out of Programme Units for which the student is awarded grades and does not earn credits.

2.6 **“Add-on Programme”** shall mean a Programme Unit opted by a student beyond Programme Units for which the student is awarded grades and credits are awarded as add-ons. **“Candidate”**

#### 2.7 Candidate

**2.7.1 “Regular Candidate”** means a person who is undergoing a regular Programme of study in the University and seeks admission to an examination of the University.

**2.7.2 “Ex-Student Candidate”** means a person who was admitted to an examination as a regular candidate and was not declared successful there at or was not able to appear in the examination though admission card was correctly issued to him by the University and seeks admission again to the same examination.

**2.7.3 Unsuccessful Candidate”** means a student who could not get minimum marks or grades to clear a subject in an examination.

2.8 **“Board of Examiners”** shall mean Board constituted with the approval of the Vice Chancellor (VC) for the conduct of practical examinations, workshops, viva- voce examination and evaluation of student performance at the Departments and Constituent Units of the University.

- 2.9 **“Programme Unit”** is a component of an Academic Programme for which details of syllabus and required number of contact hours per week are specified.
- 2.10 **“Programme Code”** shall mean curricular component identified by a designated code number normally consisting of a string of alphanumeric characters.
- 2.11 **“Programme Credits”** shall mean an integer number indicating the weightage assigned to a Programme Unit, Project, Research work or any other academic component, on the basis of contact hours per week on all learning activities.
- 2.12 **“CGPA”** shall mean the Cumulative Grade Point Average of a student.
- 2.13 **“Semester End Examination”** means an examination conducted by the University at the end of a semester as prescribed in Scheme of evaluation of a programme.
- 2.14 **“Enrolment”** means the period for which a candidate’s registration is valid.
- 2.15 **“Examination Centre”** means any teaching department of the University, or part thereof, fixed by the University for the purpose of holding its examinations and shall include the entire premises attached thereto.
- 2.16 **“Examination Committee”** means the Committee as constituted in the Statutes to coordinate activities relating to conduct of examinations and devise detailed procedures for an efficient, transparent and fair evaluation system of students.
- 2.17 **“Examination Discipline Committee”** shall mean the committee constituted by the Vice Chancellor at the University to consider and decide upon the cases relating to acts of misconduct, misbehavior, indiscipline and/or use of unfair means by the students while appearing in the examinations and assign the penalty, if any.
- 2.18 **“External Examiner”** shall mean a faculty member/qualified person who is not in the employment of the University or its Constituent Units and is appointed as Examiner.
- 2.19 **“Examination Sub - Committee”** shall mean a Sub – Committee constituted by the University to work under Examination Committee.
- 2.20 **“Internal Examiner”** shall mean an examiner detailed to conduct practical exam, viva-voce, workshop practice, seminars etc. including a paper setter and evaluator who is a teacher of the University.
- 2.21 **“Invigilator”** means a person who assists the Superintendent of the Examination Centre in conducting and supervising an examination at an examination centre.
- 2.22 **“Maximum Registration Period”** shall mean the maximum period specified in the Scheme of Teaching and evaluation for a degree, diploma or certificate programme for which a candidate may be registered, as per UGC norms.

- 2.23 **“Minimum Registration Period”** shall mean the minimum period specified in the Scheme of Teaching and evaluation for a degree, diploma or certificate programme for which a candidate may be registered, as per UGC norms.
- 2.24 **“Ordinances”** shall mean the Ordinances of The Assam Royal Global University, Guwahati.
- 2.25 **“PG Diploma”** shall mean the Post Graduate Diploma in areas approved by the Academic Council & Board of Governors and Governing Body.
- 2.26 **“Question Paper”** means a document containing the question(s) to be administered at an examination to be answered by the students.
- 2.27 **“Result Moderation Committee”** shall mean the committee appointed by the University to analyze & moderate the Semester End Examination/Annual Examination, where ever applicable, results.
- 2.28 **“Scheme of Evaluation’** shall mean the scheme of evaluation for a programme as approved by the Academic Council.
- 2.29 **“Scrutinizer”** means a person engaged to check the compilation of the result by comparison of award lists and the result sheets prepared by the office.
- 2.30 **“Semester System”** means a modus operandi of teaching/learning/ evaluation of student performance in an academic programme of the University and its Constituent Units in two segments in an Academic Year. A minimum of 90 contact days shall constitute a semester.
- 2.31 **“SGPA”** shall mean Semester Grade Point Average.
- 2.32 **“Statutes”** shall mean the statutes of The Assam Royal Global University, Guwahati.
- 2.33 **“Superintendent of Examination Centre”** means a faculty member appointed by The Assam Royal Global University, Guwahati to conduct and supervise its examinations held or to be held at a centre assisted by an Additional Superintendent or Associate Superintendent of such centre.
- 2.34 **“Tabulator”** means a person specially engaged for tabulating the results from award lists and the result sheets prepared by the Office.
- 2.35 **“Teaching Experience”** denotes teaching experience in the subject in an Institution recognized by the University.
- 2.36 **“Year”** means the Academic Year.

**Notes:**

1. Definitions specified in the Act, the Statutes and the Ordinances shall apply unless the context requires otherwise.
2. “He” and “She” imply “he/she” and “His/Her” respectively.
3. Wherever Annual system is followed, AGPA shall be assessed in the same manner as SGPA and regulations for promotion etc. will apply accordingly.

**4. Acronyms**

RGU	The Assam Royal Global University, Guwahati
CAT	Common Admission Test
CGPA	Cumulative Grade Point Average
CoE	Controller of Examinations
SEE	Semester End Examinations
‘F’ Grade	Fail Grade
HoC	Head of Centre
HoD	Head of Department
HoI	Head of Institution (University)
PG Programme	Postgraduate Programme
Pro VC	Pro Vice-Chancellor
SGPA	Semester Grade Point Average
UG Programme	Undergraduate Programme
VC	Vice Chancellor
NEP	National Education Policy
DE	Debarred



## ADMISSION OF VARIOUS CATEGORIES OF STUDENTS TO THE UNIVERSITY EXAMINATION

### 3. Admissions

- 3.1 No candidate shall be permitted to appear in the University examination unless he/she is duly registered / enrolled with the University and has paid all dues.
- 3.2 Filled up examination forms of all candidates with the complete examination fees shall be forwarded by the **Head of Department (HoD)** so as to reach the designated centre on or before the last date prescribed by the University. It shall be the responsibility of the HoD to see that every candidate possesses minimum academic qualifications for appearing in the examination, has fulfilled attendance norms and is of good conduct.
- 3.3 Controller of Examinations (CoE) of the University or the HoD can debar a student from appearing in an examination if he/she has not paid full dues of the University or has not returned the School/University property and all the articles
- 3.4
  - (a) An Ex-student shall submit his/her examination form in the prescribed format on or before the last date notified by the University to the concerned Dean/ HoD who will forward it to the designated centre after verification.
  - (b) An Ex-student shall offer the subjects or optional papers which he/she had previously offered as a regular student unless on account of a change in the scheme of examination, the subject/ paper offered by him/her earlier has ceased to be a part of the scheme of the examination or syllabus for the examination and he/she is permitted by the University to offer instead, a different subject or paper.
  - (c) An Ex-student will be required to appear in the examination in accordance with the syllabus specifying the scope of studies in different subjects in force in the University, at the time of examination.
- 3.5 Every Ex-student shall appear at the examination centre at which the regular candidates from the institution, in which he/she had pursued a regular Programme of study, shall be appearing, provided that the Registrar/ Head of Exam in action may, for sufficient reasons, require or allow a candidate to change his/her examination centre under intimation of the CoE.
- 3.6 A regular candidate shall submit his/her application form, which shall be forwarded by the Dean/HoD or the school of Studies so as to reach the CoE on or before the last date prescribed for the purpose by the University authorities.

- 3.7 In case of each application, the Dean/HoD shall certify that the candidate:
- (a) Possesses the minimum qualification for appearing at the examination to which he/she seeks admission.
  - (b) He/she has displayed good conduct.
- 3.8 The Head of the University Teaching Department (UTD) or HoD concerned shall send list of eligible candidates for examination, as per examination schedule declared by the University.
- 3.9 No Candidates shall be allowed to take the semester end/annual examination unless one has:
- (a) Attended at least 75% of Lectures/ Practicals held. However, the Dean of the School can condone the attendance upto 5% on reasonable grounds. In calculating the attendance, the Academic Dean or the dean/coordinator in charge of attendance should account for Duty Leaves (DL) which include different types of authorized participation in the activities of the university inside and outside the RGU campus. The provision does notwithstanding the 5% relaxation which the Dean of the relevant school can provide.
  - (b) Paid all the due fees and:
    - (i) Obtained “No Dues” certificates from the concerned Department.
    - (ii) Submitted the Project Report/Job Internship Certificate, as notified by the HoD/Dean.
    - (iii) Received in-plant training as prescribed by the HoD/ Dean.

### **3.10 Admission of Regular Candidate**

- (a) No regular candidate shall be admitted to an examination of the University unless he/she:
  - i. Has been enrolled as a student in the School of Studies or Institutes in accordance with the provisions of the Ordinance.
  - ii. Possesses the minimum academic qualification for admission to the examination to which he seeks admission and has pursued a regular Programme of study for that examination.
- (b) A regular candidate migrating from another University or Board of Secondary Education should submit his/her original migration certificate with his/her enrolment application form on the date prescribed in the Ordinance for enrolment of students and their admission to Programme of study together with the migration and immigration fees as prescribed by the University from time to time.

- (c) The Controller of Examination (CoE) may, on the specific recommendation of the HoD/Dean, and if he is satisfied that an admission card has been lost or destroyed, grant a duplicate admission card on payment or further fees as prescribed by the University. Such card shall show in a prominent place the word “**Duplicate**”. The process shall now be done through ERP.
- (d) Where a candidate offers additional subject paper for an Examination in accordance with the provisions of the Ordinance relating to the examination, the minimum attendance requirement shall apply equally in case of such additional subject/paper.

3.11 In computing the attendance for fulfillment of the conditions of a regular Programme of study:

- (a) Attendance in lectures delivered and practicals, if any held during the academic session shall be counted.
- (b) Attendance in any lecture or in practical held within the days preceding the first day of written examination, which if treated as preparation leave, shall not be counted.
- (c) Attendance in NCC/ACC/NSS/..... Military Training Camps during the session shall be taken as full attendance in lectures/practicals on each such day of the camp and the day of journey to such camp.
- (d) Participation as a member of the University/ Institute team in any Inter-University or Inter-Collegiate Competition shall be taken as full attendance on the days of such competition and the days of journey for participating therein.
- (e) For special reasons such as prolonged illness, deficiency in percentage of attendance not exceeding 5% in each subject (in reference to 75% minimum required to be eligible to appear in an examination) may be condoned by the Dean, provided that he is fully satisfied of the validity of the reasons.
- (f) In so far as attendance of a student is concerned, the case(s) may be dealt with as follows:

A student having greater than 75% attendance in most of the papers but having less than 75% in one/two papers though the average attendance is 75% or above, such a student may be allowed to seat for examination giving some tangible assignment.

3.12 Except as otherwise provided, a regular candidate for an examination shall on or before the last date notified by the University:

Submit an application for admission to the examination through ERP.

- 3.13 Application submitted by regular candidate shall be forwarded by the HoD/Dean through ERP.
- 3.14 **Admission of Ex-Student Candidate to Examination of the University**
- No ex-student candidate shall be admitted to an examination of the University unless he/she submits with his/her application (for appearing in the examination):
- (a) The statement of marks (in original), earlier obtained by him/her at the said examination issued by the University, together with a self-attested copy thereof, or
  - (b) In case he/she was duly admitted to the said examination as a regular candidate but could not appear, then a certificate from the HoD of the Department last attended by him/her showing the year, the roll number and the examination to which he/she was admitted as a regular candidate.
- 3.15 An ex-student candidate for an exam shall submit through the forwarding officer i.e. the HoD that he/she has pursued a regular Programme of study, an application for admission to the examination in the prescribed form on or before the last date notified by the University and specify therein:
- (a) Whether he/she is a candidate for the examination entitled.
  - (b) The subject paper or subjects/papers in which he/she desires to present himself/ herself for the examination.
  - (c) Submit with his/her application evidence of having been admitted to the examination earlier as required in the clause 3.14.
  - (d) Attach with his/her application for admission to the examination, his/her latest passport size photograph duly attested by the forwarding officer.
  - (e) Pay the fee prescribed for the examination. Fees shall be paid through crossed bank draft drawn in favor of the University or in any other manner prescribed by the University.
  - (f) An Ex-student candidate shall offer the subjects/papers which he/she had previously offered as a regular candidate unless on account of a change in the scheme of examination the subject/paper offered by him/her earlier ceases to be a part of the scheme of examination of syllabus of the examination and he/she is permitted by the University to offer instead a different subject or paper.
  - (g) An ex-student candidate shall be required to appear in the examination in accordance with the syllabus specifying the scope of studies in different subjects in force in the University.
- 3.16 Every ex-student candidate shall appear at the examination centre at which the regular candidates from the Institute in which he/she has pursued a regular Programme of study shall be appearing.

## GENERAL CONDITIONS

### 4. General

- 4.1 The Regulations **for the Conduct of Examinations, Scheme of Examinations and Discipline among Students during Examinations** as well as lays down conditions for appearing in an examination of **The Assam Royal Global University, Guwahati (RGU)**, for a degree or a diploma, either generally or for a particular examination, unless there is anything, repugnant in the subject or context. The ordinance shall be applicable to all Programmes of **RGU**.
- 4.2 The ordinance makes provisions for setting up of various Committees to facilitate/organize/conduct of examinations. The ordinance acts as guidelines for planning, coordinating and conducting examinations in a fair manner without providing undue advantage to any particular candidate /examinee. The Vice-Chancellor will be assisted by the Controller of Examinations (CoE) in implementing the guidelines in true letter and spirit.
- 4.3 Certain salient aspects which need to be kept in mind are as noted below:
- (a) No candidate shall be permitted to appear in the RGU examination unless he/ she is duly registered/enrolled with the RGU and has paid all dues.
  - (b) A candidate who has passed a part of the Bachelor's degree examination or a part of the Master's degree examination of RGU/another University may, be admitted as per the provisions of multiple entry-multiple exit mentioned in NEP-2020 guidelines.
  - (c) No person who has been expelled or rusticated from any Institute/ College or University or has been debarred in appearing at a University examination shall be admitted to any examination during the period for which the sentence is in force.
  - (d) All the records of examinations and results (except the answer scripts which shall be maintained for a period of 5 years) shall be maintained by RGU on a continuous basis. Usage of electronic means of storage in addition to hard copies shall also be made for storage of such sensitive data.

## EVALUATION

### 5. Programme Evaluation

- 5.1 The Programme structures and examinations shall normally be based on the Semester System. However, the Academic Council may approve the Trimester/Annual System for specified programmes.
- 5.2 In addition to Semester End examinations, students shall be evaluated for his/her academic performance in a Programme through case discussions, presentations, analysis, homework assignments, term papers, projects, fieldwork, seminars, quizzes, class tests or any other modes as may be prescribed in the syllabi. The basic structure of each Programme shall be prescribed by the Board of Studies and approved by the Academic Council.
- 5.3 Each Programme shall have a number of credits assigned to it depending upon the academic load of the Programme which shall be assessed on the basis of weekly contact hours of lecture, tutorial and laboratory classes, field study and/or self-study as per UGC rules. The credits for the project and the dissertation shall be based on the quantum of work expected as per UGC rules.
- 5.4 The distribution of weightage of marks between continuous evaluation and semester end examination is 50:50. However, the following suggestive table indicates the distribution of marks for various components in a semester: -

Core Courses		
A	Continuous Evaluation	Percentage (50%)
1	Case Discussion /Presentations / Analysis	<b>35%</b> <b>(Minimum 3 criteria)</b>
2	Home Assignment/short examination	
3	Project/Portfolio/ Practical*	
4	Seminar	
5	Viva-Voce	
6	Mid-Semester Examination- (First 50% of the Syllabus)	<b>10%</b>
7	Attendance	<b>5%</b>
<b>B</b>	Semester End Examination	<b>50%</b>
	<b>Total (A + B)</b>	<b>100%</b>

\* practical for papers only where the practical are a part of the theory paper

**Notes:**

1. The distribution of weightage for each continuous evaluation component may be discussed in the concerned Board of Studies and reported to the Academic Council.
2. Components & weightage of continuous evaluation, as mentioned in para 10.4, may vary depending upon the guidelines of regulatory bodies including Government Policies, if any.
3. The Project and dissertation shall be evaluated by Board of Examiners through seminar(s), presentation(s), report submission(s) and the viva-voce examination. The board of examiners shall comprise of faculty/guide concerned, one member of the department, and one external member (outside RGU).
4. The sanctity of continuous evaluation shall be carefully maintained.

**6. Audit Programme**

- 6.1 For student(s) attending Audit /Add-on courses, the attendance criteria mentioned in section 2.9 shall apply.
- 6.2 The Audit/Add-on courses shall be shown in the final Grade /Marks sheets with credit earned under a distinct head of “Audit/Add-on” courses. However, credit earned under such courses shall not be taken into reckoning for the purpose of awarding the final CGPA/any class/division.

## **ATTENDANCE**

### **7. Attendance**

#### **7.1 Important Aspects**

The important points emphasized upon are as follows:

- (a) Students are expected to have 100% attendance in all Programme units.
- (b) Relaxation of maximum 25% may be allowed to cater for sickness or other valid reasons beyond control of the students.
- (c) A student whose attendance is lesser than 75%, whatever may be the reason for shortfall, will not be permitted to appear in the SEE, (subject to clause 2.11). All such candidates shall be declared as 'DE' in the result.
- (d) Under very special circumstances, in rare cases, the Dean of the School may condone up to maximum of 5% attendance (in addition to 25%) provided that there are sufficient reasons with documentary proof Monthly attendance report shall be submitted to the office of the Registrar.
- (e) Every teaching faculty member handling a class shall take attendance till the last day of the class. The percentage of attendance up to this day shall be calculated and forwarded to the Office of Controller of Examinations by the HoD/Dean for issuance of Admit Cards.
- (f) If a student is continuously absent for a period of fifteen days without permission, a notice shall be sent to the student and to his parents/guardian.
- (g) In the event of a student remaining absent continuously for a period of 30 days without the due permission may in very special circumstances be permitted to continue the remaining period of the semester provided that the HoD and Dean of the School are satisfied with the explanation from the student which are to be supported by evidential certification. The decision so taken shall be reported to the VC for approval and the CoE for information.

#### **7.2 Action in Case of Shortfall of Attendance**

- (a) Students shall have minimum of 75% of attendance in all courses the examinations for which they want to appear for. Under extenuating circumstances evidenced through documentation, the Dean of the relevant school can condone attendance up to 5% in each subject. This power shall be exercised by the Dean objectively with utmost fairness and transparency.
- (b) Students having good attendance record securing F grades (fail in a programme unit) will have provision to reappear in make-up examinations which will be conducted during vacation.



- (c) F Grade students shall have to apply for permission to the Dean/HoD for re-appearing in the make-up examinations. .
- (d) A student whose attendance is 75% or above but is unable to appear in a paper/papers due to valid unavoidable reasons and with proper written permission from HoD/Dean, shall be awarded 'AB' (Absent) Grade. Such students may also be eligible to appear in make-up examinations.
- (e) In the case of a less likely event, a student securing less than the admissible percentage of attendance (students declared as 'DE') will be allowed to appear along with the regular students of the next corresponding semester or during the Special Supplementary/Make-up Examinations held after the Even Semester Examinations result of next year.

## 8. Computation of Attendance

- 8.1 Attendance in lectures, tutorials, practicals, and clinical sessions, if any, held during the academic session, shall be counted.
- 8.2 Attendance in NCC/NSS Camp/..... Cadet Corps/..... Military Training Camp/Seminars/Workshops organized by other Institutions/Universities as approved by the University or any such other training organized by the University during the session shall be taken as full attendance at lectures/practicals/tutorials on each such day of camp/training and the days of journey to such camp/training (excluding the period of holiday/vacations).
- 8.3 Participation as a member of the University team in any Inter-University competition games and sports and/or other extracurricular activities shall be taken as full attendance on the days of such competition and the days of journey for participating therein.
- 8.4 Participation as member of a recognized/approved team in any competition shall be taken as full attendance. The period shall also include the days of actual coaching, competition and the days of journey for participating therein.
- 8.5 In determining the exact number of minimum requisite attendance in lectures, tutorials, seminars, moots, practicals, talk sessions etc. fraction shall be ignored.

## 9. Minimum and Maximum Duration of Academic Programmes

- 9.1 The minimum period required for completion of a programme shall be as specified in the Scheme of Teaching and Examination and Syllabi for concerned programme as approved by the Academic Council on the recommendations of the Board of Studies.
- 9.2 The maximum permissible period for completing a programme shall be N+2 years, where "N" represents the minimum duration of the programme.

## ASSESSMENT SYSTEM

### 10. Grading System

- 10.1 The level of students' academic performance as the aggregate of continuous evaluation and semester end examination shall be reflected by letter grades on a ten point scale according to the connotation as per Table-A.

TABLE – A

GRADE	QUALITATIVE MEANING	GRADE POINT ATTACHED
<b>O</b>	<b>Outstanding</b>	<b>10</b>
<b>A+</b>	<b>Excellent</b>	<b>9</b>
<b>A</b>	<b>Very Good</b>	<b>8</b>
<b>B+</b>	<b>Good</b>	<b>7</b>
<b>B</b>	<b>Above Average</b>	<b>6</b>
<b>C</b>	<b>Average</b>	<b>5</b>
<b>P</b>	<b>Pass</b>	<b>4</b>
<b>F</b>	<b>Fail</b>	<b>0</b>
<b>AB</b>	<b>Absent</b>	<b>0</b>

### 10.2 Guidelines

General guidelines for award of grades are as follows:

- (a) Evaluation of different components of a Programme Unit for each student shall be initially done in numerical marks.
- (b) The marks of different components viz. Continuous Assessment of Programme work, Practical etc. and semester end examinations shall be assigned relative weightage as prescribed in curriculum and scheme of a programme and added. The total marks obtained shall be out of 100 and the same would be converted into grades on a 10-point scale as given in Table A.
- (c) A normal class with a range of scores should be graded by a convenient method and should usually produce a fairly normal distribution of grades.
- (d) For the award of P grade, the minimum percentage of marks shall be not less than 40% both in the case of Undergraduate and Post Graduate programmes (in line with the notification of Govt. of Assam Ref. No. 235982/75).
- (e) The results shall be mandatorily moderated by a duly constituted Results Moderation Committee.

- (f) The procedure for evaluation and award of grades for Project/ Training/ Seminar/ Comprehensive viva-voce shall be such as may be decided by the Board of Studies.

### 10.3 Conversion of Numerical Marks into Letter Grades.

- (a) To arrive at the letter grades based on relative grading, the total marks in a particular Programme for all the students in a class of more than 30 students shall be tabulated in a descending order list (equivalently a histogram). The performance of the class analyzed in terms of average, highest and lowest marks and dividing lines between the clusters of students. Gaps and dips between the clusters and the nature of the clusters shall guide in drawing the dividing lines between the Grades. B and C bands usually indicate the average mark.
- (b) If the marks obtained by the student of a class of more than 30 students are close to the perfect distribution curve, the marks awarded to a student in a Programme unit shall be transformed into a normal distribution curve by using the statistical method in accordance with **Table B** to ensure the uniformity in the spread of scores regardless of the nature of curricular areas.
- (c) The minimum mark required to get an ‘O’ grade is 91.
- (d) No students getting below 40 marks shall be declared as ‘P’.
- (e) The students getting 41 or above cannot be declared as ‘P’.

**TABLE – B**

LOWER RANGE OF MARKS	GRADE	UPPER RANGE OF MARKS
$\bar{X} + 1.5 \sigma <$	O	
$\bar{X} + 1.0 \sigma <$	A+	$\leq \bar{X} + 1.5 \sigma$
$\bar{X} + 0.5 \sigma <$	A	$\leq \bar{X} + 1.0 \sigma$
$\bar{X} <$	B+	$\leq \bar{X} + 0.5 \sigma$
$\bar{X} - 0.5 \sigma <$	B	$\leq \bar{X}$
$\bar{X} - 1.0 \sigma <$	C	$\leq \bar{X} - 0.5 \sigma$
$\bar{X} - 1.5 \sigma <$	P	$\leq \bar{X} - 1.0 \sigma$
	F	$\leq \bar{X} - 1.5 \sigma$

**Note to table B:**

The mean (X) and the standard deviation ( $\sigma$ ) of marks obtained of all the students in a Programme shall be calculated and the grades shall be awarded to a student depending upon the marks and the mean and the standard deviation as per **Table B**.

While calculating the Standard Deviation and the Mean, the extreme aberrations (Outliers) on either side shall be ignored. The limits to identify the Outliers shall be  $Q1 - 1.5 (IQR)$  and  $Q3 + 1.5 (IQR)$ .

Data outside these limits shall be considered Outliers. Here  $Q1$  is Lower Quartile,  $Q3$  is Upper Quartile and  $IQR (Q3 - Q1)$  is Inter Quartile Range.

(f) In a class of up to 30 students the minimum cut-off for various grades shall be assessed as given in **Table C**.

**TABLE – C**

<b>Grade</b>	<b>Qualitative Value of Grade</b>	<b>Range of Marks for Letter Grade for UG/INT/PG Programmes</b>
<b>O</b>	Outstanding	91 - 100
<b>A+</b>	Excellent	81 - 90
<b>A</b>	Very Good	71 – 80
<b>B+</b>	Good	61 – 70
<b>B</b>	Above Average	51 – 60
<b>C</b>	Average	41 – 50
<b>P</b>	Pass	40
<b>F</b>	Fail	Less than 40

#### **10.4 Computation of SGPA and CGPA**

- i. The SGPA is the ratio of the sum of the product of the number of credits with the grade points scored by a student in all the courses taken by a student and the sum of the number of credits of all the courses undergone by a student,

Where  $n$  is the number of credits of the course and  $g$  is the grade point scored by the student in the course.

### Example for Computation of SGPA

Semester	Course	Credit	Letter Grade	Grade Point	Credit Point
I	Course 1	3	A	8	3×8=24
I	Course 2	4	B+	7	4×7=28
I	Course 3	3	B	6	3×6=18
I	Course 4	3	O	10	3×10=30
I	Course 5	3	C	5	3×5=15
I	Course 6	4	P	4	4×4=16
<b>Total</b>		<b>20</b>			<b>131</b>
				<b>SGPA</b>	131/20=6.55

- ii. The Cumulative Grade Point Average (CGPA) is also calculated in the same manner considering all the courses undergone by a student over all the semesters of a programme, i.e.

where  $SGPA_n$  is the SGPA of the  $n$  semester and  $C_n$  is the total number of credits in that semester

### Example for Computation of CGPA

	Semester I	Semester II	Semester III	Semester IV	Semester V	Semester VI
<b>Credits</b>	21	22	25	26	26	25
<b>SGPA</b>	6.93	7.85	5.64	6.28	6.39	8.37
CGPA=6.88 (21×6.93+22×7.85+25×5.64+26×6.28+26×6.39+25×8.37)/145						

10.5 In the case of semester/Annual system of evaluation of student performance SGPA/AGPA shall be accessed as per above guidelines.

10.6 The final grade sheet shall indicate CGPA which shall be calculated as given at para 15.4 mentioned above and shall be based only on grade points obtained in programmes for which credits have been earned.

10.7 Conversion from GPA to the percentage of marks don't have rigor rational. However, an approximate and indicative equivalence between CGPA and percentage of marks can be accessed by simple mathematical calculations i.e. CGPA X 10.

10.8 The SGPA and CGPA shall be rounded off to 2 decimal points and reported in the transcripts.

10.9 A successful candidate shall be awarded the degree as per Table A.

## 11. Calculation of CGPA for University Transfer Cases

- 11.1 The SGPA obtained by the student in each semester of the previous institution shall be converted on a 10-point scale, using the letter grade of each subject and the corresponding credit, as in clause 10.4 (i)
- 11.2 The SGPA as calculated in 11.1 shall be further used to calculate CGPA as in clause 10.4 (ii).
- 11.3 In case of a shortfall of credit, the Equivalence Committee formed by the university is empowered to look into such cases.

## 12. Passing Criteria

- 12.1 A student who has earned minimum number of credits prescribed for the concerned programme as per Structure, Curriculum and Scheme of Examinations, shall be declared to have passed the programme of study. Credit Units for each programme shall be decided by the Board of Studies of each department/school and shall normally be as follows:

	Minimum Credit* per semester
(a) Under Graduate Programme	20
(b) Post Graduate Programme	20

\*1 Credit = 30 Notional Hours

- 12.2 (a) The weightage of SEE shall be 50% and that of Continuous Evaluation shall be 50%.
- (b) The condition for qualifying separately in Continuous Evaluation is not mandatory. However, a student is required to secure a minimum of 30% marks in SEE. The minimum aggregate marks of 40% are to be considered 'PASS' in each Programme Unit.
- (a) The continuous assessment shall be completed within the semester and the result shall be forwarded to the CoE before the commencement of the SEE.
- (b) There shall be no provision for appearing in any component of Continuous Evaluation in subsequent semesters. University may conduct make up tests, if required, due to valid reasons during vacation (summer/winter) as mentioned in 7.2b.
- (c) In Continuous Evaluation, five marks are allotted for attendance as under:

<b>Percentage of Attendance (%)</b>	<b>Marks</b>
95% and above	5
More than 90% and up to 95%	4
More than 85% and up to 90%	3
More than 80% and up to 85%	2
75% and up to 80% *	1

**Note:** \*There shall be no negative marking for attendance below 75%.

12.3 However, a student must satisfactorily complete the summer training (or) project dissertation as prescribed.

12.4 A student who has reappeared/repeated the examination of Programme unit(s), the higher marks obtained in the earlier or repeat attempt, shall be taken into consideration for calculating the SGPA and CGPA and eligibility for award of a degree.

#### 12.5 Results

The results will be as per Table A, B and C mentioned in Part VII

### 13. Promotion

13.1 No student at the university will be held back (subject to 13.3) in the year of study on account of their failing to pass courses. However, promotion to the subsequent year does not make failed students eligible for opportunities if they are based on the requirement of all-pass and other higher grade-thresholds, e.g., exchange programmes, placements, and summer schools. Students with fail grades in their marksheets will remain disqualified from such opportunities until the grades change through make-up/resit/supplementary examinations.

13.2 In no case and under no circumstances, students promoted to the subsequent year/level despite fail grades will be become eligible or be allowed to graduate.

13.3 A student may be allowed to sit for the sixth/eighth semester examination (depending upon whether s/he is a three year degree/FYGP student respectively) provided s/he doesn't have backlog in more than six papers till the fifth semester and eight papers till the seventh semester respectively.

### 14. Academic Break

This may be operational through multiple entry-multiple exit as per NEP-2020.

14.1 However, the total period to qualify the program shall not exceed the prescribed N+2 years.

14.2 A student who has fulfilled the attendance and continuous evaluation requirements and is eligible to appear in an examination but fails to appear in the examination may appear in the make-up examination on payment of prescribed fee or avail N+2 year benefit. Council governed courses will follow the above norms in accord with the duration of their courses.

### **15. Re-Appearing/ Improvement of Score**

15.1 A student who has not fulfilled the minimum attendance requirement in any Programme Unit shall be dealt with the attendance rules and regulations vide item no. 7, 8, 9.

15.2 A student who fails to secure minimum 'P' Grade in a Programme unit shall be awarded F grade and the case will be governed as per RGU examination rules and regulations.

15.3 A student who has already been awarded a Degree/ Diploma by the University shall not be eligible to re-appear/ repeat Programme Unit examinations with a view to improve the overall CGPA.

15.4 A student who is eligible to re-appear in an examination/repeating the Programme(s) shall have to apply to the CoE to be allowed to re-appear in the examination or to repeat the Programme(s) by paying the fees as prescribed by the University.

15.5 The Departments may, at their discretion, arrange for additional teaching for students and a make-up examination of Programme(s) during the breaks. The modus operandi of such instructions shall be as notified by the University. Extra fees shall be charged in such cases.

15.6 In case a student re-appears/repeats the examination, the higher of the old and new scores will be considered.

15.7 Student(s) may appear for **failed/AB** paper(s) during the special supplementary/make-up examination to be conducted after the declaration of even semester examination result or during the next available corresponding semester-end examination. However, for 'DE' paper(s) refer clause 7.2 (e)

### **16. Improvement of Score**

(a) If a student has poor performance in a number of courses (papers) then his/her case will be governed by NEP-2020 rules and Regulations with N+2 years provisions.

(b) A student shall be allowed **three** chances to improve his/her SGPA and CGPA by repeating the same during the next corresponding semester end examinations in the Programme units of his/her choice when these examinations are held in normal schedule or in supplementary examination, the higher marks of old and new will be considered for calculating the SGPA /CGPA and eligibility for award of degree.



17. A successful candidate shall be awarded CLASS/ Divisions as given below:

<b>CGPA</b>	<b>EQUIVALENT CLASS/ DIVISION</b>
8.5 and above	First class/division with Distinction
6 but less than 8.5	First class/division
5.0 but less than 6	Second class/division
4.0 but less than 5	Pass without class/division*

\*Students who have been declared as “Pass without class/division” shall be provided with an opportunity to appear for improvement of grades to improve SGPA/CGPA and get the class/division in the special supplementary/make-up examination to be conducted just after the declaration of final semester examinations. In case, the student is not able to improve in the special supplementary/make-up examinations, no further chances will be provided and accordingly, the degree will be given to the student in the convocation.

# EXAMINATION PROCEDURE

## 1. University Examinations: Procedure for Various Categories

- 1.1 Ex-students of the university, who could not otherwise pass the examinations, also becomes eligible to appear in examinations upon payment of the re-appearance fees, provided they satisfy the eligibility requirements laid down by the University Grants Commission (UGC) for the completion of degree/diploma programmes.
- 1.2 Lab clearance certificate is required from the lab in-charge. Any loss/damage by a student shall be adjusted against caution deposit.
- 1.3 Students are eligible to appear in improvement examinations only if they have a minimum of a pass grade in the examination. Once the student has appeared and received a score/grade in the improvement examination, the latter score will prevail.

## 2. Make up Examinations

- (a) The eligibility of a student for appearing in the makeup examination shall be ascertained by the HoDs and a list of eligible students containing the details of Programme unit in which the students are recommended for appearing in the makeup examination shall be forwarded to the CoE.
- (b) Make up examinations in practical/projects/presentations/ are generally not permissible.

## 3. Examination Admit Card

- 3.1 Students appearing in any of the University Examinations shall fill up the Semester End Examination Form “Online” on ERP mode as specified.
- 3.2 Students who are eligible for any semester end examination make up examination will be issued Admit Cards by the Examination Department after checking correctness of the examination forms.
- 3.3 No students shall be allowed to appear in examinations without having valid admit card.
- 3.4 **Form Filled on ERP**
  - (a) Students shall fill up the examination forms online. Examination fees paid, along with details of payment for back papers, shall be entered by the student.
  - (b) HoD or officer nominated by him/her, shall verify the attendance percentage and status of every student in respect of permitted/ debarred. Fees paid for back papers, if any, shall also be authenticated by the HoD.

- (c) CoE or an officer authorized by him/her shall take the printout of Examination Admit Card from the **ERP** and check the eligibility of students. The Examination Admit Cards shall be forwarded to the Department for verifying and handing over to the students after HoD's signature.

- 3.5 Examination Superintendents/Invigilators/Supervisory staff at examination centres shall ensure that no student is permitted to write any examination paper without Admit Card.

#### **4. Disability Support and Appointment of Amanuensis for Writing Examination**

- 4.1 The provisions of this Section should be driven by the spirit of inclusion.
- 4.2 In compliance with the Persons with Disabilities (Equal Opportunities Protection of Rights and Full Participation) Act, 1995 and the relevant UGC Guidelines, the university shall provide essential support to students with disabilities.
- 4.3 The recommendation for disability support should be submitted by the Disability Support Committee of the university to the Controller of Examinations. The disability support can be in the form of and in compliance with the relevant regulations and guidelines:
  - (a) Extended time for writing examinations (which is 20 minutes for every one hour)
  - (b) Logistical support
  - (c) Scribes (in compliance with the eligibility requirements set by UGC). The need for the scribes can be assessed by the Deans/Heads on a case-by-case basis. However, the approach when assessing the need should be to extend the support rather than not to extend.
- 4.4 There shall be strict confidentiality maintained when the students' case in question demands confidentiality. This may be in the form of providing a separate room for the students with special needs.

## DISCIPLINE DURING THE EXAMINATIONS

5. Everyone involved in the process of examinations should respect the sacrosanctity of examinations and has a responsibility to extend their maximum support for the smooth conduct of examinations.
  - 5.1 Examinations for the purpose of this section means all examinations except continuous assessments. Continuous assessments are governed by the relevant academic and class-policies of each school and faculty, respectively.
  - 5.2 Students shall strictly obey the examinations policies and practices of the university.
  - 5.3 Instructions of the Invigilators and Observers shall be followed and are not open for questioning or negotiations.
  - 5.4 No student shall act in a manner that disrupts the process of examinations which include but not limited to making noise in the examination hall; arguing with invigilators; disturbing other students; destroying or attempting to destroy the question papers or answer scripts; non-submission of answer scripts; destruction of lab and other learning/testing equipment and materials, wherever applicable; and instigating other students to leave the examination hall.
  - 5.5 In addition to the acts/offenses mentioned in clause 4, the relevant fact-finding body/committee can deem—with rationalization—a certain unwarranted act as an offence if the act in question has the impact of disrupting examinations.
  - 5.6 If students are found be indulging in unfair means of any sort, the invigilator should make a charge against the violators by filling up the relevant form. The student should also be given the opportunity to record their statement, unless they choose not to. Both the invigilator and the student should sign the form. If the student refuses to sign the form, then the invigilator should record that fact in the form.
  - 5.7 Candidates found to be indulging in unfair means can be allowed to continue their examinations. However, the results would remain withheld until the institutional proceedings under the relevant committees are completed. However, the candidate will lose the right to continue writing the examination if the unfair means committed is of a nature that disrupts the process of examination.

## **DISCIPLINARY HEARINGS**

- 6.1 All charges made against the students for committing unfair means will be heard by the Unfair Means Committee of the university.
- 6.2 The Unfair Means Committee (UMC) should be constituted by the CoE. The Committee should comprise of 5 faculty members. The CoE should choose one of the 5 faculty members as the Chair of the Committee and the staff of the CoE Office should provide secretarial service to the UMC.
- 6.3 The UMC is free to set its own procedure in the interest of fairness and justice. The UMC should follow the principles of natural justice in its proceedings.
- 6.4 It is advisable that faculty members or invigilators should not be required to make in-person appearance before the UMC. Rather, written statements can be requested from them.
- 6.5 The CoE should frame the Terms of Reference for the UMC
- 6.6 The UMC shall give its decision in writing supported by reasons which support the decision.
- 6.7 The UMC has the power to decide on the quantum of penalty with due rationalizations.
- 6.8 In case of lack of unanimity among the members on the decision, the opinion of the majority will prevail.
- 6.9 The CoE Office will be responsible for informing the decisions to the students and to the schools concerned.

## **DISCIPLINARY APPEALS**

- 7.1 Students aggrieved by the decision of the UMC can make an appeal to the CoE within 7 days from the date of receipt of the UMC decision.
- 7.2 If the CoE finds that there is no prima facie ground for appeal, the CoE can dismiss the appeal. On the contrary if the CoE finds that there is a prima facie ground for the appeal, the CoE should constitute an Examination Appeals Committee (EAC) to hear the appeal.
- 7.3 The EAC should comprise of three senior faculty of the university not below the rank of Associate Professor. CoE Office should provide secretarial support to the EAC. The EAC can be a permanent body or may be constituted on a case-by-case basis by the CoE.
- 7.4 The EAC should hear the cases expeditiously. To the extent possible, a decision should be delivered within 15 days of the date receipt of the appeal.
- 7.5 The EAC can set its own procedure respecting the principles of natural justice.
- 7.6 The EAC can require the appellant to be present for in-person hearings. As an alternative, it can accept written statements from the appellant.
- 7.7 The EAC should give its reasoned decision in writing. The EAC can concur, revise, or set aside the decision of the UMC.
- 7.8 In case of lack of unanimity among the members on the decision, the opinion of the majority will prevail.
- 7.9 There will be no appeals against the decision of the EAC.
- 7.10 The CoE Office will be responsible for informing the decisions to the students and to the schools concerned.

## MISCELLANEOUS ASPECTS

### 8. **Re-Examination/Quashing/Revision of Results**

- 8.1 In an unlikely event if such a situation arises, the situation will be dealt with an appropriately constituted committee chaired by the VC.
- 8.2 Notwithstanding anything contrary to, the committee shall have the power to order to hold a special examination.
- 8.3 Such a committee shall have the powers to quash the result of a candidate wholly or partially after it has been declared, if:
  - (a) mistake is found in his/her result.
  - (b) there is any other reason which may be determined by the committee and the decision will be final.
- 8.4 In the event of any student encountered with such a situation, s/he should be duly counseled about the future possibilities of his/her academic pursuits.
- 8.5 If a situation so demands, the University shall reserve the right to modify the results following the due procedure.

### 9. **Issue of Grade Sheets**

- 9.1 In the Grade Sheets, the marks of continuous evaluation and semester end examination shall be shown separately. The total marks obtained in continuous evaluation and semester end examination of a Programme unit shall be converted into letter grades as per Para 15 (Part-VII: Assessment System). The Letter Grade so assessed shall also be shown along with its equivalent grade point in the Grade Sheets. An overall SGPA and CGPA is also shown. A transcript may also be issued along with the grade sheet.
- 9.2 Duplicate grade sheet(s) may be issued against valid reasons and payment of fees as may be prescribed.

### 10. **Re-Evaluation of Answer scripts/ Project Reports and Examination Results**

- 10.1 After the publication of the results of the University examinations, if a candidate, whether passed or failed, has strong grounds and belief that some mistake has been made in connection with his/her results, he/she may apply to the CoE through Dean on prescribed application form along with attested copy of his/her Grade sheet for

re-checking or revaluation of his/her answer script in one or more papers as the case may be on payment of prescribed fees within two weeks of the date of declaration of results.

- 10.2 Whereas, the re-checking does not mean reassessment or re-evaluation of the answer script, the CoE may appoint any Officer to see that:
- (a) There is no mistake in the grand total on the title page of the answer script.
  - (b) The total of marks of various parts of a question has been correctly made at the end of each question.
  - (c) All total of marks have been correctly brought forward on the title page of the answer script.
  - (d) No portion of any answer has been left unevaluated.
  - (e) Total marks in the answer script tally with the marks sheet.
  - (f) The answer script or any part thereof has not been changed/detached.
  - (g) The handwriting of the candidate in supplementary answer sheet tallies with the main answer script.
- 10.3 Students can apply for reevaluation of their semester end examinations by paying non-refundable prescribed fees.
- 10.4 Re-evaluation shall be done by a faculty member other than the original evaluator.
- 10.5 If the outcome of the reevaluation is a score which has a minimum 20% variance from the original score, the paper should be evaluated by a second re-evaluator. The second re-evaluator shall try to rationalize the score. If the second re-evaluator does not rationalize the score, then the score of the second re-evaluator will prevail. All re-evaluators first or second shall rationalize their markings with brief comments against the answers.
- 10.6 In all cases of re-evaluation, the higher score shall prevail.

**11. Withholding Conferment of any Degree/Diploma or Award of any Certificate**

Notwithstanding anything contained in this ordinance, the Academic Council may, on the recommendations of the committee chaired by the VC, withhold for such period as they may deem fit, conferment of any Degree/Diploma or Award of any certificate to any successful candidate at an examination of the University, for reasons, which, in their opinion, justify such withholding e.g. unruly or disorderly conduct, or violence on the campus or conviction for an offence involving violence or moral turpitude.



## 12. **Withdrawal of Degree, Diploma and Other Academic Distinction**

- 12.1 If any student has secured admission by falsification of documents or concealment of material facts or conviction for an offence involving violence and moral turpitude, or for such other serious offence, the degree/diploma/certificate/other academic distinction awarded to him/her shall be withdrawn by the University with the approval of the Executive Council/Board of Management.
- 12.2 For withdrawal of any degree/diploma/certificate/other academic distinction conferred upon or granted by the University, the Registrar shall frame charges against the person concerned which shall be approved by the high powered committee chaired by the VC. The charge sheet along with the list of witnesses and documents on the basis of which the charges are relied upon shall be communicated by him by registered post or by hand. The person concerned shall be required to submit his explanation of the charges within a period of fifteen days or such time as may be granted in the notice of the receipt of charges.
- 12.3 If the concerned person fails to submit his/her reply within the stipulated time, the matter shall be placed before the high powered committee chaired by the VC for a decision on the basis of facts and documents on record. If the concerned person submits his/her reply to the charges, the same shall be considered by the Executive Council// Board of Management.
- 12.4 Every proposal for the withdrawal of an honorary degree shall require prior approval of the Chancellor.

## 13. **Official Transcripts to Students**

The University may issue Official Transcript to a student for seeking admission to pursue higher studies in foreign Universities/Institutions as per the guidelines.

## 14. **Residual Provisions**

The Academic Council may under this ordinance, in exceptional cases, grant exemption from operation of any of the Regulations governing the migration, the Programmes to be pursued by the students, the attendance at lectures or sessions or other work or the examination of candidates and authorize what is proper to be done instead in such cases, provided that no such exemption and authority shall be deemed to have been granted unless not less than two-thirds of the members of the Academic Council present voted in favour of the motion for such exemption and authority made by or with the written authority of the high powered committee chaired by the VC.

Notwithstanding anything stated in this Ordinance, for any unforeseen issues arising, or not covered by this Ordinance or in the event of differences of interpretation, the high powered committee chaired by the VC may take a decision, with the approval of the Chancellor of the University.

## **AWARD OF DEGREES, DIPLOMAS, CERTIFICATES AND OTHER ACADEMIC DISTINCTIONS**

- 15.1 The text and the format of the degree and diploma documents, certificates, citations and other documents of academic distinctions shall be as approved by the Academic Council. The nomenclature of Degree, Diploma and Certificate etc. shall be same as specified by the UGC, AICTE, NCTE, MCI, Pharmacy Council of India and such other Statutory Bodies.
- 15.2 The degree, diploma, certificate, citations and other documents relating to other academic distinctions shall be signed by the Registrar and countersigned by the VC. Provisional Certificates may be signed by the CoE.
- 15.3 A student shall be awarded a degree/diploma, if:
- a. S/he has registered himself/herself, has undergone the Programme of studies, completed the project/dissertation/training/internship etc. as specified in the curriculum of his programme within the stipulated time and secured the minimum Grades prescribed for award of the concerned degree/diploma/certificate.
  - b. There are no dues outstanding against his/her name with the University/Department.
  - c. No disciplinary action is pending against him/her.
- 15.4 The Registrar assisted by the CoE shall place the particulars of all the successful and eligible students for the award of certificate, diploma or degree before the Academic Council after declaration of results.
- 15.5 Approval accorded by the Academic Council for award of the respective degrees, diplomas, certificates etc. shall be placed before the Governing Body for its concurrence. On being concurred by the Governing Body, the degree shall be awarded to the successful candidates at the convocation.
- 15.6 In extreme emergency, the degrees, diplomas, certificates shall be awarded to the successful students before the convocation with the approval of the VC and the matter be reported to the Academic Council and Governing Body.

**Notwithstanding all that is contained above the dictum of nep-2020 shall prevail above all.**





# THE ASSAM ROYAL GLOBAL UNIVERSITY

Betkuchi, NH-37, Guwahati-781035, Assam, India

Website : [www.rgu.ac](http://www.rgu.ac)

<https://www.rgu.ac/examinations.php>

E-mail : [examinations@rgu.ac](mailto:examinations@rgu.ac)