

**ROYAL SCHOOL OF COMMERCE**

**(RSC)**

**Syllabus**

**&**

**Course Structure**

**M.COM (Master of Commerce)**

**Revised in 2023-2024**

**TABLE OF CONTENTS**

|  |  |  |
| --- | --- | --- |
| Sl. No. | CONTENTS | Page Nos. |
| 1 | Preamble | **3** |
| 2 | Introduction to Programme | **4** |
| 3 | Aims of the Programme: | **4** |
| 4 | Programme Learning Outcomes for M.Com.  | **4** |
| 5 | Course Structure | **6** |
| 6 | Scheme of Evaluation | **9** |
| 7 | Corporate reporting | **10** |
| 8 | Organizational Behaviour | **11** |
| 9 | Human Resource Development | **13** |
| 10 | Economic Legislations | **14** |
| 11 | Business Statistics | **16** |
| 12 | Operations Research | **18** |
| 13 | Marketing Management | **19** |
| 14 | Financial Markets and Institutions | **21** |
| 15 | Business Ethics & Corporate Governance  | **23** |
| 16 | Business Economics | **24** |
| 17 | Stress Management | **25** |
| 18 | Research Methodology | **27** |
| 19 | Strategic Management | **29** |
| 20 | Advanced Financial Services | **30** |
| 21 | International Finance & Institutions | **31** |
| 22 | Advanced Cost & Management Accounting | **33** |
| 23 | Working Capital Management  | **34** |
| 24 | Security Analysis & Portfolio Management  | **35** |
| 25 | Service Marketing& Consumer Behaviour | **37** |
| 26 | International Marketing | **38** |
| 27 | Industrial Relations and Labour Legislations  | **40** |
| 28 | Strategic Human Resource Management | **42** |
| 29 | Event management | **43** |
| 30 | Project Management | **45** |
| 31 | Sustainable Development | **46** |
| 32 | International Business | **48** |
| 33 | Entrepreneurship Development &Venture Creation | **49** |
| 34 | Contemporary Accounting System | **51** |
| 35 | Advanced Financial Management | **52** |
| 36 | Retail Management | **54** |
| 37 | Compensation Management | **55** |
| 38 | Project Dissertation | **56** |
| 39 | E -filing of Returns  | **57** |
| 40 | Internship & Teaching Practice | **58** |

**PREAMBLE**

Higher education plays a pivotal role in shaping the employment attributes and / or further accessibility to academic pursuits in the best available world class institutions elsewhere. The quality of higher education, therefore, seeks priority to endow the young generation of students with skill, training and knowledge to enrich their thinking, comprehension and application abilities which will equip them to compete, innovate and excel globally. In order to achieve this, prolonged initiatives need to be undertaken to bring reforms in the present higher education system. Thus, facilitating improvement and upgradation in the academic resources and learning environments by adopting new strategies for raising the quality of teaching and standards of achievements in learning outcomes throughout the post-graduate programs in science, humanities, commerce and professional streams of higher education. The programme learning outcomes include subject-specific skills and generic skills, including transferable global skills and competencies. It would also focus on knowledge and skills that prepare students for further study, research, employment, and research.

Post- Graduate Programmes focus on creating individuals with intellectual prowess, interactive competence, courage to lead the world and also allow compassion and empathy for fellow human beings.

 **Introduction to Programme**

Globalisation in the modern era calls for Quality higher education for preparing the future leaders and lead the nation towards a better future. One of the ways to measure the development of a nation is the advancement of the knowledge of its people. Hence, advanced measures should be taken to improve the quality of knowledge in our society by nurturing quality higher education. This shall include translation of academic research into innovations for practical use in society and economy.

M.Com. programme of the Assam Royal Global University is devised to enable and empower students to acquire knowledge, skills and abilities to blend the contemporary realities concerning the business domain. This programme aims at infusing conceptual understanding to equip students to deal with business realities of today and groom them to drive and face the future challenges. The exposure of the students to the world of technology and digitization in the relevant field is also encouraged as envisaged by the scholars and policymakers.

**Aims of the Programme:**

The M.Comprogrammeis designed:

• To deliver student-centric, interactive and outcome-oriented knowledge and

wisdom;

• To develop human resource to act as think-tank in nation-building endeavour;

• To develop ethically conscious business philosophers to propagate social

responsibility;

• To develop entrepreneurial skills;

• To develop ready to be employed business professionals;

• To develop business scientist, researchers and consultants;

• To develop teachers with core business competencies.

• To develop holistic managers with interdisciplinary knowledge and

**Programme Learning Outcomes for M.Com.**

The programme is aimed at following outcomes:

PO1: Business Knowledge: Apply knowledge of business and trade theories and practices to solve business problems.

PO2: Critical Thinking: To foster Analytical and critical thinking abilities for data based decision.

PO3: Leadership: Ability to develop Value based Leadership to lead various types of organisations. PO4: Communication and Other Skills: Ability to understand, analyze and communicate global, economic, legal, and ethical aspects of business.

PO5: Team Dynamics: Ability to lead themselves by contributing effectively in a team environment.

PO6:Understanding Sustainability Concepts: Ability to develop a comprehensive understanding of sustainable development goals (SDGs)and ethical business practices.

PO7: Opportunity Identification and Evaluation: Ability to analysethe entrepreneurial opportunities and develop a start-up ecosystem.

**Name of Course**

**Programme Structure**

|  |
| --- |
| **1st semester** |
| **Sl.No.** | **Subject Code** | **Names of subjects** | **L** | **T** | **P** | **C** | **TCP** |
| **Core Subjects**  |
| **1** | COM044C101 | Corporate Reporting | 4 |   |  | 4 | 4 |
| **2** | COM044C102 | Organizational Behaviour | 4 |  |  | 4 | 4 |
| **3** | COM044C103 | Human Resource Development | 4 |   |  | 4 | 4 |
| **4** | COM044C104 | Economic Legislations | 4 |   |   | 4 | 4 |
| **5** | COM044C105 | Business Statistics | 4 |  |  | 4 | 4 |
| **Ability Enhancement Compulsory Courses (AECC)** |
| **6** | CEN984A101 | Communicative English – I | 1 |  |  | 1 | 1 |
| **7** | BHS984A103 | Behavioural Science – I | 1 |  |  | 1 | 1 |
|  **Total**  | **22** | **22** |

|  |
| --- |
| **2nd semester** |
| **Sl.No.** | **Subject Code** | **Names of subjects** | **L** | **T** | **P** | **C** | **TCP** |
| **Core Subjects**  |
| **1** | COM044C201 | Operations Research | 4 |   |  | 4 | 4 |
| **2** | COM044C202 | Marketing Management | 4 |  |  | 4 | 4 |
| **3** | COM044C203 | Financial Markets and Institutions | 4 |   |  | 4 | 4 |
| **4** | COM044C204 | Business Ethics & Corporate Governance  | 4 |  |  | 4 | 4 |
| **5** | COM044C205 | Business Economics | 4 |  |  | 4 | 4 |
| **Ability Enhancement Compulsory Courses (AECC)** |
| **7** | CEN984A201 | Communicative English – II | 1 |  |  | 1 | 1 |
| **8** | BHS984A203 | Behavioural Science – II | 1 |  |  | 1 | 1 |
| **Ability Enhancement Elective Course (AEEC) (Skill Based)** |
| **9** | ILD994S303 | ILD-1 | 2 |  |  | 2 | 2 |
| **10** | FLG994S202 | FRENCH-1 | 2 |  |  | 2 | 2 |
| **11** | COM044S227 | Stress Management | 2 |  |  | 2 | 2 |
|  **Total**  | **24** | **24** |

|  |
| --- |
| **3rd semester** |
| **Sl.No.** | **Subject Code** | **Names of subjects** | **L** | **T** | **P** | **C** | **TCP** |
| **Core Subjects**  |
| **1** | COM044C301 | Research Methodology | 4 |   |  | 4 | 4 |
| **2** | COM044C302 | Strategic Management | 4 |  |  | 4 | 4 |
| **3** | COM044C303 | Advanced Financial Services | 4 |  |  | 4 | 4 |
| **4** | COM044C304 | International Finance & Institutions | 4 |   |  | 4 | 4 |
| **Ability Enhancement Compulsory Courses (AECC)** |
| **5** | CEN984A301 | Communicative English – III | 1 |  |  | 1 |  1 |  |
| **Ability Enhancement Elective Course (AEEC) (Skill Based)** |
| **6** | ILD994S303 | ILD-2 | 2 |  |  | 2 | 2 |
| **7** | FLG994S302 | FRENCH-2 | 2 |  |  | 2 | 2 |
| **8** | COM044S3212 | Event Management | 2 |  |  | 2 | 2 |
|  **Elective: Discipline Specific DSE** |
| **Group-A (Accounts)** |
| **9** | COM044D305 | Advanced Cost & Management Accounting | 4 |  |  | 4 | 4 |
| **10** | COM044D306 | Working Capital Management | 4 |  |  | 4 | 4 |
| **Group-B (Finance)** |
| **11** | COM044D306 | Working Capital Management | 4 |  |  | 4 | 4 |
| **12** | COM044D307 | Security Analysis & Portfolio Management  | 4 |   |   | 4 | 4 |
| **Group-C (Marketing Management)** |
| **13** | COM044D308 |  Services Marketing& Consumer Behaviour | 4 |  |  | 4 | 4 |
| **14** | COM044D309 | International Marketing | 4 |   |   | 4 | 4 |
| **Group- D (Human Resource Management)** |
| **15** | COM044D310 | Industrial Relations and Labour Legislations | 4 |  |  | 4 | 4 |
| **16** | COM044D311 | Strategic Human Resource Management | 4 |   |   | 4 | 4 |
| **Total** | **27** | **27** |

|  |
| --- |
| **4thSemester** |
| **Sl.No.** | **Subject Code** | **Names of subjects** | **L** | **T** | **P** | **C** | **TCP** |
| **Core Subjects**  |
| **1** | COM044C401 | Project Management | 4 |  |  | 4 | 4 |
| **2** | COM044C402 | Sustainable Development | 4 |  |  | 4 | 4 |
| **3** | COM044C403 | International Business | 4 |  |  | 4 | 4 |
| **4** | COM044C404 | Entrepreneurship Development &Venture Creation | 4 |  |  | 4 | 4 |
| **Ability Enhancement Compulsory Courses (AECC)** |
| **6** | CEN984A401 | Communicative English – IV | 1 |  |  | 1 | 1 |  |
| **Ability Enhancement Elective Course (AEEC) (Skill Based)** |
| **7** | COM044S4110 | E -filing of Returns | 2 |  |  | 2 | 2 |
| **8** | COM044S4111 | Internship & Teaching Practice | 2 |  |  | 2 | 2 |
|  **Elective: Discipline Specific DSE** |
| **Group-A (Accounts)** |
| **9** | COM044D405 | Contemporary Accounting System |  4 |  |  | 4 | 4 |
| **Group-B (Finance)** |
| **10** | COM044D406 | Advanced Financial Management  | 4 |  |  | 4 | 4 |
| **Group-C (Marketing Management)** |
| **11** | COM044D407 | Retail Management | 4 |  |  | 4 | 4 |
| **Group- D (Human Resource Management)** |
| **12** | COM044D408 | Compensation Management | 4 |  |  | 4 | 4 |
|  |  | **Project Dissertation** |  |  |  |  |  |
| **13** | COM044D429 | Project Dissertation  |  |  |  | 6 | 6 |
| **Total** | **29** | **29** |

**Scheme of Evaluation**

**Theory Papers (T):**

* **Continuous Evaluation: 15%**

(Assignment, Class Test, Viva, Seminar, Quiz : Any Three)

* **Mid-term examination:** 10%
* **Attendance: 5%**
* **End Term Examination: 70%**

**End term examination:** 70 %

**Practical Papers (P):**

* **Continuous Evaluation: 25%**

(Skill Test, lab copy, viva, lab involvement: Any Three)

* **Attendance: 5**%
* **End term examination:** 70 %

**Combined Theory & Practical Papers (TP):**

* **Continuous Evaluation: 15%**

(Assignment. Class Test, Lab Experiment, Lab Copy, Viva: Any Three)

* **Mid-term examination:** 10%
* **Attendance: 5%**
* **End term examination:** 70 %

|  |  |  |
| --- | --- | --- |
| **Sl. No.** | **Semester** | **Total Credit** |
| 1 | 1st | 22 |
| 2 | 2nd | 24 |
| 3 | 3rd | 27 |
| 4 | 4th | 29 |
| Total  |  | 102 |

 **SYLLABUS (1ST SEMESTER)**

**Paper I: CORPORATE REPORTING Subject Code: COM044C101**

**L-T-P-C – 4-0-0-4 Credit Units: 04 Scheme of Evaluation: (T)**

**Course Objectives**: The objectives of the course are:

* + - To introduce the concept of Accounting Standards., Ind -AS
* To familiarize the students with the provisions of Companies Act, 2013 in relation to preparation of Financial Statements.
	+ - To familiarize the students with various tools and techniques of Financial Statement Analysis

|  |
| --- |
| **On successful completion of the course the students will be able to:** |
|  **SI No** | **Course Outcome** | **Blooms Taxonomy Level** |
| **CO 1** | **Recall** the key components & structures of corporate financial reporting and the fundamental principles of accounting standards and regulatory frameworks governing corporate reporting. | **BT 1** |
| **CO 2** | **Understand** the role of corporate reporting in facilitating decision-making processes within organizations. | **BT 2** |
| **CO 3** | **Apply** financial reporting tools to analyze financial data. | **BT 3** |
| **CO 4** | **Analyze** financial statements to assess the financial health and performance of an organization. | **BT 4** |
| **CO 5** | **Evaluate** the quality and reliability of financial information disclosed in corporate reports. | **BT 5** |
| **CO 6** | **Propose** recommendations for improving corporate reporting practices based on analytical insights and industry best practices. | **BT 6** |

**Detailed Syllabus:**

|  |  |  |
| --- | --- | --- |
| **Modules** | **Topics and Course content** | **Periods** |
| **I.** | **International Accounting Standards and Indian Accounting Standards:** IFRS Foundation, its structure and functions; IASB- its objectives and functions; IFRS and their setting procedure, adoption and conversion of IFRS by various countries;IND-AS: Concept and Applicability; Approach to IFRS-converged Indian Accounting Standards (Ind-AS); Comparison of Indian Accounting Standards (Ind AS) and IFRS; Comparative study of AS vis-à-vis Ind As.  Accounting Standards: Ind AS 101, 1, 2, 7, 8, 10,16,18, 38. |  14 |
| **II.** | **The Conceptual framework for the preparation and presentation of financial statements:**Meaning and significance of conceptual framework of financial statements; conceptual framework Issued by the ICAI, and the International Accounting Standards Board (IASB) **Regulatory Framework and National differences:**Relevant provisions of Companies Act, 2013 for the preparation and presentation of Financial Statements. National differences in financial reporting practices; Reasons for national differences in financial reporting practices; Attempts to reduce national differences. | 14 |
| **III.** | Corporate Annual Reporting: Corporate Financial Reporting - meaning, need and objectives; Contents of Annual report, Mandatory and Voluntary Disclosures through Annual Report;Report of the Board of Directors; Accounting policies an Notes to the accounts, Reporting comprehensive income; Segment Reporting.  | 10 |
| **IV.** | Analysis of financial Statements: Meaning and objectives of Financial Statement Analysis; Application of ratios for Activity, Liquidity, Profitability and Solvency analysis; intra-firm and inter-firm comparison. | 12 |
| **Total** | **50** |

**Reference Books:**

1. [Gupta, A. & Gupta, S. K. (2021); *Financial Statement Analysis*; 2nd Edition; Kalyani Publishers; New Delhi.](https://www.amazon.in/s/ref%3Ddp_byline_sr_book_1?ie=UTF8&field-author=Gupta+Anuj+Gupta+Shashi+K.&search-alias=stripbooks)

# Gupta, A. & Gupta. S. K. (2021); *Financial Reporting*; S. Chand Publishing; New Delhi.

# Raiyani R. [J. (2012);](https://www.bookdepository.com/author/Jagadish-R-Raiyani) *[International Financial Reporting Standards (IFRS) & Indian Accounting](https://www.bookdepository.com/author/Jagadish-R-Raiyani)*

#  *[Practices](https://www.bookdepository.com/author/Jagadish-R-Raiyani)*[; New Century Publication; Delhi.](https://www.bookdepository.com/author/Jagadish-R-Raiyani)

1. Chatterjee, B. (2017); *Taxmann's Illustrated Guide to Indian Accounting Standards (Ind AS)*; Taxmann Publication Ltd.; New Delhi.
2. M.Y. khan and P.K. Jain, (2018) Management Accounting –Tata McGraw Hill Publishing Co. Ltd. New Delhi.
3. Ashis Kumar Bhattacharjee, (2017) Financial Accounting for Business Managers, Prentice Hall of India, New Delhi.
4. *Ind-AS Pocket Guide* (2020), PWC (PricewaterhouseCoopers).

**NOTE: Latest edition of the readings may be used.**

**Paper II: ORGANIZATIONAL BEHAVIOUR Subject Code: COM044C102**

**L-T-P-C – 4-0-0-4 Credit Units: 04 Scheme of Evaluation: (T)**

**Course Objectives**: The objectives of the course are:

* To know the importance of understanding the behaviour of employees in an organization.
* To familiarize the students with the basic behavioural models and its application in the practical world.
* To provide an insight into the updated knowledge, skills and behavioural patterns adopted in the Indian and global business environment.

|  |
| --- |
| **On successful completion of the course the students will be able to:** |
|  **SI No** | **Course Outcome** | **Blooms Taxonomy Level** |
| **CO 1** | **Recall** the factors influencing individual behavior in organizational settings. | **BT 1** |
| **CO 2** | **Interpret** the dynamics of group behavior within organisation  | **BT 2**  |
| **CO 3** | **Identify** the impact of organisation culture and structureon employee behavior and organizational performance. | **BT 3**  |
| **CO 4** | **Analyze** different leadership theories and styles and their application in organizational context. | **BT 4**  |
| **CO 5** | **Explain** the theories and techniques of organizational change and development | **BT 5**  |
| **CO 6** | **Elaborate** the role of ethics in organizational behavior.  | **BT 6**  |

**Detailed Syllabus:**

|  |  |  |
| --- | --- | --- |
| **Modules** | **Topics and Course content** | **Periods** |
| **I.** | **Introduction to OB**Concept & Meaning, Features, Role, Behaviour process, Role of Managers in OB – Interpersonal, Informational and Decision Roles, Theories and Models of OB, Disciplines contributing to OB, challenges to OB. Five Anchors of OB – The Multidisciplinary anchor, The Systematic Research Anchor, The Contingency Anchor, The Open System Anchor and The Multiple Levels of Analysis Anchor. Organizational Design – Meaning, elements and types  | **10** |
| **II.** | **Leadership, Motivation and Communication:**Leadership-Concept, types, Qualities of leader, Theories; Perception-Concept, components, factors influencing perception process, models of perception; Learning- Concept, process, model; Reinforcement-Concept, Types, Techniques; Personality- Concept, determinants, Theories; Motivation- Concept, Types, Theories; Communication-Concept, modes, types, process, network barriers; Attitude-Concept, components | **15** |
| **III.** | **Group Dynamics & conflict:**Group-Origin, types, group decision, Johari Window;Group Behaviour- concept. Types, foundation of Group Behaviour, intergroup performance, intergroup power relationships, Nominal group technique and Delphi technique, inter personalbehavior, Technological changes and behavior, Team work, Types of team; Conflict-Inter group conflict, intra-individual conflict, inter personal conflict, conflict process, Negotiation, Resolution Technique | **10** |
| **IV.** | **Stress Management & Management of change:**Stress -Concept, forms, causes, steps, effects, coping strategies;Change-Concept, process, levels, types, steps;Organisational Development-Concept, QWL, assumptions, Process, consultation;Organisational Culture-Concept, Levels, Management Philosophy, Managing cultural diversity, Demographic diversity, Role of ethics and national culture, | **15** |
| **Total** | **50** |

**Reference Books:**

1. Kondalkar, V.G. (2007).*OrganizationalBehaviour*, Edition, New Age International Publishers, New Delhi.

2. Stephen, Ro. P., Judge, T. A. &Sanghi. (2009); *Organizational Behaviour*; 13thEdition, Pearson Education, New Delhi.

3. Hiriyappa, B. (2010), *Organizational Behaviour;* Reprint Edition, New Age International Publishers, New Delhi.

4. Mishra M.N. (2010). *Organizational Behaviour*; 2ndReprint Edition, Vikas Publishing House Private Limited.

5. Luthans Fred (2017). *Organisational Behaviour; 12th Edition. Mc Graw-Hill Publication,*

**NOTE: Latest edition of the readings may be used.**

**Paper III: HUMAN RESOURCE DEVELOPMENT Subject Code: COM044C103**

**L-T-P-C – 4-0-0-4 Credit Units: 04 Scheme of Evaluation: (T)**

**Course Objectives**: The objectives of the course are:

* To provide an understanding on the various concepts as well as aspects of HRD and HRM
* To provides the insight on the practices of HRD
* To familiarize students with the various techniques of training and management development.

|  |
| --- |
| **On successful completion of the course the students will be able to:** |
|  **SI No** | **Course Outcome** | **Blooms Taxonomy Level** |
| **CO 1** | **Define** the various concepts and aspects of HRD and HRM  | **BT 1** |
| **CO 2** | **Outline** the insight on the practices of HRD  | **BT 2**  |
| **CO 3** | **Identify** the various techniques of training and management development | **BT 3**  |
| **CO 4** | **Classify** the principles and practices of performance appraisal system. | **BT 4**  |
| **CO 5** | **Determine** the importance of career management guidelines in employee’s career graph**.** | **BT 5**  |
| **CO 6** | **Develop** the process and challenges of expatriation and repatriation | **BT 6**  |

**Detailed Syllabus:**

|  |  |  |
| --- | --- | --- |
| **Modules** | **Topic/Course content** | **Periods** |
| **I** | **Introduction to HRM and HRD:**HRM: Concept of HRM, objectives, features, functions, importance, challenges.HRD: Concept and evolution, HRD at micro and macro level, sub systems of HRD, HRD functions and objectives, Need for HRD in India, Qualities of HRD Manager, Emerging issues in HRD, future of HRD, challenges of HRD.Difference between HRM and HRD | **14** |
| **II** | **Training and Management Development:**Training: Meaning, definition, objectives, importance, process, methods, identification of training needs, evaluating training effectiveness.Management Development: Meaning, importance, objectives, process, methodsConcept of Outsourcing Concept of expatriation and repatriation | **08** |
| **III** | **Concept of HRP and Career Planning:**HRP: Meaning, importance, objectives, process, demand and supply forecasting of HR.Concept of Job analysis: Meaning, importance, uses, techniques, distinction between job description and job specification.Concept of Job design: Meaning, objectives, features, need, methods.Career Management: Concept of career planning, objectives, process, career development, career management guidelines.Concept of succession planning and replacement planning | **16** |
| **IV** | **Performance Appraisal:**Performance Appraisal: Meaning, objectives, methods, importance, limitations.Concept of Potential appraisal. Distinction between performance appraisal and potential appraisal.Concept and forms of Separation and HR Mobilities.Concept of Human Resource Accounting, Human Resource Audit, Human Resource Information System and International HRM | **12** |
|  |  **Total** | **50** |

**Reference Books:**

1. Ashwathappa K (2010); *Human Resource Management – Text and Cases*; 6thEdition ; Tata McGraw Hill, New Delhi
2. Mathur Mohan Krishna (2010); *Managing Human Resource Development-An Indian Perspective*, , Gyan Publishing House; New Delhi.
3. Rao Subba P (2008); *Personnel and Human Resource Management*; Himalaya Publishing House, New Delhi.
4. Haldar Kumar Uday (2009); *Human Resource Development*; Oxford University Press, New Delhi.

**NOTE: Latest edition of the readings may be used.**

**Paper IV: ECONOMIC LEGISLATIONS Subject Code: COM044C104**

 **L-T-P-C – 4-0-0-4 Credit Units: 04 Scheme of Evaluation: (T)**

**Course Objectives:** The objective of the course isto familiarize the students with different aspects of law affecting business.

**Course Outcomes**

|  |
| --- |
| **On successful completion of the course the students will be able to:** |
|  **SI No** | **Course Outcome** | **Blooms Taxonomy Level** |
| **CO 1** | **Define**the concept of legal metrology and other related concepts. | **BT 1** |
| **CO 2** | **Illustrate** the process to extract information from public authorities. | **BT 2** |
| **CO 3** | **Identify** the process of obtaining patents, copyrights and trademarks. | **BT 3** |
| **CO 4** | **Analyse** the insolvency resolution process. | **BT 4** |
| **CO 5** | **Evaluate** the law relating to prevention of anti-competitive agreements | **BT 5** |
| **CO 6** | **Discuss** the money laundering offences. | **BT 6** |

**Detailed Syllabus:**

|  |  |  |
| --- | --- | --- |
| **Modules** |  **Topics and Course content** | **Periods** |
| **I.** | **Legal Metrology Act, 2009**: Objectives; Basic terms; Base unit of weights and measures; Base unit of numeration, Standard units of weights and measures; Prohibition of quotation, etc., otherwise than in terms of standard units of weight; measure or numeration; Manufacturers, etc., to maintain records and registers; Declarations on pre-packaged commodities;Prohibition on manufacture, repair or sale of weight or measure without licence; Verification and stamping of weight or measure Offences and Penalties under Legal Metrology Act, 2009, Compounding of offences**Right to Information Act, 2005** Introduction, object, scope right to information and obligation of Public Authority; the Central Information Commission, the State Information Commission, powers and functions of the Information Commissions; appeals and penalties; | **14** |
| **II.** | **Patent Act, 1970**: Basic law and procedure in relation to registration, assignment and licensing of patent; Revocation and Infringement of patents; Ever greening of patent.**Copyright Act, 1957**: Basic law and procedure in relation to registration, assignment, infringement and licensing of copyright.**Trade Marks Act, 1999**: Objectives, Basic terms, The register and conditions for registration. Procedure for and duration of registration, Effect of registration ;Special provisions relating to protection of trade marks through international registration under the Madrid protocol; Assignment and transmission;  | **12** |
| **III.** | **Insolvency and Bankruptcy Code: Insolvency and Bankruptcy Code, 2016**: Evolution, Applicability, Insolvency and Bankruptcy Board of India, Corporate Insolvency Resolution Process.**Foreign Contribution Regulation Act,2010:** Basis terms under the Act, regulation of foreign contribution and foreign hospitality; Registration; offences and penalties; | **12** |
| **IV.** | **Competition Act,2002**Competition Act- Introduction; Prohibition of Anti-Competitive Agreements; Regulation of Combinations; Competition Commission of India-duties ,powers, and functions;**Prevention of Money Laundering Act, 2002:** Introduction;Offences of Money Laundering; Punishment for money-laundering, Attachment; Adjudication and Confiscation; Obligations of Banking Companies, Financial Institutions and Intermediaries; Summons searches and seizures-special courts | **12** |
|  **Total** | **50** |

**Reference Books:**

1. Pathak. A(2007)*; Legal Aspects of Business*; 2nd Edition; McGraw- Hill New Delhi
2. Taxman’s Economic Laws (2019); Taxmann, New Delhi,
3. V.S Datey (2001); *Students’ Guide to Economic Laws*; Taxmann, New Delhi,
4. Bare Acts

**NOTE: Latest edition of the readings may be used.**

**Paper VI: BUSINESS STATISTICS Subject Code: COM044C105**

**L-T-P-C – 4-0-0-4 Credit Units: 04 Scheme of Evaluation: (T)**

**Course Objectives**:

The objectives of the course are:

* To familiarize the students with the basic statistical methods used in business.
* To enhance the capabilities of the students to solve business problems with quantitative orientation in the work field.

|  |
| --- |
| **On successful completion of the course the students will be able to:** |
|  **SI No** | **Course Outcome** | **Blooms Taxonomy Level** |
| **CO 1** | **Identify** different types of data and their appropriate statistical measures. | **BT 1** |
| **CO 2** | **Explain** the relevance of statistical techniques in analyzing business data. | **BT 2** |
| **CO 3** | **Apply** sampling techniques and hypothesis testing in real-world business scenarios. | **BT 3** |
| **CO 4** | **Analyze** trends and patterns in business data using statistical tools. | **BT 4** |
| **CO 5** | **Design** experiments and surveys to gather business-related data | **BT 5** |
| **CO 6** | **Assess** the effectiveness of statistical analyses in supporting business decision-making. | **BT 6** |

 **Detailed Syllabus:**

|  |  |  |
| --- | --- | --- |
| **Modules** | **Topics and Course content** | **Periods** |
| **I.** | **Probability and Probability Distributions**: Various approaches to probability, dependent and independent events, conditional probability, Bayes’ rule, importance of probability theory in decision making; mathematical expectation & variance of a random variable, laws of expectation; concept of probability distribution, normal probability distribution. | **12** |
| **II.** | **Sampling Distribution, Theory of Estimation and Testing of Hypothesis**: Sampling distribution of a statistic and its standard error, statement of Central Limit Theorem, estimation of the mean and the variance of the sampling distribution of the sample means; Type I and Type II errors, one tailed and two tailed tests, tests based on standard normal test, 't' test, chi-square (x2) test and F-test. | **13** |
| **III.** | **Partial and Multiple Correlation and Regression, Association of Attributes**: Concept of partial and multiple correlation and regression, various formulate and problems; Concept, order of a class, class frequency, consistency of data, kinds of association of attributes, methods of measuring association between two attributes, partial association | **12** |
| **IV.** | **Statistical Quality Control (SQC) Decision Theory**: Meaning of SQC, process control; control charts: X, R, P and C charts, product control; single and double sampling inspection plans, concepts of OC curve, AQL, LTPD, AOQ and AOQL. Steps in decision making environments, decision making under conditions of uncertainty, decision making under conditions of risk, decision trees, advantages and limitations of decision trees. | **13** |
| **Total** | **50** |

**Reference Books:**

1. Spiegel M.D. (2011); *Theory and Problems of Statistics*; 3rd Edition, Mc Graw Hill Publishing Co. New Delhi.
2. Hazarika, P. (2012)*; Essential Statistics for Economics and Commerce*; 2nd Edition, Akansha Publishing House, New Delhi.
3. Gupta, S.C. and Kapoor, V.K. (2017); *Fundamentals of Mathematical Statistics*, 10th Edition, Sultan Chand & Sons., Delhi.

 **NOTE: Latest edition of the readings may be used.**

**SYLLABUS (2ND SEMESTER)**

**Paper I: OPERATION RESEARCH Subject Code: COM044201**

**L-T-P-C – 4-0-0-4 Credit Units: 04 Scheme of Evaluation: (T)**

**Course Objective: The objectives of the course are:**

* The objective of the course is to familiarize the students with optimization problems
* To analyse quantitative information for decision making

|  |
| --- |
| **On successful completion of the course the students will be able to:** |
|  **SI No** | **Course Outcome** | **Blooms Taxonomy Level** |
| **CO 1** | **Define** key concepts and terminology in Operations Research. | **BT 1** |
| **CO 2** | **Explain** the significance of Operations Research in improving organizational efficiency and decision-making processes. | **BT 2** |
| **CO 3** | **Apply** Operations Research techniques such as linear programming, integer programming, and network optimization to solve practical problems. | **BT 3** |
| **CO 4** | **Analyze** the complexity of optimization problems and select appropriate techniques to solve them. | **BT 4** |
| **CO 5** | **Develop** decision support systems integrating Operations Research techniques to aid managerial decision-making processes. | **BT 5** |
| **CO 6** | **Evaluate** the assumptions and limitations of optimization models and their implications on real-world applicability | **BT 6** |

**Detailed Syllabus:**

|  |  |  |
| --- | --- | --- |
| **Modules** | **Topics and Course content** | **Periods** |
| **I.** | **Operation Research**: Origin and development of Operations Research (O.P.), phases of O.R., characteristics of O.R. model, role of O.R. in managerial decision making, use and limitations of O.R, advantages of OR, Linear Programming Problem (LPP), Meaning, uses and limitations, formulation of general LPP, solutions of LPP, solutions of LPP by graphic method and simplex method, artificial variable technique, duality in linear programming. | **10** |
| **II.** | **Assignment and Transportation Problems**: Concept of assignment problem; transportation problem: definition, mathematical formulation of transportation problem, to find the initial basic feasible salutation, to derive optimal solution by Modi Method, difference between a transportation problem and an assignment problem. | **14** |
| **III.** | **Theory of Games**: Theory of Games, Origin, two person and zero-sum (rectangular) game, strategy, maximin and minimax criteria of optimality, saddle point, solution of a rectangular grime with an without saddle point, limitations of games in competition; | **12** |
| **IV.** | **Queing Theory:** Meaning, Features, classification of queing models, special purpose of queing models, Multi phase service queing model, Multi server queing model, Single server queing model, Probability distribution in queuing model, Performance measure of a queuing system, Application of queuing model, Queuediscipline, Kendall Notation | **14** |
|  **Total** | **50** |

**Reference Books:**

1. Sharma J.K. (2013)., *Operations Research*, 5th Edition, Laxmi Publication, New Delhi
2. Hira D.S. (2014), *Operations Research*, 7th Revised Edition, S. Chand Publications, New Delhi
3. Srinivasa, G. (2010); *Operations Research Principles and Applications*;2ndEdition;PHI Learning Private Limited, New Delhi.

 **NOTE: Latest edition of the readings may be used.**

**Paper II: MARKETING MANAGEMENT Subject Code: COM044C202**

**L-T-P-C – 4-0-0-4 Credit Units: 04 Scheme of Evaluation: (T)**

**Objective:**

The objectives of the course are:

* + - To introduce the concept of marketing strategies
		- To familiarize the students with the current global marketing scenario
		- To familiarize the students with various tools and techniques of application of marketing

|  |
| --- |
| **On successful completion of the course the students will be able to:** |
|  **SI No** | **Course Outcome** | **Blooms Taxonomy Level** |
| **CO 1** | **Recall** the concept of marketing strategies.  | **BT 1**  |
| **CO 2** | **Summarize** the current global marketing entry strategies.  | **BT 2** |
| **CO 3** | **Apply** the various tools and techniques in integrated marketing communicationplan of companies**.**  | **BT 3**  |
| **CO 4** | **Compare** and **contrast** between the pricing strategies of Indian and multinational firms | **BT 4** |
| **CO 5** | **Evaluate** the various marketing channel structures in taking pricing decisions**.**  | **BT 5** |
| **CO 6** | **Create and discuss** the effectiveness of marketing campaigns | **BT 6**  |

**Detailed Syllabus:**

|  |  |  |
| --- | --- | --- |
| **Modules** | **Topics and Course content** | **Periods** |
| **I.** | **Marketing challenges:**  Marketing challenges in liberalizing and globalizing India; Holistic marketing: concept, managing holistic marketing organization for the long run, the value framework; Global marketing environment; Measuring demand and forecasting, relationship with other functional areas, Competitive strategies for market leaders, Tapping into global market.  |  12 |
| **II.** | **Product**: Product Policies; Differentiation; Challenges in new Product Development; Branding Strategies & Packaging, Role of Brands, Brand Equity, creating brand equity, Brand Loyalty, Brand Awareness, Brand Associations, selection, creation & maintaining Associations, crafting the brand positioning,Setting product strategy, introducing new market offerings. | 14 |
| **III.** | **Integrated Marketing Communication**: Importance of Integrated Marketing Communication, Developing effective communication, Designing and managing integrated marketing channel and communication; Managing Mass Communications: Advertising, Sales Promotion, Events and Public relations, Personal selling , managing personal communication.  | 12 |
| **IV.** | **Pricing**: Strategies of pricing, Setting the price, Adapting the price and responding to price changes; Marketing Channels structures & functions, Channel design & Implementation, Channel Power, Conflict, Cooperation and Competition. Developing pricing strategies and programs.  | 12 |
| **Total** | **50** |

**Reference Books:**

1. Philip Kotler, Keller Lane Kevin, Koshy Abraham, Jha Mithileshwar, Marketing Management, Prentice Hall of India, 2014.
2. P.K Agarwal, Marketing Management an Indian Perspective, Pragati Prakasan, 2003.
3. Judy Straus, Adel EL-Ansary, Raymond Frost, E-Marketing, Prentice Hall of India, 2004
4. Roger J Best, Market Based Management Strategies fro Growing Customer value an profitability, Prentice Hall of India Pvt Ltd, 2004.
5. V.S Ramswamy, S Namakumari, Marketing Management Planning, Implementation and Control, Macmilan India Ltd, 2001.
6. Dr. S.L Gupta, Brand Management, Text & Case an Indian Perceptive, Himalayan Publication House, 2000.
7. Kumar, Marketing Branding, Perason Education, Delhi-92.
8. Cox Roger, Brittain Paul, Retailing An Introduction,2006, Pearson Education
9. Coughlan, Anderson, Stern, Ansary, Marketing Channels, Sixth Edition,2006, Pearson Education
10. Aaker A. David, Managing Brand Equity,1991,The Free Press
11. Badi R.V, Badi N.V,Rural Marketing,2009, Himalaya Publishing House

 **NOTE: Latest edition of the readings may be used.**

**Paper III: FINACIAL MARKETS AND INSTITUTIONS Subject Code: COM044C203**

**L-T-P-C – 4-0-0-4 Credit Units: 04 Scheme of Evaluation: (T)**

**Objectives:**

The objectives of the course are to provide the students with a conceptual understanding of the functioning of financial markets and their structure and to introduce them to the structure of Financial Institutions.

**Course Outcomes**

|  |
| --- |
| **On successful completion of the course the students will be able to:** |
|  **SI No** | **Course Outcome** | **Blooms Taxonomy Level** |
| **CO 1** | **Recall** the concepts of financial markets and institutions. | **BT 1** |
| **CO 2** | **Illustrate** different types of money market instruments. | **BT 2** |
| **CO 3** | **Identify** the process of issue of securities in capital market. | **BT 3** |
| **CO 4** | **Analyse** the efficacy of investing in debt market. | **BT 4** |
| **CO 5** | **Evaluate** the role of banks and NBFIs in India.  | **BT 5** |
| **CO 6** | **Formulate** appropriate strategy to maintain stability in financial markets. | **BT 6** |

**Detailed Syllabus:**

|  |  |  |
| --- | --- | --- |
| **Modules** |  **Topics and Course content** | **Periods** |
| **I.** | **Money Market Operations**Definition - composition and functions of Money market; Features of developed market; Structure of Indian money market; Money Market Instruments – Commercial Paper – Certificate of Deposits – Commercial bill, treasury bill, call money, money market mutual funds-Meaning and features; Tools for managing liquidity in the money market; | **10** |
| **II.** | **Capital Market: -**Meaning, functions and classifications**Primary Market** **Issue of Securities:** Kinds of Issue – Meaning of Issue Price; Market Capitalization; Foreign Capital Issuance: ADR’s and GDR’s;Pricing of Issues - Price Discovery under Book Building Process – Cut off Price – Floor Price – Price Bands; Reverse Book building ;Green shoes option ;Procedures for new issues; SEBI guidelines for issue in Primary Market; Listing Agreement; **Secondary Market**Participants of Stock market: Investors, Speculators, Market Makers, stock brokers – Meaning, functions, types of stock brokers, E-broking- meaning, Stock broking in India; eligibility criteria for trading in Stock Exchanges; Bombay Stock Exchange; National Stock exchange; Trading of Securities- Trading requirement - Demat and Trading account, Trading mechanism, screen - based system, NEAT, BOLT, insider trading;**Clearing and Settlement -**Transaction Cycle – Settlement Agencies –Clearing Process – Settlement Process, rolling settlements. | **15** |
| **III.** | **Fixed Income Securities and Derivative Market Markets: Overview**Features, participants and types of debt market in India-Corporate debt market and Govt. Securities market, Types of debt Instruments; Investors Perspectives: Risk and Rewards;**Derivative market:** Meaning – Definition – Features – Types of Products – Futures and Forward, Options Derivatives, Currency and Commodity Derivatives  | **15** |
| **IV.** | **Financial Institutions:** Banking institutions- Concept, types and functions; Genesis of Modern Banking in India; Structure of Banking institutions in India; Regulations of Banks in India; Emerging Trends and Issues in Banking;Non-Banking Institutions- Concept, types and functions- Structure of Non-Banking institutions in India,Regulations of NBFIs in India | **10** |
|  **Total** | **50** |

**Reference Books:**

1. Bhole, LM (2004), *Financial Market & Instruments*, Tata McGraw Hill, New Delhi
2. Khan M. Y (2016); *Indian Financial System*, 9th Edition, Tata McGraw Hill, New Delhi.
3. Gupta. K. Shashi, Aggarwal Nisha, Gupta (2014)*, Neeti Financial Institutions and Markets*, 2nd Revised Edition, Kalyani Publishers, New Delhi
4. Pathak B. V (2011)*, Indian Financial System*, 3rd Edition, Pearson – India, New Delhi.

**NOTE: Latest edition of the readings may be used.**

**Paper IV: BUSINESS ETHICS AND CORPORATE GOVERNANCE Subject Code: COM044C204**

**L-T-P-C – 4-0-0-4 Credit Units: 04 Scheme of Evaluation: (T)**

**Objectives**:

The objectives of the course are:

* To know the concept and importance of ethics and values in business
* To familiarize the students with the concept of corporate governance and its importance in business.
* To know the concept of CSR and its initiatives in India.

|  |
| --- |
| **On successful completion of the course the students will be able to:** |
|  **SI No** | **Course Outcome** | **Blooms Taxonomy Level** |
| **CO 1** | **Define** key terms and concepts related to business ethics and corporate governance. | **BT 1** |
| **CO 2** | **Explain** the importance of business ethics in organizational culture and reputation. | **BT 2** |
| **CO 3** | **Apply** ethical theories to analyze ethical issues faced by businesses. | **BT 3** |
| **CO 4** | **Analyze** the effectiveness of corporate governance structures in preventing corporate misconduct and promoting long-term sustainability. | **BT 4** |
| **CO 5** | **Evaluate** the effectiveness of corporate governance mechanisms in achieving organizational objectives and stakeholder interests. | **BT 5** |
| **CO 6** | **Design** an ethical code of conduct tailored to the values and objectives of a specific organization. | **BT 6** |

**Detailed Syllabus:**

|  |  |  |
| --- | --- | --- |
| **Modules** | **Topics and Course content** | **Periods** |
| **I.** | **Introduction to Business Ethics**Concept of Ethics and business ethics, Objectives & Scope of Business Ethics, Code of Ethics: Meaning, Benefits & Contents, Principles of Business Ethics, Theories of Business Ethics.Human Values and Professional Ethics: Basic Concepts.Ethical Dilemmas in Business: Meaning, Types, Resolving Ethical Dilemmas at Workplace | **12** |
| **1II.** | **Ethics in the Functional Areas of Business**Ethics in Marketing, Ethics in Advertising, Ethics in HR, Ethics in Information Technology, Ethics in Finance: Concepts and various Unethical issues | **13** |
| **III.** | **Introduction to Corporate Governance**Meaning and definition of corporate governance; Objectives, need and principles of corporate governance. Roles of stakeholders in Corporate Governance. Managerial skills in Corporate Governance. Whistle Blower Policy. Major Experts committee Reports on Corporate Governance. Major case studies. | **12** |
| **IV.** | **Fundamentals of CSR**Meaning and definition of CSR, Phases of CSR in India, Triple bottom line of CSR, Caroll’s model of CSR, Drivers of CSR.Concept of corporate philanthropy, corporate citizenship, sustainability, relationship between CSR and Corporate Governance.CSR Legislations in India – Sec 135 of Companies Act, 2013 and scope for CSR activities under Schedule VII.Major CSR initiatives undertaken in India. | **13** |
| **Total** | **50** |

**Reference Books:**

1. Agarwal, S. K. (2010) ;*Corporate Social Responsibility in India*; Sage Publication; New Delhi
2. Prasad Ajit and Baxi C.V (2005); *Corporate Social Responsibility: Concepts and Cases- The Indian Experience*; Excel books; New Delhi.
3. Rao A.B. (2011); *Business Ethics and Professional Values*; Excel Book; New Delhi.
4. Kapoor G.K & Et al (2015); *Corporate Governance*; Taxmann Publication (P) Ltd.; New Delhi.
5. Khanka S. S. (2014); *Business Ethics and Corporate Governance, Principles and Practices*; S. Chand & Co. Pvt. Ltd.; New Delhi.

**NOTE: Latest edition of the readings may be used.**

|  |
| --- |
| **Paper V: BUSINESS ECONOMICS Subject Code: COM044C205** **L-T-P-C – 4-0-0-4 Credit Units: 04 Scheme of Evaluation: (T)** |

**Objectives**:

The course aims at providing the student with knowledge of extended concepts of the macro and micro economics, the course also provides knowledge on various forms of market structures and the price determination policies. The modern tools of macro-economic analysis are discussed, and the policy framework is elaborated including the open economy. The objectives of the course is to acquaint the students with these ever-changing business environment, more so because of globalization, business decision- making has become a very complex managerial functions

|  |
| --- |
| **On successful completion of the course the students will be able to:** |
|  **SI No** | **Course Outcome** | **Blooms Taxonomy Level** |
| **CO 1** | **Define** key economic concepts and principles relevant to business decision-making. | **BT 1** |
| **CO 2** | **Explain** how changes in economic variables impact business strategies, pricing decisions, and resource allocation. | **BT 2** |
| **CO 3** | **Apply** economic tools such as cost-benefit analysis, marginal analysis, and demand forecasting to inform business decision-making. | **BT 3** |
| **CO 4** | **Analyze** the implications of various market structures (perfect competition, monopoly, oligopoly, monopolistic competition) on business behavior and performance. | **BT 4** |
| **CO 5** | **Integrate** economic analysis with other disciplines (such as marketing, finance, and operations) to formulate holistic business plans and policies. | **BT 5** |
| **CO 6** | **Assess** the risks and uncertainties associated with business decisions in light of economic fluctuations, global economic integration, and geopolitical factors. | **BT 6** |

**Detailed Syllabus:**

|  |  |  |
| --- | --- | --- |
| **Modules** | **Topics and Course content** | **Periods** |
| **I.** | **INTRODUCTION**Nature and scope of Business Economics.Concept of Economics, Definition of Business Economics, How Economics contributes to managerial decisions, Application of economics to business decisions, Scope of Managerial Economics, Business Economics bridges the gap between theory and practice, Managerial Economics and Economic Theory, Managerial Economics and Decision Science, Managerial DecisionMaking Process. Market Co-ordination Vs. Managerial Co-ordination, Role and social responsibility of business.  | **10** |
| **II.** | **CONSUMER AND PRODUCER BEHAVIOUR**Market – Demand and Supply – Determinants – Market equilibrium – elasticity of demand and supply – consumer behaviour – consumer equilibrium – Approaches to consumer behaviour – Production – Short-run and long-run Production Function – Returns to scale – economies Vs diseconomies of scale – Analysis of cost – Short-run and long-run cost function – Relation between Production and cost function. | **12** |
|  **III.** | **PRODUCT AND FACTOR MARKET**Product market – perfect and imperfect market – different market structures – Firm’s equilibrium and supply – Market efficiency – Economic costs of imperfect competition – factor market – Land, Labour and capital – Demand and supply – determination of factor price – Interaction of product and factor market – General equilibrium and efficiency of competitive markets. | **13** |
| **IV.** | **PERFORMANCE OF AN ECONOMY – MACRO ECONOMICS**Macro-economic aggregates – circular flow of macroeconomic activity – National income determination – Aggregate demand and supply – Macroeconomic equilibrium – Components of aggregate demand and national income – multiplier effect – Demand side management – Fiscal policy in theory.**AGGREGATE SUPPLY AND THE ROLE OF MONEY** Short-run and Long-run supply curve – Unemployment and its impact – Okun’s law – Inflation and the impact – reasons for inflation – Demand Vs Supply factors –Inflation Vs Unemployment trade off – Phillips curve –short- run and long-run –Supply side Policy and management- Money market- Demand and supply of money – money-market equilibrium and national income – the role of  monetary policy. | **15** |
| **Total** | **50** |

**Reference Books:**

1. Gupta G.S; *Macro Economics, Theory and Application* (2014); Tata McGraw Hill Publishing Company Ltd; New Delhi.

2. Boyes William & Melvin Michael (2005); *Textbook of Economics*; Biztantra; New Delhi.

3. Mankiw N. Gregory (2007); *Principles of Economics*; Thomson Learning; New Delhi.

4. Richard Lipsey & Alee Charystal (2008); *Economics,* 2008; Oxford University Press; New Delhi.

5. Ahuja H.L (2017);  *Managerial Economics*; S. Chand Publishing; New Delhi.

 **NOTE: Latest edition of the readings may be used**

|  |
| --- |
| **Paper VI: STRESS MANAGEMENT Subject Code: COM044S227****L-T-P-C – 2-0-0-2 Credit Units: 02 Scheme of Evaluation: (P)** |

**Objectives:** The objectives of the course are:

 1. To equip students with concept, causes and consequences of stress.

 2. To provide individual and organizational level techniques of stress management.

|  |
| --- |
| **On successful completion of the course the students will be able to:** |
|  **SI No** | **Course Outcome** | **Blooms Taxonomy Level** |
| **CO 1** | **Identify** common sources and triggers of stress in personal, academic, and professional contexts. | **BT 1** |
| **CO 2** | **Explain** the impact of stress on cognitive functioning, emotional well-being, and interpersonal relationships. | **BT 2** |
| **CO 3** | **Apply** stress assessment techniques (e.g., self-report inventories, physiological measures) to evaluate individual stress levels and identify areas of vulnerability. | **BT 3** |
| **CO 4** | **Evaluate** the effectiveness of different stress management interventions based on empirical evidence and research findings. | **BT 4** |

**Detailed Syllabus:**

|  |  |  |
| --- | --- | --- |
| **Modules** | **Topics and Course content** | **Periods** |
| **I.** | Stress: Meaning, Nature and Symptoms of stress. Symptoms - Physical, Psychological and Behavioural. Potential sources of stress - Environmental, Organisational and individual factors.Individual Differences: Perception, Job experience, Social support, Belief in Locus of Control, hostility. Type A and Type B personality Profiles. | **15** |
| **II.** | Consequences of Stress: Individual level - Psychological, Physiological and Bahavioural Consequences. Organisational Level – Absenteeism, reduced productivity and morale.Management of Stress at Individual Level: Approaches - Time Management, Diet, Physical exercise, Sleeping, Walking, Jogging, Relaxation, Yoga, Meditation and Create social support network.Management of Stress at Organisational Level: Approaches - Make expectations clear, give employee autonomy, Create fair working environment, Employee assistance programmes (eaps). | **15** |
| **Total** | **30** |

**Reference Books:**

1. Robbins Stephen P (2008), *Organizational Behaviour*; Pearson Education.

2. Keith Davis and Newstrom (2001), *Organizational Behaviour*, 11thEdition,Tata McGraw Hill, New Delhi.

3. Stephen R Covey (2002), *First Things First*, Expert Edition, Pocket Books.

4. Cooper, C.L. (2000), *Theories of Organizational Stress*. Oxford University Press, Inc. New York

5. Hariharan Meena & Rath Radhanath (2008), *Coping with Life Stress*, Sage Publications, Delhi.

 **NOTE: Latest edition of the readings may be used.**

**SYLLABUS (3RD SEMESTER)**

**Paper I: RESEARCH METHODOLOGY Subject Code: COM044C301**

**L-T-P-C – 4-0-0-4 Credit Units: 04 Scheme of Evaluation: (T)**

**Objectives**:

The broad objective of the course is to provide a fundamental understanding of the business research methods employed by firms. The course is aimed at a manager who is the ultimate user of the research and thus is responsible for determining the scope and direction of research conducted.

|  |
| --- |
| **On successful completion of the course the students will be able to:** |
|  **SI No** | **Course Outcome** | **Blooms Taxonomy Level** |
| **CO 1** | **Define** the key terms used in research methodology. | **BT 1** |
| **CO 2** | **Understand** the various types of research design, strengths and weaknesses of different research methodologies and ethical issues in research. | **BT 2** |
| **CO 3** | **Apply** appropriate statistical tools and techniques to specific research problem. | **BT 3** |
| **CO 4** | **Analyze** the research findings to draw appropriate conclusions.  | **BT 4** |
| **CO 5** | **Evaluate** the validity and reliability of research findings. | **BT 5** |
| **CO 6** | **Develop** research proposals addressing the research gaps. | **BT 6** |

**Detailed Syllabus:**

|  |  |  |
| --- | --- | --- |
| **Modules** | **] Topics and Course content** | **Periods** |
| **I.** | **Introducing Business Research:**Research- Meaning and objectivesTypes of Research- Difference between Exploratory and Conclusive Research.Business Research – Meaning, Benefits, limitation and areas of applying business research. Steps in Business Research. Role of Research in business.Research Skills, Criteria of good research. Problems encountered by researchers in India. Ethical issues in research: Ethical treatment of respondents, Research problem, technique involved in defining a problem. Research design – Meaning and types | **10** |
| **II.** | **Data Sources, Measurement and Data Collection:**Sources of Data: Primary and secondary sources of data collectionScales of Measurement and Scale Evaluation;Reliability- Concept and types of reliability. Validity- Concept and types of validity Observation: Meaning and types of observation, Qualitative Research Methods and Quantitative Research Methods, Survey method, Questionnaire construction and design and Pilot testing. Difference between a Schedule and a Questionnaire.Selection of appropriate methods of data collection. Criteria of evaluating secondary data | **14** |
| **III.** | **Sampling:**Population: Concept. Sample: concept, sampling frame, Steps in selecting a sample, Types of Sampling – Probability sampling and. Non-Probability sampling techniquesSample size -Meaning and sample size determination, Statistical Errors – Meaning, types of sampling and non-sampling errors and measures to reduce errors | **10** |
| **IV.** | **Data Analysis, Interpretation and Reporting:**Data Processing: Editing, Coding, Decoding and Data Entry. Hypothesis Formulation, Hypothesis Testing, Type I and Type II error. Data Analysis Techniques: Chi-square test, Z test, t-test, one way ANOVA. Correlation, multiple linear regressions.Role of IT in Research, Brief idea about software used in social science research.Research Report writing: Format, Bibliography;Citations and References - APA, MLA, Chicago style of in text citation and referencing. | **16** |
| **Total** | **50** |

 **Reference Books:**

1. Malhotra, N. K. (2019); *Marketing Research: An Applied Orientation*; 7th Edition; Prentice Hall, New Delhi.
2. Donald Cooper and Pamela Schindler (2013); *Business Research Methods*; 12th Edition, McGraw Hill
3. Levin & Rubin D S (2017): *Statistics for Management*, 7th Edition, Pearson
4. Kothari C R and Garg Gaurav (2019); *Research Methodology -Methods and Technique*s ;4th Edition, New Age International Publishers; New Delhi.

**NOTE: Latest edition of the readings may be used.**

|  |
| --- |
| **Paper II: STRATEGIC MANAGEMENT Subject Code:COM044C302** **L-T-P-C – 4-0-0-4 Credit Units: 04 Scheme of Evaluation: (T)** |

**Objectives:**

The objectives of the course are:

* To know the importance of business environment, strategy in Indian and in global market.
* To familiarize the students with the procedure of implementing strategy.
* To provide an insight into the updated knowledge, skills and patterns like BCG matrix, Corporate level strategies adopted in the Indian and global marketing environment.

|  |
| --- |
| **On successful completion of the course the students will be able to:** |
|  **SI No** | **Course Outcome** | **Blooms Taxonomy Level** |
| **CO 1** | **Define** the importance of strategic management and business environment. | **BT 1** |
| **CO 2** | **Explain** the process formulating and implementing strategic plans to achieve organizational goals. | **BT 2** |
| **CO 3** | **Apply** various strategic management tools and techniques for strategy formulation. | **BT 3** |
| **CO 4** | **Analyze** the process of strategic decision making.  | **BT 4** |
| **CO 5** | **Evaluate** the concept of corporate governance and its roles**.**  | **BT 5** |
| **CO 6** | **Elaborate** the various risks associated with strategic decisions. | **BT 6** |

 **Detailed Syllabus:**

|  |  |  |
| --- | --- | --- |
| **Modules** | **Topics and Course content** | **Periods** |
| **I.** | **Strategic Management Introduction:** Strategic Management concept and Definition, types of strategy, Levels of strategy, Approaches to strategy making, Role of strategists, Strategic Management process, Benefits and Limitations, Strategic Decision Making, Principles of Good strategy, Relevance of Strategic Management in India Business Environment: Internal and External environmentSWOT Analysis and strategy formulation, TOWS Matrix, Techniques of Environmental Analysis | **12** |
| **II.** | **Strategy Implementation:** Steps in strategy implementation, formulation of Strategic Business Unit, Strategy Structure- relationship, organisational restructuring and transformationStrategy Evaluation and control- Strategic control, premise control, implementation control, operational control- types and features | **13** |
|  **III.** | **Portfolio strategy:**Business portfolio analysis, BCG Matrix, GE Multifactor Portfolio, Factors influencing portfolio strategy,Competitor analysis- overall cost leadership, differentiation, Core and Distinctive Competencies.Corporate Level Generic Strategies: stability strategy, growth strategy, combination strategy, retrenchment strategy, defensive strategyBusiness Growth- Risk of growth, indicators of Growth, intensive growth strategies, integrative growth strategies, External growth strategies | **12** |
| **IV.** | **Turnaround Management and restructuring:** Danger Signals, Turnaround Management, Forms of corporate restructuring-Joint venture, sell offs, management buy outs, spinoffs, divestiture, Corporate control, financial restructuring, business process reengineeringFunctional strategies- Operations management strategies, marketing management strategies, HRM strategies, financial management strategies Globalisation: Meaning, stages, conditions, factors favouring, globalisation strategies, Global Context of Corporate Governance. | **13** |
| **Total** | **50** |

**Reference Books:**

1. Cherunillam Francis (2009), *Strategic Management*, Reprint Edition, Himalaya Publishing House, New Delhi

2. Hill W. L. Charles and Jones R. Gareth (2012), *An Integrated approach to Strategic Management*, 9thEdition, Cenage Learning, New Delhi

3. Rao VSP, V Hari Krishna (2010), *Strategic Management*, Reprint edition, Excel Books, New Delhi

4. Srinivasan R.(2008), *Strategic Management*, 3rd Edition, Prentice Hall of India

 **NOTE: Latest edition of the readings may be used.**

|  |
| --- |
| **Paper III: ADVANCED FINANCIAL SERVICES Subject Code: COM044C303** **L-T-P-C – 4-0-0-4 Credit Units: 04 Scheme of Evaluation: (T)** |

**Course Objectives:**

The objectives of the course are to enable students to understand the concept and nature of financial services to familiarize the students with the mechanism and functioning of the financial services industry.

**Course Outcomes:**

|  |
| --- |
| **On successful completion of the course the students will be able to:** |
|  **SI No** | **Course Outcome** | **Blooms Taxonomy Level** |
| **CO 1** | **Recall** financial services. | **BT 1** |
| **CO 2** | **Compare** different types of mutual fund schemes. | **BT 2** |
| **CO 3** | **Identify** the process of opening demat account and its benefits. | **BT 3** |
| **CO 4** | **Analyse** the growth and development of securitization services in India. | **BT 4** |
| **CO 5** | **Explain** the significance of various credit rating symbols. | **BT 5** |
| **CO 6** | **Develop** skills to do credit ratings. | **BT 6** |

**Detailed Syllabus:**

|  |  |  |
| --- | --- | --- |
| **Module**  | **Topics and Course content** | **Periods** |
| **I.** | **Mutual Funds:** The concept of a Mutual Fund, Meaning & Definition; Advantages of Mutual Fund investing- types of mutual funds, Organization, Management and Procedure of setting of Mutual Funds – mutual fund industry in India .Problems of mutual funds in India, SEBI guidelines on mutual funds. Offer document – contents of offer document - Mutual fund investment plans – Systematic investment plans, systematic transfer plan, systematic withdrawal plan, , how to invest in mutual funds, Factors influencing investment decision | **14** |
| **II.** | **Depository services:** Meaning of Depository, Functions of depository- Benefits of depository system- Account opening- procedure of Account opening- prerequisites for demat request ,Rematerialisation, pre-requisites to a remat request Depository services in India- NSDL and CDSLEligibility Criteria for a Depository- Registration-Commencement of Business- Agreement between Depository and Issuers- Rights and Obligations of Depositories-Records and Functions to be maintained by Depository SEBI guidelines for Depository Participants | **12** |
| **III.** | **Securitization and Underwriting services:** Introduction to Securitisation as Financial Instrument of the New Millennium, Concept, features, Need for securitisation, Benefits of securitization, Different Instruments of Securitisation. Parties involved in Securitisation, Mechanism of Securitisation, , Securitization in India, Legal issues in securitization, Securitisation laws- (SARFAESI) Act, **Underwriting:** Meaning, Registered underwriters- meaning, eligibility, right and obligations, SEBI underwriters rules and regulations, Underwriting Commission, Types of underwriting agreements, Underwriting agencies in India. | **12** |
| **IV.** | **Credit Rating:** Meaning, Types, Benefits, Limitations, Credit rating Process, Rating methodology, Rating Symbols, Credit rating agencies in India- Evolution and growth, Recent trends ,SEBI guidelines for credit rating agencies, International rating agencies. | **12** |
| **Total** | **50** |

**Reference Books:**

1. Khan, M.Y (2016).,*Indian Financial System,* 9th Edition, Tata McGraw Hill, New Delhi.
2. Pathak, B.V (2011)., *Indian Financial System*, 3rd Edition, Pearson – India, New Delhi.
3. Khan M. Y. (2017); *Financial Services*, 9th Edition, McGrew Hill, New Delhi.
4. Avadhani. V.A*;* (2015); *Financial Services in India;*Himalaya Publishing House; New Delhi

 **NOTE: Latest edition of the readings may be used.**

|  |
| --- |
| **Paper IV : INTERNATIONAL FINANCE & INSTITUTIONS Subject Code: COM044C304** **L-T-P-C – 4-0-0-4 Credit Units: 04 Scheme of Evaluation: (T)** |

**Course Objectives**:

The objectives of the course are to enable the students to learn about the environment of international finance and its management and to make them understand the concept and functioning of Foreign Exchange Market.

**Course Outcomes**

|  |
| --- |
| **On successful completion of the course the students will be able to:** |
|  **SI No** | **Course Outcome** | **Blooms Taxonomy Level** |
| **CO 1** | **Define** international finance and related concepts. | **BT 1** |
| **CO 2** | **Illustrate** various forms of foreign investment. | **BT 2** |
| **CO 3** | **Identify** the factors affecting international liquidity. | **BT 3** |
| **CO 4** | **Analyse** the role of Multilateral Financial Institutions. | **BT 4** |
| **CO 5** | **Evaluate** different types of exchange rates. | **BT 5** |
| **CO 6** | **Develop** strategies to manage exchange risk. | **BT 6** |

**Detailed Syllabus:**

|  |  |  |
| --- | --- | --- |
| **Modules** | **Topics and Course content** | **Periods** |
| **I.** | International Finance: Scope of international finance, Distinguishing features of International finance, Cross- border investment decisions- risks, Different forms of international investments, FDI-meaning merits and demerits, Types of FDI- Greenfield investment, Brownfield investment, Mergers and acquisitions, Strategic alliance Role of FDI in an economy. Provisions regarding FDI in Indian Companies, trends of FDI into India, Factors attracting FDIs in India, Factors that discourage FDIs in India Foreign investments by Indian companies, Foreign portfolio investment(FPI)- meaning, determinants of FPI, FPI in India | **15** |
| **II.** | International Monetary System: Need evolution-The gold standard, Decline of the gold standard, The Bretton wood system, Post- Bretton Woods System, The IMF classification of exchange rate regimes, the European monetary system. International liquidity and International reserves--Meaning, Constituents, Significance | **10** |
| **III.** | Foreign Exchange Market: Meaning , characteristics and functions of the foreign exchange market, the foreign exchange rates, Types of exchange rate systems- fixed and floating, soft peg, crawling peg, free float, managed float, factors affecting foreign exchange rates, Gustav’s Theory, speculation, arbitrage, forward market, Indian Foreign Exchange market- Exchange dealers, RBI and Exchange market, Exchange rate system in India, Exchange risk- meaning and types of exposure, tools and techniques of foreign exchange risk management | **10** |
| **IV.** | Multilateral Financial Institutions: The World Bank, IDA, IFC, IMF, ADB, BRICS Banks- Objectives and role, India and Multilateral Financial Institutions. | **15** |
| **Total** | **50** |

**Reference Books:**

1. SiddaiahThummuluri (2010)*; International Financial Management,*Pearson India, New Delhi
2. Apte P.G (2010); *International Financial Management*, Tata Mcgrew. New Delhi.
3. Srinivasan S P and Janakiram B(2009); *International Financial Management*; Biztantra Publishing House,New Delhi.

 **NOTE: Latest edition of the readings may be used.**

|  |
| --- |
| **Paper V: ADVANCED COST AND MANAGEMENT ACCOUNTING Subject Code: COM044D305** **L-T-P-C – 4-0-0-4 Credit Units: 04 Scheme of Evaluation: (T)** |

**Objectives:**

The objectives of the course are:

* To familiarize students with the cost and management accounting.
* To learn about the cost and management practices followed by different organizations in detail.

|  |
| --- |
| **On successful completion of the course the students will be able to:** |
| **SI No** | **Course Outcome** | **Blooms Taxonomy Level** |
| **CO 1** | **Recall** the basic accounting concepts related to cost accounting and management accounting. | **BT 1** |
| **CO 2** | **Understand & explain** the managerial decision-making process and the importance of cost control and cost reduction techniques.  | **BT 2** |
| **CO 3** | **Apply** different techniques of cost accounting and management accounting to analyze and interpret financial data of a business. | **BT 3** |
| **CO 4** | **Analyze** financial data of business for managerial decision making. | **BT 4** |
| **CO 5** | **Compare & evaluate** the actual performance of the business with the budgeted.  | **BT 5** |
| **CO 6** | **Develop** strategies for integrating cost and management accounting with other management functions. | **BT 6** |

**Prerequisites**: Accounting specialization in B.Com.

 **Detailed Syllabus:**

|  |  |  |
| --- | --- | --- |
| **Modules** | **Topics and Course content** | **Periods** |
| **I.** | **Relevant Information and Short-Run Managerial Decisions:** Managerial Decision Making; Decision Making Process; Differential Analysis; Types of Managerial Decisions –Make/Buy, Add/Drop, Sell/ Process Further, Operate/Shutdown, Special Order, Product-Mix, Pricing Decisions.**Management control system:** Objectives, Maximization of value or Profit, Management control system Vis-à-vis strategy formulation and control, Management control procedure, concept of task control. | **12** |
| **II.** | **Budgetary control:** Behavioural aspect of Budget, Participation in budgetary process, performance budgeting and zero-based budgeting. | **13** |
|  **III.** | **Responsibility Accounting and Divisional Performance Measurement** –; Concept of Responsibility Accounting; Responsibility Centres – Cost Centre, Revenue Centre, Profit Centre, Investment Centre, Responsibility Performance Reporting, Financial Measures of Performance, Non- Financial Performance Measures. Transfer Pricing | **12** |
| **IV.** | **Value analysis**, cost control and cost reduction, and productivity, cost efficiency and effectiveness. **Activity based costing** Concept and uses; Flow of Costs in ABC; Emerging Costing Approaches; Traditional Costing System vs. ABC | **13** |
| **Total** | **50** |

**Reference Books:**

1. Lal Jawahar (2017), *Advanced Management Accounting*, Text, Problems and Cases, S. Chand & Co., New Delhi.
2. Lal, Jawahar and Srivastav, Seema (2016)*, Cost Accounting*, McGraw Hill Publishing Co., New Delhi.
3. Banerjee Bhabatos (2014), *Cost Accounting – Theory and Practice*, 13th Revised Edition, PHI Pvt. Ltd. New Delhi
4. Anthony Robert, N Govindarajan Vijay (2007), *Management Control Systems*, 12thEdition,McGraw Hill, New Delhi.

 **NOTE: Latest edition of the readings may be used.**

|  |
| --- |
| **Paper VI: WORKING CAPITAL MANAGEMENT Subject Code: COM044D306** **L-T-P-C – 4-0-0-4 Credit Units: 04 Scheme of Evaluation: (T)** |

**Objectives**:

The objectives of the course are:

* To get a thorough understanding about working capital and its managerial importance.
* To be able to understand various credit policies and other techniques for managing the inventory receivables and cash.

**Prerequisites:** Accounting specialization in B.Com.

|  |
| --- |
| **On successful completion of the course the students will be able to:** |
|  **SI No** | **Course Outcome** | **Blooms Taxonomy Level** |
| **CO 1** | **Remember** key financial metrics related to working capital management. | **BT 1** |
| **CO 2** | **Explain** the concept of working capital and its significance in the financial management of a company. | **BT 2** |
| **CO 3** | **Apply** working capital management techniques to analyze the liquidity position of a company and assess its ability to meet short-term obligations. | **BT 3** |
| **CO 4** | **Analyze** working capital financing options and their implications for the cost and risk of capital. | **BT 4** |
| **CO 5** | **Critique** the financial health of a company based on its working capital position and management practices. | **BT 5** |
| **CO 6** | **Design** a comprehensive working capital management plan tailored to the specific needs and characteristics of a company. | **BT 6** |

**Detailed Syllabus:**

|  |  |  |
| --- | --- | --- |
| **Modules** | **Topics and Course content** | **Periods** |
| **I.** | **Working Capital Management**Concepts of Working Capital, Working Capital Management – meaning and importance, Components of Current Assets, Permanent and Variable Working Capital, Determinants of Working Capital, Estimating Working Capital Needs - methods, Currents Assets Financing Policy, Operating and Cash Conversion Cycle. Working capital finance, Trade Credit and other current liabilities, Working Capital Advance by Commercial Banks, Regulation of Bank Finance. | **12** |
| **II.** | **Cash Management**Meaning, Motives for Holding Cash, Factors Determining Cash Needs, functions of Cash management, Managing Cash Collections and Disbursements, Optimal Cash Balance, Investment of Surplus Cash, problems of cash management, tools for planning and control of cash. | **13** |
| **III.** | **Receivables Management**Meaning, Objectives, Factors determining size of investment in receivables, Function of Receivables management, Optimum Credit Policy, | **12** |
| **IV.** | **Inventory Management**Meaning, Objectives, Need to hold inventory, Dangers of over and under investment, Inventory Control – Meaning and objectives, Inventory Management Techniques, Valuation of inventory, Inventory Control Systems. | **13** |
| **Total** | **50** |

**Reference Books:**

1. Bhalla V. K. (2008), *Working Capital Management: Text and Cases*, New Delhi: Anmol Publisher.
2. Khan M .Y. and Jain P. K. (2009), *Financial Management - Text, Problems and Cases,* New Delhi: Tata McGraw Hill.
3. Bhattacharya Hrishikesh (2009), *Working Capital Management: Strategies and Techniques,* New Delhi: Prentice Hall of India Private Ltd.
4. Pandey I. M. (2010), *Financial Management,* Noida: Vikas Publishing House Private Ltd.
5. Chandra Prasanna (2007), *Fundamentals of Financial Management*, New Delhi: Tata McGraw Hill.

 **NOTE: Latest edition of the readings may be used.**

.

**Paper VII: SECURITY ANALYSIS AND Subject Code: COM044D307**

 **PORTFOLIO MANAGEMENT**

**L-T-P-C – 4-0-0-4 Credit Units: 04 Scheme of Evaluation: (T)**

**Course Objective**:

This Paper intends to build a knowledge of how to do security analysis and portfolio management and to get an overall picture of derivatives.

**Course Outcomes**

|  |
| --- |
| **On successful completion of the course the students will be able to:** |
|  **SI No** | **Course Outcome** | **Blooms Taxonomy Level** |
| **CO 1** | **Define** investment and related concepts. | **BT 1** |
| **CO 2** | **Compare** various forms of investment. | **BT 2** |
| **CO 3** | **Develop** portfolios. | **BT 3** |
| **CO 4** | **Analyse** and select optimal portfolio. | **BT 4** |
| **CO 5** | **Evaluate** the performance of portfolio. | **BT 5** |
| **CO 6** | **Modify** portfolios. | **BT 6** |

**Detailed Syllabus:**

|  |  |  |
| --- | --- | --- |
| **Modules** | **Topics and Course content** | **Periods** |
| **I.** | Investment: concept of investment, investment objectives, security and non-security form of` investment, concept of portfolio management, phases of portfolio management; risk and return, types of risk measurement of risk. | 12 |
| **II.** | Securities market: securities market and their functions, methods of raising capital, stock market in India, security market Indices- purpose, factors influencing construction of index, methods of constructing index.Analysis of equity investment: economic analysis, industry and company analysis, technical analysis, efficient market hypothesis. | 12 |
| **III.** | Portfolio Analysis: meaning, portfolio risk and return, mark with risk-return optimization, single index model, Sharpe index model, portfolio data, efficient frontier; portfolio selection- risk and investor preference, capital asset pricing model. | 13 |
| **IV.** | Portfolio Revision: meaning, significance and strategies; portfolio evaluation meaning, performance measurement of portfolios, Sharpe‘s, Treynor's and Jensens's measure of portfolio performance. Derivative: meaning and evaluation of derivatives, options, futures, portfolio management using futures and options.  | 13 |
| **Total** | **50** |

**Reference Books:**

1. Kevin. S (2015); *Security Analysis and Portfolio Management*; PHI Learning, New Delhi.
2. Singh Mahipal (2011); *Security analysis and portfolio management*; Isha Books, New Delhi
3. Desai . Mahesh. J (2015).; *Investment Management (Security and Portfolio Management)*; Biztantra, Delhi

 **NOTE: Latest edition of the readings may be used.**

.

|  |
| --- |
| **Paper VIII: SERVICES MARKETING& CONSUMER BEHAVIOUR** **Subject Code: COM044D308** **L-T-P-C – 4-0-0-4 Credit Units: 04 Scheme of Evaluation: (T)** |

**Objectives:**

The objectives of the course are:

* To know the importance of services in Indian and global market.
* To familiarize the students with the procedure of service delivery, industrial buyer behaviour and their applications in marketing decision making.
* To provide an insight into the updated knowledge, skills and patterns adopted in the Indian and global service marketing environment and the concepts and theories of consumer behaviour.

|  |
| --- |
| **On successful completion of the course the students will be able to:** |
|  **SI No** | **Course Outcome** | **Blooms Taxonomy Level** |
| **CO 1** | **Recall** the importance of services in Indian and Global market | **BT 1** |
| **CO 2** | **Demonstrate** proficiency in designing service offerings and developing marketing strategies | **BT 2** |
| **CO 3** | **Identify** skills in enhancing customer experiences | **BT 3** |
| **CO 4** | **Analyze** consumer behaviour and decision making processes in the context of services | **BT 4** |
| **CO 5** | **Assess** the various consumer behaviour theories and models  | **BT 5** |
| **CO 6** | **Discuss** the importance of cross cultural understanding in analyzing consumer behaviour | **BT 6** |

**Prerequisites:** Marketing specialization in B.Com.

**Detailed Syllabus:**

|  |  |  |
| --- | --- | --- |
| **Modules** | **Topics and Course content** | **Periods** |
| **I.** | **Introduction to Services Marketing:** Meaning and concept of services, service marketing, features, marketing mix, present status in India and World, challenges and opportunities, Trends and developments in service sector; Meaning and nature of services; Classification of services and its marketing implications; Services marketing trinity; Services marketing mix; Molecular model Strategic issues in marketing of services.Service system and customer behaviour: Analysing services marketing environment; Segmenting and targeting the service market; Positioning the service. Understanding Service Customers –Buying influences and decision making process; Customer expectations and perceptions; Service Delivery System; Service Quality – determinants of service quality; Gap model. | **12** |
| **II.** | **Services Marketing Decisions:** Developing Services product-New service development, Core and supplementary services, Branding; Service distribution - through physical and electronic channels (E-services), Challenges in distributing services in domestic and international markets; Physical evidence –role of services cape; People – employee role in service delivery, service failure and recovery, matching demand with service capacity; Service process- developing service blueprintBrief Overview: Hospitality sector, Transportation sector, Financial Services sector, Health Service sector, Tourism services sector- Concept marketing mix, reasons for growth, Present status, users | **13** |
|  **III.** | **Introduction on Consumer Behaviour:** Concept of consumer, consumer behaviour, Theory and its Application to Marketing Strategy; Consumer Buying Process: Extensive, Limited and Routine Problem-Solving Behaviours. Individual differences among customers and market segmentation; Personality and psychographics (values and life style analysis). Changing Profiles of Indian Consumers.**Models of Consumer Behaviour:** Models of Consumer Behaviour: Nicosia; Howard- Sheth; Engle; Kollat and Blackwell Models | **12** |
| **IV.** |  **Individual Determinants of Consumer Behaviour:** Needs and Motivation, Perception, Learning and learning theories, Attitude and attitude change, Personality and Life Style.; External Determinants of Consumer Behaviour: Group Dynamics, Reference Groups and their Influence, Family- Role and Functions. Social class, Culture and sub- Culture, Cross Cultural understanding of Consumer Behaviour.Globalisation of consumer markets and its implications for international marketing.Innovation Diffusion and Consumer Adoption Process; Diffusion of Innovation Across Nations/Cultures; Consumer Satisfaction and Other Feedbacks; Cross-Cultural Consumer Research – Complexities and issues**.** | **13** |
| **Total** | **50** |

**Reference Books:**

 1. Christopher, H. Lovelock (2007), Services Marketing, 2007, Prentice Hall International, New Jeresy.

 2. Shankar, Ravi (1998), Services Marketing: The Indian Experience, 1998, South Asia Publications, New Delhi.

 3. Zeithmal, V.A. and Bitner, M.J (2002)., Services Marketing, 3rd Revised Edition, 2002, McGraw Hill.

 4.Peter. J. Paul and Jerry C. Oison (2005), Consumer Behaviour and Marketing Strategy, 7th Edition, 2005, Mcgraw Higher Ed, New Delhi.

**NOTE: Latest edition of the readings may be used.**

**Paper IX: INTERNATIONAL MARKETING Subject Code: COM044D309**

**L-T-P-C – 4-0-0-4 Credit Units: 04 Scheme of Evaluation: (T)**

**Objectives**:

The objectives of the course are:

* To know the importance of International Marketing Information System.
* To know the concepts of branding, labelling, positioning and its application in practical world.
* To provide an insight into the updated knowledge, skills and behavioural patterns adopted in the Indian and global marketing environment.

**Prerequisites:** Marketing specialization in B.Com**.**

|  |
| --- |
| **On successful completion of the course the students will be able to:** |
|  **SI No** | **Course Outcome** | **Blooms Taxonomy Level** |
| **CO 1** | **Show** the importance of Global business environment  | **BT 1** |
| **CO 2** | **Outline** the impact of various factors affecting International marketing activities. | **BT 2** |
| **CO 3** | **Identify** the various market entry strategies | **BT 3** |
| **CO 4** | **Classify** the elements of various marketing mix  | **BT 4** |
| **CO 5** | **Assess** the various risks associated with International marketing operations  | **BT 5** |
| **CO 6** | **Develop** proficiency in managing International marketing channels and relationships | **BT 6** |

**Detailed Syllabus:**

|  |  |  |
| --- | --- | --- |
| **Modules** | **Topics and Course content** | **Periods** |
| **I.** | Introduction: Introduction to International Business- an overview; International marketing management process, International marketing information system. Principles of international marketing. Benefits of international marketing.International Marketing Environment: Influence of physical, economic, socio - cultural, political, technical and legal environments on international marketing decisions; International marketing information system.International Market Segmentation, Selection and Positioning; International market entry strategies – Exporting, licensing, contract manufacturing, joint venture, setting -up of wholly owned subsidiaries aboard. | **12** |
| **II.** | International Product Planning and Pricing decisions: Major Product decisions-product design, labelling, packaging, branding and product support services; Product standardization vs. adaptation; Managing product line; International trade product life cycle; New product development. International packaging. Marketing of services.Pricing decisions for International Markets: Factors affecting international price determination; International pricing process and policies; Delivery terms and currency for export price quotations; Transfer pricing; Counter trade as a pricing tool- types and problems of counter trading. Dumping and price distortion. | **13** |
| **III.** | International Distribution Decisions: Distribution channel- from traditional to modern channel structures, Intermediaries for international markets-their roles and functions; Alternative middlemen choices, Factors affecting choice of channels; Locating, selecting and motivating channel members; International distribution logistics- Issues and Planning. Clearing and forwarding. | **12** |
| **IV.** | International Promotion Strategies: Communications across countries-complexities and issues; Country-of-origin effect; Sales promotions in international markets, trade fairs and exhibitions, International public relations, International Advertising decisions, Personal selling and sales management; Developing international promotion campaign.Emerging trends in International Marketing: International Marketing through Internet; Ecological concerns and international marketing ethics. | **13** |
| **Total** | **50** |

 ***NOTE: Class discussions to be supported by relevant case studies.***

**Reference Books:**

1. Keegan, Warran J. and Mark C. Green (2018), Global Marketing, 9th Edition, Pearson, New Delhi.

2. Cateora, Phillip R, Grahm, John L. and Prashant Salwan (2008), International Marketing, 13th Edition, Tata McGraw Hill,New Delhi.

3. Czinkota, Michael R. and Illka A. Ronkainon (2012), International Marketing, 10th Edition, Cengage Learning, Boston.

4. Rajagopal (2010), International Marketing, Vikas Publishing House, 1st Edition, New Delhi NOTE: Latest edition of the readings may be used.

**Paper X: INDUSTRIAL RELATIONS AND LABOUR LEGISLATION Subject Code:** COM044D3010

**L-T-P-C – 4-0-0-4 Credit Units: 04 Scheme of Evaluation: (T)**

**Objectives**:

The objectives of the course are:

* To know the importance of understanding industrial relations in an organization.
* To familiarize the students with the basic concepts of IR.
* To provide an insight into the regulatory measures of IR in India.

**Prerequisites**: Human Resource specialization in B.Com

|  |
| --- |
| **On successful completion of the course the students will be able to:** |
|  **SI No** | **Course Outcome** | **Blooms Taxonomy Level** |
| **CO 1** | **Relate** the importance of Industrial relations in Indian and Foreign Organisations | **BT 1** |
| **CO 2** | **Illustrate** the various principles and theories of Industrial relations  | **BT 2** |
| **CO 3** | **Develop** the knowledge of Industrial dispute resolution mechanism  | **BT 3** |
| **CO 4** | **List** out various global labour standards established by ILO | **BT 4** |
| **CO 5** | **Explain** the various labour rights, employment contracts and workplace safety | **BT 5** |
| **CO 6** | **Develop** an insight into the regulatory measures of IR in India. | **BT 6** |

**Detailed Syllabus:**

|  |  |  |
| --- | --- | --- |
| **Modules** | **Topics and Course content** | **Periods** |
| **I.** | Introduction to Industrial Relations:Meaning of IR, objectives, forms of IR, importance of IR. Factors affecting IR, functions. Theories/Approaches to Industrial Relations – Unitary, Pluralist, Gandhian Approach, Marxist, System Theory and Human Relations theory, Actors/Players of IR – Employers, Employees and Trade Unions and Government - their roles.Evolution of Industrial Relations, Recent Trends in IR in India. Problems of IR in India. Role of ILO in IR.Concept of Labour Welfare and Workers Education.  | **15** |
| **II.** | **Trade Unionism:**Meaning of Trade Union. Features and functions. Evolution of Trade Union in India. Importance of Trade Union and Problems of Trade union in India. Theories of Trade Union – Revolutionary Theory, Evolutionary Theory, Rebellion Theory, The Gandhian Approach and Theory of Industrial Jurisprudence.Types and Structures of Trade Union in India.Emerging roles of trade unions in India.Trade Union Bodies in India. The Trade Union Act, 1926 - Introduction to the Act and its major Provisions in brief | **10** |
| **III.** | Industrial Conflicts/Disputes:Concept of Industrial Disputes, essentials, classification, impact, causes and measures.Industrial Dispute settling machineries and the process of settlement – Mediation, conciliation, arbitration and adjudicationGrievances – Meaning, content, effects and measures. Discipline in IR. Wage Issues in IR.The Industrial Dispute Act, 1947 – Introduction to the Act and its major Provisions in briefThe Payment of Wages Act, 1936 and The Bonus Act, 1965 in brief - Introduction to the Act and its major Provisions in brief | **15** |
| **VI** | Collective Bargaining and Workers Participation in Management:Collective Bargaining – Meaning, objectives, importance, process, principles and forms.Collective Bargaining in India, essentials, recent developments.Concept of Bipartite and Tripartite Bodies.Workers Participation in Management – Meaning, objectives, forms and levels.WPM in India – essentials.Social Security in India.The Factories Act,1948 - Introduction to the Act and its major Provisions in brief | **10** |
| **Total** | **50** |

**Reference Books:**

.1. Singh B D (2008), Industrial Relations – Emerging Pardigms, Excel Books, New Delhi,

2. Sen Ratna (2005), Industrial Relations in India Shifting Paradigm; Macmillan Business Books, New Delhi

3. Sarma AM (2008), Industrial Relations – Conceptual and Legal Framework, Himalaya Publishing House, Mumbai

4.Mamoria and Gangka (2009), Dynamics of Industrial Relations, Himalaya Publishing House, Mumbai

 **NOTE: Latest edition of the readings may be used.**

|  |
| --- |
| **Paper XI: STRATEGIC HUMAN RESOURCE MANAGEMENT Subject Code:** COM044D3011**L-T-P-C – 4-0-0-4 Credit Units: 04 Scheme of Evaluation: (T)** |

**Objectives:**

The objectives of the course are:

* To know the importance and approaches of SHRM in the Indian and global scenario.
* To familiarize the students with the procedure involved in maintaining labour relations, asset valuation etc..
* To provide an insight into the implications of change management.

**Prerequisites:** Human Resource specialization in B.Com.

|  |
| --- |
| **On successful completion of the course the students will be able to:** |
|  **SI No** | **Course Outcome** | **Blooms Taxonomy Level** |
| **CO 1** | **Define** the strategic role of HRM in achieving organizational objectives | **BT 1** |
| **CO 2** | **Explain** the various challenges and Opportunities in the context of SHRM | **BT 2** |
| **CO 3** | **Identify** the various Compensation and benefits strategies in HRM  | **BT 3** |
| **CO 4** | **Analyze** the various means of performance management systems | **BT 4** |
| **CO 5** | **Assess** the process of staffing and knowledge of various recruitment sources | **BT 5** |
| **CO 6** | Elaborate the various Strategic HR issues in Global assignment | **BT 6** |

**Detailed Syllabus:**

|  |  |  |
| --- | --- | --- |
| **Modules** | **Topics and Course content** | **Periods** |
| **I.** | Introduction to SHRM: Concept of strategic management, models of strategy, process of strategic managementConcept of SHRM, Corporates & SHRM, Features, Challenges, Barriers, Universalist Approaches to SHRM, Contingency Approaches to SHRM, Strategic Role of HRM, Evolution of SHRM, SHRM vs. HRM, HR planning: objectives, types, succession planning, Design and redesign of work system Investment perspective of HRM: Valuation of Assets, understanding and measuring Human capital, Factors influencing it.  | **13** |
| **II.** | Compensation: Concept, legal issues in compensation, equityPerformance Management and Feedback: use of system, measures of evaluation, HR Metrics in SHRMEmployee separation: turnover, layoff, retirement, downsizing Implementation of SHRM: Staffing, T&D- benefits, planning and strategizing training, need assessment | **13** |
|  **III.** | Labour relations, Employee separation, Global HRM: concept, matching culture with strategy: behavioral issues in strategy implementation, human resource analytics, employee engagement.Strategic HR issues in Global assignment, Repatriation and Expatriation: meaning features, merits, difference Outsourcing and revamping HR | **12** |
| **IV.** |  Strategic imperatives- SHRM and HRD: Introduction, strategic options for HRD, SHRM and CSR: Introduction, trends, business ethics.SHRM and Management of Change: understanding change, models of planned change.SHRM and Knowledge management: Introduction, knowledge, knowledge management, SHRM and KM, SHRM and talent management: introduction, strategic dimension of talent management. | **12** |
| **Total** | **50** |

**Reference Books:**

1. Jeffrey A Mello (2012), Strategic management of HR, 3rd Edition, Cenage Learning, , New Delhi

2. Jeffrey A Mello (2001), Strategic Human Resource Management, India Edition, Cenage Learning, New Delhi,

3. Srinivas R Kandula, (2009) Strategic Human Resource Management, Eastern Economy Edition, PHI Learning Pvt. Ltd., New Delhi

4. Catherine Truss, David Mankin, Clare Kelliher (2012), Strategic Human Resource Management, Oxford University Press, New York

 **NOTE: Latest edition of the readings may be used**

|  |
| --- |
| **Paper XII : EVENT MANAGEMENT Subject Code: COM044S3212** **L-T-P-C – 2-0-0-2 Credit Units: 02 Scheme of Evaluation: (P)** |

**Objectives:**

The objectives of the course are:

• To understand about planning and managing an event.

• To understand how to market an event, publicize it, generate interest and attract participants.

|  |
| --- |
| **On successful completion of the course the students will be able to:** |
|  **SI No** | **Course Outcome** | **Blooms Taxonomy Level** |
| **CO 1** | **Define** the fundamental concepts and principles of event management | **BT 1** |
| **CO 2** | **Explain** the various types of marketing and media tools | **BT 2** |
| **CO 3** | **Develop** the skills of preparing a proposal in the context of event management  | **BT 3** |
| **CO 4** | **Interpret** the skills in venue creation and vendor coordination for successful event execution  | **BT 4** |

 **Detailed Syllabus:**

|  |  |  |
| --- | --- | --- |
| **Modules** | **Topics and Course content** | **Periods** |
| **I.** | Principles of Project/ Event Management – Understand project management, resources, activities, risk management, delegation, project selection, role of the event manager.Understanding the facts – Conducting market research, establishing viability, capacities, costs and facilities, plans, time scales, contracts.Preparing a proposal – Clarity, SWOT analysis, estimating attendance, media coverage, advertising, budget, special considerations, success.Crisis management plan – Crisis planning, prevention, provision, action phase, handling negative publicity, structuring the plan. | **15** |
| **II.** | Seeking sponsors – Different types of sponsorship, definition, objectives, target market, budget, strategic development, implementation, evaluation.Organising the event – Purpose, Venue, timing, guest list, invitations, food & drink, room dressing, equipment, guest of honour, speakers, media, photographers, podium, exhibition.Marketing tools – Types of advertising, merchandising, give away, competitions, promotions, website and text messaging.Media tools – Media invitations, photo calls, press releases, TV opportunities, radio interviews. Promotional tools – Flyers, Posters, Invitations, Website, newsletters, ezines, blogs, tweets.Evaluation- Budget, cost of event, return on investment, media coverage, attendance, feedback. | **15** |
| **Total** | **30** |

**Reference Books:**

 1. Kishore Devesh & Singh Ganga Sagar (2012); *Event Management: A blooming industry and an eventful career*, Har Anand Publication; New Delhi.

 2. Kimball Cheryl (2011); *Start your own event planning business 3/E: Your step by step guide to success*, Perseus Books Group; Entrepreneur Press.

 **NOTE: Latest edition of the readings may be used.**

.

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**SYLLABUS (4th SEMESTER)**

**Paper I: PROJECT MANAGEMENT Subject Code: COM044C401**

**L-T-P-C – 4-0-0-4 Credit Units: 04 Scheme of Evaluation: (T)**

**Objectives:**

The objectives of the course are:

* To impart knowledge on various aspects of project management
* To gain knowledge on various techniques of project management

|  |
| --- |
| **On successful completion of the course the students will be able to:** |
|  **SI No** | **Course Outcome** | **Blooms Taxonomy Level** |
| **CO 1** | **Define** the concept of Project Management including its principles and framework | **BT 1** |
| **CO 2** | **Outline** the various techniques of project scheduling  | **BT 2** |
| **CO 3** | **Identify** the various risk management principles and techniques for mitigating project risk | **BT 3** |
| **CO 4** | **Discover** the various skills in project budgeting and cost estimation | **BT 4** |
| **CO 5** | **Assess** the various techniques and processes of quality management  | **BT 5** |
| **CO 6** | **Discuss** the concept of project contracting along with its types  | **BT 6** |

**Detailed Syllabus:**

|  |  |  |
| --- | --- | --- |
| **Modules** | **Topic and Course content** | **Hours** |
| **I** |  Introduction on Project Management: Project- Meaning, Nature, Types of project, Project Life Cycle; Project management – meaning, nature and scope of project management, Project management as a profession, Role and skills of project manager;Project Profiling: meaning, components, using a project profile, project profiling models, complex systems and the Darnall –Preston Complexity index. | **10** |
| **II** |  Project identification and formulation: Project environment, identification of investment opportunities, Project screening, Prefeasibility study;Project selection; Project formulation, Stages in project formulation, Project organization, Project Report preparation, Planning Commission’s Guidelines for project formulation.Project Appraisal: Objectives, essential of a project methodology, Market appraisal , Technical appraisal, Financial appraisal, Commercial appraisal, Managerial appraisal, Social Cost Benefit Analysis (SCBA) – L&M approach & UNIDO approach, SCBA in India | **10** |
| **III** |  Managing quality and risk: Quality and statistics, Development of quality as competitive advantage, Relevance of Quality programs, Controlling quality, Assuring quality;Risk: meaning, Risk management phases, Project risk by phases, Project risk and Project complexity profileManaging customer expectation: Including the client, Understanding values and expectations of clients, Dealing with problems, Nurturing a feeling of satisfaction, | **15** |
| **IV** |  Project planning: Meaning, Objectives, Process of planning, Components of good planning, Project designing, Work Breakdown Structure, Estimation of cost of project and Means of financing; Project over runs- Meaning, Causes, Types and effects of over runs; Project Control: Meaning, Need, Relevance, Control techniques – PERT, CPM;Scheduling and time estimate: Types of schedules, elements of time management, Managing the schedule, Estimating cost, managing budgetProject Execution and Administration: Project contracting: Contract pricing, Types; Project direction; Project communication; Project coordination; Project procurement meaning and process, Project Closure: Report and reviewPractical Work (Internal Evaluation) | **15** |
| **Total** |  | **50** |

**Reference Books:**

 1. Chandra Prasanna (1987); Project Preparation, Appraisal and Implementation; Tata McGraw Hill; Delhi.

2. Chaudhary, S (2004); Project Management, Tata McGraw Hill, New Delhi.

3. Agarwal N. P & Mishra B. K (2006); Project Management; Ramesh Book Depot, Jaipur.

4. Pitale R. L (1982); Project Appraisal Techniques; Oxford and IBH. Publishing Pvt. Ltd., New Delhi.

5. Darnall Russell W. & Preston John M.(2012); Beginning Project Management; Creative Commons, USA

**NOTE: Latest edition of the readings may be used.**

**Paper II: SUSTAINABLE DEVELOPMENT Subject Code: COM044C402**

**L-T-P-C – 4-0-0-4 Credit Units: 04 Scheme of Evaluation: (T)**

The objectives of the course are:

* To familiarize the students with the conceptual framework of sustainable development
* To acquaint the students with the emergence of Sustainable Development Goals (SDGs) and its relevance.
* To acquaint the students with relevance of responsible investment and familiarize them with the Global Reporting Initiatives (GRI).

|  |
| --- |
| **On successful completion of the course the students will be able to:** |
|  **SI No** | **Course Outcome** | **Blooms Taxonomy Level** |
| **CO 1** | **Define** the principles and frameworks of sustainable development. | **BT 1** |
| **CO 2** | **Explain** the various dimensions of sustainable development goals. | **BT 2** |
| **CO 3** | **Identify** the role of businesses, government and local communities in promoting sustainable development. | **BT 3** |
| **CO 4** | **Analyze** the impact of responsible production on sustainable business practices.  | **BT 4** |
| **CO 5** | **Evaluate** the strategies for promoting mindful consumption and its role in fostering sustainability. | **BT 5** |
| **CO 6** | **Elaborate** the principles of responsible investment and its role in sustainable development.  | **BT 6** |

**Detailed Syllabus:**

|  |  |  |
| --- | --- | --- |
| **Modules** | **Topics and Course content** | **Periods** |
| **I.** | **Unit 1: Introduction**Sustainable Development: Meaning, Principles, History of Sustainable Development. Components of sustainability, Goal Based Development, Feasibility of Sustainable Development; Sustainable Development and International Contribution: International Summits, Conventions, Agreements. Triple Bottom Line approach. Environmental, social and governance (ESG) factors. Role of ICT in Sustainable Development. Community Engagement. Policy framework on Sustainable Development in India. | **12** |
| **II.** | **Unit 2: Sustainable Development Goals (SDGs)-I**Sustainable Development Goals (SDGs): Meaning, Background, Transition from Millennium Development Goals (MDGs) to SDGs. Role of UNDP; SDG Integration. SDGs (1-6): No Poverty, Zero Hunger, Good Health and Well-Being, Quality Education, Gender Equality, Clean Water and Sanitation. SDGs (1-6) in India: Key indicators of performance.**Sustainable Development Goals (SDGs)-II**SDGs (7-17): Affordable and Clean Energy, Decent Work and Economic Growth, Industry, Innovation and Infrastructure, Reduced Inequalities, Sustainable Cities and Communities, Climate Action, Life Below Water, Life on Land. Peace, Justice and Strong Institutions, Partnerships for the Goals. SDGs (7-17) in India: Key indicators of performance. | **13** |
|  **III.** | **Unit 3: Responsible Production and Mindful Consumption**Responsible Production and mindful consumption: concept, rationale, implications, challenges and opportunities. Global initiatives on Sustainable Development by Industry: World Business Council for Business Development. | **12** |
| **IV.** | **Unit 4: Responsible Investment**Responsible Investment: concept, rationale, implications, challenges, and opportunities. Socially Responsible Investment: Green Bonds, Carbon Credits. Socially Responsible Mutual Funds. Global Reporting Initiatives. | **13** |
| **Total** | **50** |

**Suggested Readings:**

Edwards, A. R., & Orr, D. W. (2005). *The Sustainability Revolution: Portrait of a Paradigm Shift.* British Columbia: New Society Publishers.

Reid, D. (1995). *Sustainable Development: An Introductory Guide*. London: Earthscan Publications Ltd.

Rogers, P. P., Jalal, K. F., & Boyd, J. A. (2012). *An Introduction to Sustainable Development.* Abingdon: Routledge.

Stokke, O. (2018). *Sustainable Development.* Abingdon: Routledge.

**NOTE: Latest edition of the readings may be used.**

**Paper III: INTERNATIONAL BUSINESS Subject Code: COM044C403**

**L-T-P-C – 4-0-0-4 Credit Units: 04 Scheme of Evaluation: (T)**

**Objectives**:

The objectives of the course are:

* To know the importance of various institutions regulating international trade.
* To familiarize the students with the basic concepts of marketing, its strategies and models in relation to international business.
* To provide an insight into the concepts of globalisation, corporate governance and ethics in in the Indian and global business environment.

|  |
| --- |
| **On successful completion of the course the students will be able to:** |
|  **SI No** | **Course Outcome** | **Blooms Taxonomy Level** |
| **CO 1** | **Define** the theories and concepts of International trade.  | **BT 1** |
| **CO 2** | **Explain** the role of international organizations such as WTO and ILO. | **BT 2** |
| **CO 3** | **Develop** strategies for entering new international markets. | **BT 3** |
| **CO 4** | **Examining** the global manufacturing and supply chain management | **BT 4** |
| **CO 5** | **Evaluating** the payment mechanism of finance and international trade.  | **BT 5** |
| **CO 6** | **Elaborate** the concept, challenges and advantages of Global Sourcing  | **BT 6** |

**Detailed Syllabus:**

|  |  |  |
| --- | --- | --- |
| **Modules** | **Topics and Course content** | **Periods** |
| **I.** | **Introduction to International Business**: Concept of International business, Elements of International Business, Globalisation, Reasons of nations trading internationally, Theories of International trade Product life cycle theory and Porter’s diamond model; International business environment concept and types and role | **12** |
| **II.** | **Global trade theories and institutions**: International trade and Factor Mobility Theory, Governmental influence on trade, Cross national cooperation and Agreements, World trade organization(WTO), International Labour Organisation(ILO), EXIM Policy Framework | **13** |
| **III.** | **Global Strategy, structure and Implementation**: Globalisationand society, strategy of International business, country evaluation and selection, export and import, direct investment and collaborative strategies, the organisation of IB,Managing International Operations: Marketing globally, global manufacturing and supply chain management | **12** |
| **IV.** | **Ethics in International business:** Concept, business ethics factors, corporate governance, code of conduct for MNCsInternational Human Resource Management: Concept, Scope, needFinance and International Trade: Introduction, understanding payment mechanism, documentation in International trade, Export promotion schemes, Export and Import FinanceGlobal sourcing: Concept, reasons, advantages, challenges | **13** |
| **Total** | **50** |

**Reference Books:**

1. John D. Daniels, Lee Radelbaugh, Daniel Sullivan, Prashant Salwan (2016), *International Business*, 15thEdition,, Pearson Education, New Delhi.

2. Mike W. Peng (2008), *International Business*, India Edition, Cenage Learning, New Delhi.

3. Bhalla V.K., Ramu S. Shiva (2009), *International Business*, 12th Revised Edition, Anmol Publication Private Ltd., New Delhi

4.. Charles WL Hill, Arun K Jai (2008), *International Business*, 6th Edition Tata Mc Graw Hill, New Delhi

5. Vyuptakesh Sharan (2010), *International Business*,3rd Edition, Pearson Education, New Delhi.

 **NOTE: Latest edition of the readings may be used**

|  |
| --- |
| **Paper IV: ENTREPRENEURSHIP DEVELOPMENT AND VENTURE CREATION Subject Code: COM044C404****L-T-P-C – 4-0-0-4 Credit Units: 04 Scheme of Evaluation: (T)** |

**Objectives:**

The objectives of the course are:

* To familiarize the students with different conceptual and applied aspects of entrepreneurship development
* To acquaint the students with the procedure of generating ideas for venture and to reinforce necessary skills for the creation of same.
* To provide an understanding of the institutions, provisions and policies facilitating entrepreneurship promotion and venture creations in the region.

|  |
| --- |
| **On successful completion of the course the students will be able to:** |
|  **SI No** | **Course Outcome** | **Blooms Taxonomy Level** |
| **CO 1** | **Define** the theories of entrepreneurship.  | **BT 1** |
| **CO 2** | **Outline** the role of EDP in promoting entrepreneurship in India and North East | **BT 2** |
| **CO 3** | **Identify** the role of entrepreneurs in export promotion | **BT 3** |
| **CO 4** | **Examine** the role of government in the promotion of entrepreneurial venture | **BT 4** |
| **CO 5** | **Determine** the guidelines for venture capital financing.  | **BT 5** |
| **CO 6** | **Discuss** the concept and types of incubation which includes public and private incubators. | **BT 6** |

**Detailed Syllabus:**

|  |  |  |
| --- | --- | --- |
| **Modules** | **Topics and Course content** | **Periods** |
| **I.** | **Introduction to Entrepreneurship**Concept of Entrepreneur, social entrepreneurs, netpreneurship, intrapreneurship, technopreneurship, ecopreneurship; Function and qualities of entrepreneurs; Theories of entrepreneurship (include); Entrepreneurial ethics Entrepreneurship and innovation, industrial parks: concept and importance; Role of entrepreneurs in export promotion, role of entrepreneurs in import substitution, Entrepreneurial Development Program (EDP): concept and importance, role of EDP in promoting entrepreneurship in India and North East; entrepreneurship and regional socio economic development; Success stories of Indian entrepreneurs. | **12** |
| **II.** | **Entrepreneurship Ecosystem**Finance -Requirement, availability and access to finance; Marketing- assistance, Technological Assistance, Industrial accommodation.Role of government in the promotion of entrepreneurial venture. Start Up India, Stand Up India, Make in India and recent developments. Role of IIE, EDII, DIC, SIDBI, NEDFI in promoting entrepreneurial ecosystem. Small Scale enterprise concept and definition. Role of SSI in India and North East India. MSMED Act and salient provisions.  | **13** |
|  **III.** | **Venture creation and project planning** Venture: concept, features, types; lifestyle venture forms, modest venture forms, promising venture forms, high growth venture forms, revolutionary venture forms; New venture support system and policies;Venture capital: meaning, features, sources and types; exit routes for venture capital; guidelines for venture capital financing; Angel investors; concept and role. Business plan: Meaning and contents of business plan; designing business processes, location, layout, operation, planning and control; preparation of project report. Feasibility analysis; technical, economic, financial and marketing feasibility  | **12** |
| **IV.** | **Opportunity sensing, Idea generation and incubation**Sensing and locating opportunities; Market gaps, sources of market gaps; Opportunity creation by environmental changes: social and cultural, demographic, economic, technological, ecological, political and regulatory; Techniques for idea generation: brain storming, reverse brain storming, brain writing, attribute listing; opportunity evaluation and screening:Incubation: concept and types of incubation;public and private incubators; history and growth of business incubators in India; Technology Business Incubators (TBI) in India; Asian Association of Business Incubation; Current scenario of business incubation in NE India.  | **13** |
| **Total** | **50** |

**Reference Books:**

1. B. Yerram Raju and Ram R Pujari (2009), *The small entrepreneur starting and growing*, 1st Edition, Excel Books, New Delhi

2. Sahay A. & Sharma V (2010), *Entrepreneurship & new venture creation*, 1st Reprint Edition, Excel Books, New Delhi

3. Desai Vasant (2008), *Project Management and Entrepreneurship*, Himalaya Publishing House, New Delhi

4. Desai Vasant (2010), *The Dynamics of Entrepreneurial Development and Management*, 6th Edition, Himalaya Publishing House, New Delhi

5. Hisrich, R., Peters, M., &amp; Shepherd, D. (2017). *Entrepreneurship*. New York: McGraw Hill

Education.

 **NOTE: Latest edition of the readings may be used.**

**Paper V: CONTEMPORARY ACCOUNTING SYSTEM Subject Code: COM044D405**

**L-T-P-C – 4-0-0-4 Credit Units: 04 Scheme of Evaluation: (T)**

**Objective**:

The objective of the course is to get a better grasp on the new and emerging issues in the world of accounting.

**Prerequisites**: Accounting specialization in B.Com.

|  |
| --- |
| **On successful completion of the course the students will be able to:** |
| **SI No** | **Course Outcome** | **Blooms Taxonomy Level** |
| **CO 1** | **Define** the emerging concepts in accounting.  | **BT 1** |
| **CO 2** | **Understand & explain** the contemporary accounting issues. | **BT 2** |
| **CO 3** | **Apply** emerging accounting methods in recording and maintaining diverse business transactions. | **BT 3** |
| **CO 4** | **Analyze** the effect of contemporary accounting practices.  | **BT 4** |
| **CO 5** | **Evaluate** the benefits and limitations of implementing emerging accounting practices.  | **BT 5** |
| **CO 6** | **Develop** framework for integrating traditional accounting practices with emerging accounting practices. | **BT 6** |

**Detailed Syllabus:**

|  |  |  |
| --- | --- | --- |
| **Modules** |  **Topics and Course content** | **Periods** |
| **I.** | **Human Resources Accounting:** Meaning; Definition, importance, objectives, limitations, Approaches – monetary and non-monetary, emerging issues, HRA in India. | **12** |
| **II.** | **Environmental Accounting and Audit:** Meaning, Scope, Forms, environmental costs, environmental reporting, environmental audit – meaning, history, reasons, benefits, role of environmental audit within an environmental management system, financial audit v/s Environmental audit | **12** |
| **III.** | **International Accounting**: Globalization of concept of accounting, consolidation of financial statements, accounting if foreign currency translation, accounting for inflationary trends, analyzing foreign financial statements, transfer pricing | **13** |
| **IV.** | **Life Cycle Costing:** Meaning and Benefits; Product Life Cycle and Pricing Decisions; Life Cycle Budgeting. **Inflation Accounting:** Meaning, Importance/objectives, Methods, Numerical – Preparation of Financial Statements considering price level changes. | **13** |
| **Total** | **50** |

**Reference Books**:

1. Pramanik, Kumar, Alok(2008) *Corporate Environmental Accounting and Reporting*, Kanishka Publishers, Distributors, New Delhi.
2. Mahapatra, Das. A.K, *International Accounting*, 2nd Edition, PHI, New Delhi.
3. Don R – Hansen and Maryanne M. Mowen (2013), *Cost Management, Accounting and Control*, Cengage Learning (India) Ltd.
4. Ronald W. Hilton, Michael W. Maher and Frank A. Selto (2003), *Cost Management: Strategies for Business Decisions*, McGraw Hill, Irwin.
5. John K. Shank and Vijay Govindarajan (1993), *Strategic Cost Management*, The Free Press, New York.
6. Edward J. Blocher, Kung H. Chen, Gary Cokins and Thomas W. Lin (2006), *Cost Management: A Strategic Emphasis*,McGraw Hill Education (India) Ltd.
7. Lal Jawahar (2016), *Advanced Management Accounting*, Text, Problems and Cases, S. Chand & Co., New Delhi.

 **NOTE: Latest edition of the readings may be used.**

|  |
| --- |
| **Paper VII: ADVANCED FINANCIAL MANAGEMENT Subject Code: COM044D407** **L-T-P-C – 4-0-0-4 Credit Units: 04 Scheme of Evaluation: (T)** |

**Course Objective**:

The objective of the subject is to familiarize the students with the basic principles of financial management, and analytical tools and techniques that are used for making sound financial decisions and policies.

**Course Outcomes:**

|  |
| --- |
| **On successful completion of the course the students will be able to:** |
|  **SI No** | **Course Outcome** | **Blooms Taxonomy Level** |
| **CO 1** | **Define** the nature and scope of financial management. | **BT 1** |
| **CO 2** | **Explain** various capital structure theories. | **BT 2** |
| **CO 3** | **Select** the efficient source of capital. | **BT 3** |
| **CO 4** | **Analyse** capital budgeting process and apply capital budgeting techniques for business decisions. | **BT 4** |
| **CO 5** | **Evaluate** investment proposals. | **BT 5** |
| **CO 6** | **Propose** appropriate dividend policy. | **BT 6** |

**Detailed Syllabus:**

|  |  |  |
| --- | --- | --- |
| **Modules** |  **Topics and Course content** | **Periods** |
| **I.** |  Financial Management: Its evolution, scope and functions, Objectives of Financial management, Finance Function and its approaches, Finance decisions, Relationship of finance with other functional areas, Emerging role of finance managers in different functional areas of finance. Inflation and financial management.Time value of money-concept and techniques of time value of money, Risk associated with finance function, measurement of risk and Return; Concepts of value, Valuation of bonds and shares. | **10** |
| **II.** | Cost of Capital: Its meaning and relevance, Classification of cost, Factors affecting cost of capital, problems in determination of cost of capital, Components of cost of capital- Cost of debt, cost of preference capital, cost of equity capital, cost of retained earnings, Weighted Average Cost of Capital, Cost of equity using CAPM. Capital Structure: Capitalisation, capital structure and financial structure, Factors determining capital structure, Theories of capital structure: Net Income Approach, Net Operating Income Approach, Traditional Approach, Modigliani and Miller Approach. Factors for capital structure planning.Leverage: Concept and types. | **15** |
| **III.** | Capital budgeting: Meaning and objectives, Capital budgeting process ,Appraisal Techniques of Capital Investment proposals: Payback Period, Discounted Payback, ARR, NPV, IRR, Profitability Index; Replacement of existing assets.Corporate Restructuring: Meaning and objectives, Techniques of corporate restructuring. | **13** |
| **IV.** | Dividend Decision: Classification of Dividend, Dividend distribution procedure, Dividend Policies; Dividend Decision Models – MM Hypothesis, Walter’s Model, Gordon’s Model. | **12** |
| **Total** | **50** |

**Reference Books:**

1. Chandra, Prasanna; *Fundamentals of Financial Management*, Tata Mc Graw Hill, New

Delhi

1. Pandey,I,M; *Financial Management*, Vikas Publishing House, New Delhi
2. Banerjee, Bhabatosh, *Financial Management*, , PHI India Pvt Ltd, New Delhi.
3. Sharan, V; *Fundamentals of Financial Management*, Pearson Education, New Delhi.
4. Khan and Jain, *Financial Management*, Tata Mc Graw Hill, New Delhi.

 **NOTE: Latest edition of the readings may be used.**

|  |
| --- |
| **Paper VII: RETAIL MANAGEMENT Subject Code: COM044D407** **L-T-P-C – 4-0-0-4 Credit Units: 04 Scheme of Evaluation: (T)** |

**Objectives**: The objectives of the course are:

* To provide an understanding on the various aspects of Retailing
* To provides the insight on the practices of Retailing in India
* To provide knowledge on the various approaches and types of retailing

**Prerequisites**: Marketing specialization in B.Com.

|  |
| --- |
| **On successful completion of the course the students will be able to:** |
|  **SI No** | **Course Outcome** | **Blooms Taxonomy Level** |
| **CO 1** | **Define** the concept of retailing and factors affecting high retail growth in India | **BT 1** |
| **CO 2** | **Explain** the retail structure and ownership pattern in India | **BT 2** |
| **CO 3** | **Identify** the factors influencing retail consumer behaviour. | **BT 3** |
| **CO 4** | **Examine** the tenant mix plan and policies for managing tenant mix.  | **BT 4** |
| **CO 5** | **Explain** the types of retailing.  | **BT 5** |
| **CO 6** | **Discuss** the factors and steps involved in choosing a retail location | **BT 6** |

**Detailed Syllabus:**

|  |  |  |
| --- | --- | --- |
| **Modules** | **Topic and Course content** | **Hours** |
| **I** | **Introduction to Retailing:**Concept of retailing, Functions of retailing, Features of retailing, Retail formats and types, retailing channels, , importance of retailing, changing trends in retailing. Retailing Industry in India, Traditional scene of retailing India, Factors affecting high retail growth in India.Theories of Retailing, Globalization of retailing. Retail structure and ownership pattern in India- Introduction to Franchising. | **16** |
| **II** | **Retail Management:**Concept of Retail ManagementRetail Consumer behaviour, changing dynamics of retail shoppers, factors influencing Retail consumer, Customer decision making process, types of decision making, customer retention approaches in retail management, Retail strategy and retail value chain.Retail Location Selection – Importance of Retail locations, types of retail locations, factors affecting the location decision, steps involved in choosing a retail location, measurement of success of location. | **14** |
| **III** | **Types of Retail Stores:**Store Retailing-Departmental store, supermarkets, convenience stores, discount stores, catalogue stores, factors influencing retail store location.Malls – History of Malls in India, Types of Malls, dynamics among stakeholders of a Mall, Mall Management TerminologyNon-store Retailing – Direct Marketing, Automatic Vending, Mail Order Business, Tele shopping, Mobile Retailing, e-tailing- concept, significance and limitationsDecision making in retail trade. | **12** |
| **IV** | **Trends in Retailing:**Concept of Tenant Mix – Meaning and concept, tenant mix plan, managing retail tenant mix, policies for managing tenant mix.Concept of Market logistics – Meaning, objectives and decision making for logistics management.Concept of Green retailing, airport retailingUpcoming retailing trends ; Challenges faced by Retailers | **08** |
|  | **Total**  | **50** |

**Reference Books:**

1. Kotler Philip& Kevin Keller (2016); *Marketing Management*, 3rd Edition, 2016, Pearson Education Ltd., New Delhi.
2. Pathak R K, (2009) *Customer Relation and Retail Trade Management*, 2009, Ashok Book Stall, New Delhi.
3. Berman, Evans& Chatterjee (2017), *Retail Management – A Strategic Approach,*13th edition,2017, Pearson Education; New Delhi.
4. HalpethBhooma, Dr. Veena Prasad (2017), Retail Management, first edition, 2017, Himalaya Publishing House, Mumbai.

 **NOTE: Latest edition of the readings may be used.**

|  |
| --- |
|  **Paper VIII: COMPENSATION MANAGEMENT Subject Code: COM044D408**  **L-T-P-C – 4-0-0-4 Credit Units: 04 Scheme of Evaluation: (T)** |

**Objectives:**

The objectives of the course are:

* To provide an understanding on the various aspects of Compensation
* To make students aware of the concept of Managing Compensation in organization
* To provide an insight on compensation administration.

**Prerequisites:** Human Resource specialization in B.Com.

|  |
| --- |
| **On successful completion of the course the students will be able to:** |
|  **SI No** | **Course Outcome** | **Blooms Taxonomy Level** |
| **CO 1** | **Define** the compensation trends and reward system in India.  | **BT 1** |
| **CO 2** | **Outline** the legal provisions governing compensation in India.  | **BT 2** |
| **CO 3** | **Identify** the techniques and components of Job Design | **BT 3** |
| **CO 4** | **Examine** non monetary employee benefits, statutory employee benefits and fringe benefits  | **BT 4** |
| **CO 5** | **Explain** the Performance Management System and various dimensions of performance. | **BT 5** |
| **CO 6** | **Discuss** the international compensation design. | **BT 6** |

**Detailed Syllabus:**

|  |  |  |
| --- | --- | --- |
| **Modules** | **Topics and Course content** | **Hours** |
| **I.** | **Introduction to Compensation Management:**Compensation – Meaning, objectives and principles.Concept of Wages – Meaning, theories of wage determination, types and wage policy.Compensation Management – Meaning, objectives, principles, importance, factors, compensation strategies, types of executive compensation, wage policies in India, compensation trends and reward system in India, process of compensation management, ways to improve compensation management. Ethical issues in compensation.Brief introduction to the legal provisions governing compensation in India (with their latest Amendments) – The Employee’s Compensation Act,1923; The Payment of Wages Act,1936; The Minimum Wages Act,1948; The Payment of Bonus Act,1965; The Equal Remuneration Act,1976. | **14** |
| **II.** | **Job Analysis and Job Evaluation:**Concept of Job Evaluation – Meaning, objectives, principles, techniques, process, pitfalls of job evaluation and factors.Job Analysis – Concept of job analysis, methods, merits and components of job analysis .Job Design –Meaning, techniques and components.Concept of job assessment. | **10** |
| **III.** | **Performance Related Compensation:**Performance Management – Meaning, sources, process, methods and factors.Compensation Management and Performance Management System, selection of performance objectives, selection of performance indicators, developing performance standards, effective Performance Management System, Performance Management System and Organizational Strategy, Various dimensions of performance. Compensation design through skill-based programmes. | **14** |
| **IV.** | **Employee Benefits and International Compensation Management:**Team Based CompensationExecutive Compensation –Meaning, components, factors and principles.Employee Benefits – Meaning, non-monetary benefits, types, statutory employee benefits in India, concept of incentives, fringe benefits and perquisites.International Compensation – Meaning, components, factors, international compensation design. | **12** |
| **Total** | **50** |

**Reference Books:**

1. Bhattacharyya Kumar Dipak (2011); *Compensation Management;* Oxford University Press, New Delhi
2. Sengupta Nilanjan& Bhattacharya Mousumi (2009); *Compensation Management*, Excel Books, New Delhi,
3. Deb Tapomoy (2011); *Compensation Management – Text and Cases,* Excel Books, New Delhi.
4. Singh B D (2010), *Compensation and Reward Management*, Excel Books; New Delhi

**NOTE: Latest edition of the readings may be used.**

|  |
| --- |
| **Paper IX : PROJECT DISSERTATION Subject Code:** COM044D429**L-T-P-C – 0-0-6-6 Credit Units: 06 Scheme of Evaluation: (P)** |

**Objectives:**

The objectives of the course are:

1. To make the students familiar with the process and technicalities of preparing dissertations.
2. To make the students do researches in their fields of interests.
3. To make the students gain practical knowledge about preparing thesis by using different methodologies for doing research work.

**Prerequisites:** Topics for dissertation to be preferably selected based on the fields of specialization in 3rd and 4th Semester in M.Com.

**Assessment Criteria for Dissertation:**

|  |  |  |
| --- | --- | --- |
| **Sl No.** | **Criteria** | **Marks** |
| 1. | Thesis | 60 Marks |
| 2. | Viva – Voce | 40 Marks |
|  **Total** | **100 Marks** |

**Course Outcome:**

 The students will be able to do researches in their desired fields and acquaint themselves with the real life situations.

|  |
| --- |
| **Paper X : E- FILING OF RETURNS Subject Code: COM044S4110****L-T-P-C – 2-0-0-2 Credit Units: 02 Scheme of Evaluation: (P)** |

**Objective:**

 The objective of the subject is to familiarize the students with different aspects of e-filing of returns.

**Detailed Syllabus:**

|  |  |  |
| --- | --- | --- |
| **Modules** | **Topics / Course content** | **Periods** |
| **I.** | Meaning of e-filing, benefits, limitations, types, e-filing processInstructions for filling out form ITR – 1, 2 etc, Introduction to Income Tax Portal, Preparation of e-return | **15** |
| **II.** | Introduction to GST, relevant notifications regarding e-filing of GST returns, procedure, preparation of e-return | **15** |
| **Total** | **30** |

**Reference Books:**

Singhania Vinod K. (2017), *Students’ Guide to e-Returns with CD,* Taxman.

**Course outcome:**

Students will learn various aspects of filing returns for both direct and indirect taxes and how to file returns electronically.

|  |
| --- |
| **Paper XI: INTERNSHIP & TEACHING PRACTICE Subject Code: COM044S4111** **L-T-P-C – 2-0-0-2 Credit Units: 02 Scheme of Evaluation: (T)** |

**Objective:**

 The objective of the course is to familiarize the students with different aspects of the teaching learning process of commerce education.

**Assessment Pattern for Teaching Practice**

1. 10 hours of teaching assignments for B. Com shall be undertaken by each student during the semester
2. Each student shall be under the supervision of a faculty mentor /guide.
3. The 10 hours may be distributed among 2 subjects, which shall be a combination of theory and problem-based papers.
4. A Structured Plan stating the Topic, Objectives, Methodology and Evaluation shall be prepared in advance by the student for each class session and submitted to the faculty mentor/guide.
5. Faculty guides shall maintain an assessment register for their respective students and record assessment for each session on the given parameters.

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Assessment Criteria:**

|  |  |  |
| --- | --- | --- |
| No. | Criteria | Marks |
| 1 | Preparation of the material, its content, coverage & quality | 25 |
| 2 | Presentation        -Contents        -Confidence        -Convincing | 20 |
| 3 | Summation Question Answers | 5 |
|   | Total | 50 |

 |

**Course Outcome:**

 The students will be able to get acquainted with the real life teaching experience.